Summary

PRESENT:  Dotti Cordell, Leslie Easton, Helen Elias, Bernice Lorenzo, Larry Maxey, Julie Pludow, Denise Whisenhunt, Xi Zhang

GUESTS:  Aaron Detty, Nancy Fredericks

STAFF:  Desiree van Saanen

1. REPORT FROM DISTRICT SSC

Matriculation Report – A student tracking report identifying fully matriculated students from “not fully matriculated” students, was distributed for discussion. (Non-matriculated students are students who have not yet completed all matriculation activities: orientation, assessment, and Ed-Plan). It was noted that the number of students matriculated is actually much higher than the 580 reported, and the ISIS (SQSS) screen may need to be updated. Marilyn reported serving around 1,000 FYE students during the first week. She assured student files will be updated on ISIS by next week.

People Soft & Scanning/Training – A list of the PeopleSoft Implementation Team was distributed, as well as a Fall 2014 training schedule. Key training liaisons for City are Michelle Montanez, Kamini Bhakta, Megan Soto, Greg Sanchez, Perla Vizcarra, Shirin Mohseni, and Bernice Lorenzo. Several other employees will work out of class to backfill responsibilities of our liaisons while in training. It is anticipated the entire training/implementation process will take 2-3 years. Scanner training will begin September 4; however, the SQSS requires updating.

Priority Enrollment – The new priority enrollment process/form will be discussed at the next counselor training. The new process will serve to standardize conditions/eligibility while maintaining a rigorous standard. There is discussion with regard to changing the priority registration date, moving it from July 1 to either late May or early June. The purpose of the early priority registration date is to “catch” students before they leave campus for needed counseling and Ed-Plan development. However, if the date is too early, implications are that students will not know their spring grades. Also, the early date may also cause problems with students who may confuse summer registration dates with fall priority registration dates. Council suggested that having a more aggressive early registration/preparation marketing campaign that begins earlier may address this issue.
2. PERSONNEL CHANGES & NEW LEADERSHIP

**Counseling** – Josolyn Hill is Acting Classified Supervisor (out of class), replacing Megan Soto

**FYE** – Marilyn Harvey is the new Acting Coordinator; Yesenia resigned and is now employed by Southwestern.

**Outreach** - Liz Vargas, position re-classed to Supervisor. We will be hiring a Senior SSA to replace Liz’ former position.

**Records** - Megan Soto is Admin/Records Supervisor II, replacing Lou Humphries (retired)

**SHS** - New Nurse Practitioner Michelle McCurdy and Nurse Nancy Jackson

**Title V** - Dotti Cordell is taking the principal lead on the coordination of the third Title V grant submission, which if allocated, would be from 2015-2020. Denise will be co-leading on this project. Bonnie Peters has resigned her SDCC position to take part in the CSSO Online Initiative for the State Chancellor’s Office. Dotti will also be a key advisor as we move into our second year of the Student Success Initiative. A committee will soon be established for this effort.

3. HOURS OF SERVICE & WEEKLY EMPLOYEE SCHEDULES

The one-day Saturday schedule (8am-12noon) on August 16 was a success. More students than expected were on campus seeking services. Evening hour services was suggested for the first week of classes, i.e. M-TR 8am-7pm, F 8am-5pm.

4. PROGRAM REVIEW / SLO UPDATE - Tabled

5. DEPARTMENT GOALS UPDATE - Tabled

6. ACCREDITATION - Tabled

7. SSSP & STUDENT EQUITY

The Student Equity and Success Summit is scheduled for Friday, September 5, 8am-2:30pm in the Corporate Ed Center. Fliers will be emailed to the campus community very soon. The event will include a complimentary breakfast, lunch and flex credit. The agenda will be faculty centered. AS president, Berta Harris, will encourage faculty to attend. President Beebe will also attend and will offer introductory remarks, as well as give a brief commentary on “Social Justice.”

There will be a meeting of the Student Equity Committee on Friday, August 29. The committee is scheduled to review one remaining indicator: Transfer.
8. FALL TRAINING

Denise W. reported that Classified Senate President Yvonne Schmeltz indicated that the Classified employees would like to attend the next training session. We will be unable to close doors to students during the training; therefore, we will need to offer a morning and an afternoon session. It was suggested someone from District HR could provide the training and perhaps President Beebe could speak on “Civility.”

9. OTHER ITEMS

Leslie E. announced that September 10 is Suicide Prevention Day. Several events involving twenty community partners are planned. The events will take place in the MS quad, 10am-1pm. All are encouraged to stop by and participate.

Purchased an ISP (Interactive Screening Program) from the American Foundation of Suicide Prevention. The program is an interactive online resource that allows for assessments based on anonymous questions/answers and dialog. Leslie reported that in the last two years, MHC was able to help 4-5 students with serious issues. Interns are assigned to oversee the program on a daily basis.

Received a $10,000 Kaiser grant to support supplies for peer mentors.

MHC counselor Esdras Gonzales has been re-hired to support veterans during the Fall -14 semester.