Summary

PRESENT: Dotti Cordell, Brianna Kennedy, Bernice Lorenzo, Bill Ponder, Denise Whisenhunt

STAFF: Desiree van Saanen

1. REPORT FROM DISTRICT SSC – Tabled

2. HIRING COMMITTEE PROTOCOL

There was discussion with regard to the need to insure a dean or vice president is involved in the interview process of each contract candidate. In some cases, the administrator will participate in second-level interviews, as would likely be the case for most entry-level positions. However, an administrator should be involved in a 1st or 2nd-level interview for all new-hire contract positions.

3. CLASSIFIED SERVICE AWARDS

The question was posed when/if supervisors for Classified Service Awards recipients would receive notice of the upcoming awards event. Concern was raised that classified personnel were requesting supervisor present/participate; however, one supervisor indicated she had not received an official invitation to attend the event.

It was explained that the program is coordinated in part by the Classified Senate. Classified Award recipients first choose who their presenter(s) will be, notify them and confirm their attendance through the Classified Senate. Subsequently, a program will be finalized/published and all participants—including the campus at large—will be notified.

4. ACCREDITATION

Denise W. will co-coordinate Standard II.B. (Instructional and Student Service Programs, including SLOs). Leroy Brady and Rose LaMuraglia have volunteered to serve as instructional co-chairs; Dotti Cordell and Helen Elias will serve as Student Service co-chairs. Denise may call a meeting with the co-chairs within the next week or two in order to begin identifying delegates and to develop a timeline. Members also discussed scheduling additional General SSC meetings (one additional meeting each month) in order to focus on
4. ACCREDITATION (continued)

accreditation issues. SSC currently meets monthly, as do SSC Direct Reports. It was suggested and agreed that Direct Report meetings be moved to 12 to 1pm with general SSC beginning promptly at 1pm. Denise noted that a draft of the Self Study must be completed by Fall 2015.

5. TITLE IX UPDATE

The District recently purchased a web-based system that allows for an efficient reporting process for Title IX cases and potentially other intake processes. The program provides templates for various situations and related protocols and compliance. Denise reported the new program is currently used by many districts and will be invaluable as Title IX cases increase.

The need for more safety officers was discussed.

6. ROUNDTABLE

DSPS – Bree K. reported that the DSPS Department recently hired a new adjunct counselor. Dee Desiden will handle much of the department’s education planning and will work approximately 15 hours/week.

Kudos for a successful Domestic Violence presentation by SHS and MCH.