SAN DIEGO CITY COLLEGE
STUDENT SERVICES COUNCIL

Thursday, March 6, 2014
1:00 – 2:30 p.m.
Conference Room D-102

Summary

PRESENT: Alisia Acevedo, Rafael Alvarez, Dotti Cordell, Leslie Easton, Helen Elias, Robbi Ewell, Denise Hollis, Lou Humphries, Kathy McGinns, Lori Oldham, Esther Palomino, Bonnie Peters, Star Rivera, Greg Sanchez, Nesha Savage, Megan Soto, Denise Whisenhunt, Michael Paul Wong; Debra Wright-Howard; Xi Zhang

STAFF: Desiree van Saanen

1. REPORT FROM DISTRICT SSC

   Concurrent/Dual Enrollment – During the last VPI/VPSS joint meeting, it was reported that the colleges have mixed views with regard to concurrent/dual enrollment. Colleges are reluctant to go forward without data that evidences student success. Denise W. noted that one charter school is urging SDCC administration to increase maximum units from 8 to 9. Council discussed whether charter schools were included in under the SDUSD MOU.

   Ed Plan Campaign – Star R. and Helen E. are working with Heidi B. to secure counselors for an Ed Plan promotion effort and develop advertising strategies. It is anticipated the effort will run late April and early May. It was emphasized that students impacted by policy changes could lose as much as seven priority registration days if not fully matriculated.

2. BUILDING PROJECTS

Architects are rolling out a series of meetings with specific departmental end users based on partnered services (i.e., departments that work together and/or whose services complement one another). At a recent meeting, architects had participants organized departments by “clusters” as part of an “envisioning” exercise. Clusters were identified as follows:

   A. EOPS/CARE/CalWORKS/Outreach/DSPS - Tuesday 3/11 - 10:00 AM - 11:00 AM
   B. Mental Health Counseling/Student Health Services/Veterans Service Center - Tuesday 3/11 - 11:00 AM - 12:00 Noon
   C. Student Accounting Office/Financial Aid/Bookstore - TBD at the 3/7 Meeting
   D. Enrollment Services/Assessment Testing/ Evaluations/Office of Student Development - Monday 3/17 - 10:00 AM - 12:00 Noon
   E. Career Transfer Center/Peer Mentoring/Counseling/Puente Umoja/Personal Growth/Price Scholars - Monday 3/17 - 2:00 PM - 4:00 PM
3. STAFFING HOURS

Summer 2014 services hours have been finalized and submitted to district. Denise W. expressed thanks to the Council and staff for their flexibility. Discussion continues with regard to Fall 2014/Spring 2015 service hours and implementing a M-TR 8am-6pm, Fri 8am-3pm configuration. Denise noted that there have been requests for more evening service hours in order to accommodate evening students. Council expressed concern that, given limited resources, increasing service hours in the evening would spread resources too thin during the day when they are most needed. It was suggested that we provide Red Tent evening hours during key periods.

4. CENTENNIAL UPDATE – See Roundtable – Student Affairs

5. PROGRAM REVIEW – ACCREDITATION

Council members reviewed the student Services Division Goals. We are now in an integrated budget environment wherein all divisions must look closely at departmental goals in relation to institutional priorities, accreditation standards and Student Services Task Force Recommendations (SSTFR). Deans will be sent the forms to record and formalize their prioritizations, using the goals as the guiding criteria. Completed “Discretionary Budget Request” forms are needed by Friday, March 14. Denise will meet with the deans next week to review and prioritize requests.

Dotti C. reported the Student Services program review data and SLOs looks nearly complete. It was noted that data preceding 2009 were reported in paper form (Taskstream was purchased in 2009), so there will be areas that show up as blank. In some cases, the department completed the master planning portion but not the program review component. A report/update is due to WASC by March 31, 2014.

Denise thanked Dotti C. and Bernice L. for braving a strong thunder storm to attend a SLO/Accreditation workshop at Mira Costa College.

6. ROUND TABLE

**ASG** – Esther P. announced she and the ASG are promoting a “Day without a Car” as part of the “Live Well” month, and which would mirror “Cisclos es Dias”. She also reminded counsel of the annual SDCC Talent Show on Saturday, March 15 at 7:00 p.m. in the Saville Theatre. All proceeds benefit SDCC Counseling Scholarships.

**Student Health Services** – As part of the “Cover California Initiative,” Dotti C. announced representatives of the Family Health Centers of San Diego are on campus to answer questions and provide assistance with enrollment into Affordable Care Act (ACA) sponsored health insurance plans and Medi-cal. Representatives will be in the Police Station Satellite Office in the cafeteria (8am-4:30pm) each Wednesday during the month of March. Registrants must bring a photo ID, social security card, birth certificate or equivalent, proof of residency and a copy of 2013 tax returns. Dotti reported the turnout thus far has been good.
6. **ROUND TABLE (continued – Student Health Services)**

and this service may be extended into April. Also, a link to information regarding the Affordable Care Act (ACA) is now on the Student Health Services website. *Side note:* Additional enrollment dates have since been added as follows: Wednesday March 19th and 26th 8:00am - 4:30pm; Thursday March 20th and 27th 8:00am - 3:00pm; and Monday the 24th 8:00am - 12:00pm.

**EOPS/Outreach/CALWORKs & CARE**

- Star R. announced she is working hard to get the word out to special population students that there is a July 1 deadline for matriculation and to assist students with Ed Plan development. Failure to meet the July 1 deadline will impact registration priority.

- Budget for this year was based on last year’s students served (950); however, EOPS is serving approximately 1,400 this year. Additionally, the State is looking to reduce apportionment by another 25 percent.

**Student Development**

- Helen E., Heidi B. and the Student Development team are preparing fliers to promote summer enrollment using the theme “Summer in the City.” The fliers will be sent via DL as well as distributed on campus as brochures. Additional media include banners, posters, Face Book and use of the electronic marquee.

- Immediately following the next SSC Direct Report meeting on March 27 (at 2:30 p.m., Rm. D-102) we will hold an intimate reception to honor Lou Humphries, who will be retiring at the end of March.

**DSPS** – Debra W. reported that DSPS statewide received a small restoration allocation and may receive more to offset interpreter costs.

**Student Affairs:**

- Student elections are coming up! Rubyl Manuelos was recently appointed the new SDCC election commissioner. Student elections are scheduled for April 8-9, 2014. Electronic and paper ballots will be available.

- This year’s Scholarship Banquet will be held Saturday, April 12 at the Hall of Champions in Balboa Park. Tickets are $35.

- LGBT clubs and Student Affairs Deans districtwide will participate in this year’s Gay Pride Parade in Hillcrest in July. Chancellor Carroll and the ASG presidents will attend the “Restore Civility” reception on March 21 at the Joan Kroc Center.
6. **ROUND TABLE (continued)**

(Student Affairs – continued)

- Centennial Week of Service is March 17-21. A web banner on the SDCC homepage has been set up for registration.

- Special thanks to Tavaris Franklin who will be traveling with ASG representatives to Washington, D.C. next week to participate in the Associated Students of California (ASAC) Conference.

**Admissions/Records/Veterans:** Denise H. reported that the Veterans Retraining Assistance (VRAP) will be ending on March 31, 2014. However, she recently received a letter from the VA requesting an extension of the ending date. Eligible veterans could receive an additional $4,120. She expressed concern with regards to veterans who receive the money, then withdraw from class(es). There was a concern whether the student veterans will be required to return the money and who will be responsible for tracking student status. President Neault will discuss these concerns with Interim Vice Chancellor Gail Conrad.

**MESA Program** – “It’s in the Syllabus” T-shirts will be delivered and available in the Bookstore soon. He urged everyone to get their shirts. There will be a group photo shoot on Wednesday, March 26 that will feature participants with their shirts (more info to come). Faculty and staff were encouraged to order their shirts and join in. Proceeds will benefit the SDCC chapters for the American Medical Student Association, Society of Hispanic Professional Engineers, and Society of Women Engineers. Rafael A. expressed thanks to DeeDee (Bookstore) for her work with regard to this effort.

**Financial Aid**

- The office will be open during spring break; however, both supervisors will be attending a conference on April 1 so supervision may be an issue.

- The draft default cohort rate jumped from 21% to 28% (sanctions begin at 30%). Greg S. noted that default rates statewide have increased. The State Chancellor’s Office is working with districts to identify issues and to develop strategies to address this growing concern.

**Counseling** – Nesha S. announced counselors will participate in “round-table sessions,” which will provide training in education planning and help to link counselors with SDCC programs and services. Counselors recently met with representatives from the Veterans Center. They will also look into collaborating with the Career Transfer Center.

**Assessment** – Megan S. indicated she and her counterparts are currently testing the new priority registration system at the district. Testing will continue until June.

**General Meetings are held 1:00-2:30 p.m., Room D-102 (unless otherwise noted):**

April 10, May 8