1.0 Call to order/Review and Approval of Minutes
Approval – All

2.0 Treasurer’s report update balance
(Angela) - Not present.

Budget presentation—Seher 12:30-1:00pm

It is uncertain as to what the Classified Senate budget will be like in the future. The senate has requested the budget spreadsheet from Seher. The following requests will be included in the compilation of the 2015-2016 budget:
- $2500 for Annual CLI conference
- $500 supplies
- Equipment: desk and printer
- Duplicating/printing cost
- Classified Service Awards - $1700, special activities, Certificates/Awards
- Adopt a Family

In addition to line items, we also discussed:
- Classified Dues Drive: Combination the donation and drive (opportunity drawing), contribute for the drawing
- Foundation account
- Fundraising
- Classified Senate working space after A Building renovations – Seher will provide layouts to the senate once available
- Focus on the Dues Drive
- Seher is interested in how professional development works at City
- Schedule a future meeting on budget with Seher (Yvonne)
- Schedule a meeting with Dottie to train on TaskStream to input on program review.

All these request above is due this Friday, 2/20/15 for the RAC committee review.

3.0 Classified Scholarship Applications—Due date
Brief discussions were made regarding the scholarship awards. It was decided that Awana or Neary will attend the 2015 scholarship awards. Note: Neary usually volunteers for the scholarship awards.
4.0 Classified Service Award—location, food, etc.
The senate briefly reviewed menu options for the Classified Service Award. The senate plans to review the following catering options:
  o Noodle house – Yvonne
  o Monkey paw – Yvonne
  o Royal Mandarin
  o Taco bar
Expected number of attendees will be 100. This number will be used as a quote for catering services.
Location has been decided: MS-140

5.0 Social Justice Conference—March 26th/27th
This event conflicts with the scheduled OPEN Classified Senate. It was decided that the Classified Senate OPEN meeting will be listed as an alternative session in line up of break sessions during the Social Justice Conference.

It is found that there is a need of encouraging more classified staff to attend. The reservation lists shows a low number of classified staff reservations for the conference. Yvonne, Anna Rogers, and Paul Alexander will continue working on this Social Justice conference.

6.0 Classified Hiring
To have a fully operation Administrative Services department at City College, there is a need of the positions: three (3) additional Administrative Technicians for Business Services, one (1) Clerical position for Accounting, one (1) more Clerical position for the Stockroom, and one (1) additional Clerical in Duplicating.

We also discussed the need for a Senior Secretary for the Dean of Information and Learning Technology.

As far as for the Facilities area, the senate will work with Chris Manis to advocate hiring more custodians.

7.0 President’s Council, DGC, AFT liaison
Yvonne will be providing an update from these committees post their next meetings.

8.0 Round Table
AFT Ratification— the following options were brought up to include in the next round of negotiations: ideal salary, longevity and the end, 3% BA, 5% MS, step in range in our salary, and Comp Time into our MOU agreement.