SDCC-SCC DIRECT REPORT MEETING
Thursday, September 26
1:00-2:30 p.m.
Conference Room D-102

Summary

In Attendance: Dotti Cordell, Leslie Easton, Helen Elias, Star Rivera, Denise Whisenhunt, Michael-Paul Wong

Staff: Desiree van Saanen

1. Student Success

*Board Presentation* - PTK asked whether they would be able to speak at the Student Success component of the Board meeting. They will not be permitted to speak—only the three peer groups that have organized presentations (Veterans Services, Mental Health and FYE) will have stage time. However, other groups that have peer mentors or anticipate utilizing peer mentors in the future (i.e., PTK, Puente, Price Scholars) will be acknowledged during the presentation.

Student Success Conference – Colleges have received funds to augment counseling assessment and matriculation. City received $400,000, however, the funds must be applied specifically toward these areas. We have not yet received clear direction in terms of how the work/outcomes (i.e. data collection, base of payment/credit) will be reported for MIS funding.

Members discussed “scaling up” existing support systems beyond cohort groups to include the general student population.

2. Veterans Initiative

Leslie E. shared a press release from the CCCC0 highlighted the community colleges’ commitment to President Obama’s efforts in developing strategies for the educational success of our veterans. Community colleges are asked to develop and/or refine “8 Keys to Success” as following:
2. **Veterans Initiative (continued)**

1. Create a culture of trust and connectedness across the campus community to promote well-being and success for Veterans.
2. Ensure consistent and sustained support from campus leadership.
3. Implement an early alert system to ensure all veterans receive academic, career, and financial advice before challenges become overwhelming.
4. Coordinate and centralize campus efforts for all veterans, together with the creation of a designated space (even if limited in size).
5. Collaborate with local communities and organizations, including government agencies, to align and coordinate various services for Veterans.
6. Utilize a uniform set of data tools to collect and track information on Veterans, including demographics, retention and degree completion.
7. Provide comprehensive professional development for faculty and staff on issues and challenges unique to Veterans.
8. Develop systems that ensure sustainability of effective practices for Veterans.

Leslie indicated that City College is already proactively moving ahead in each of the areas noted above. Helen will provide a “write up” on each area.

Michael-Paul W. indicated that at the recent Veterans Open House, many vets stated they needed access to inexpensive or free textbooks. Michael-Paul suggested we look into Adjunct instructors often have extra books given to them from vendors. Need a database whereby students can access free books. Members also discussed book rentals, which is a service currently offered by the bookstore.

3. **Status on Program Review/SLO**

Dotti C. distributed an update on Student Services SLO and Program Review progress in TaskStream. Denise W. indicated all Student Services areas must be input no later than October 14.

4. **Governance Handbook**

The SDCC Governance Handbook was reviewed and several changes were made. The revisions will be submitted to the President’s Office for inclusion.
5. Helping Custodians Maintain Campus

Students and staff are encouraged to help keep our campus clean. Derrall has been asked to speak with student groups to discuss the problem. It was suggested that the issue be discussed as part of Student Success Day.

It was noted that basic hygiene is an issue in some bathrooms that have no warm water or paper towels. It was also noted that costly posters are being taken down, even though they have been posted according to policy. Michael-Paul indicated that the volunteer police may be doing this. He will follow up.

6. Thanksgiving Week Work Schedules

Denise reported that Thanksgiving workweek schedules will be due to District soon. She stated that employees wanting or needing to work during November 21-23 must be assigned to an area where a supervisor is present. If no supervisor will be present, employees will likely be required to go to the District.