Classified Open Meeting
Friday, May 29, 2015
1:30 pm – 2:30 pm, D121a

Attendees: Gail Rodriguez, Awana Payne, Angela Inthisane, Yvonne Schmeltz, and Susan Chandler.

1.0 Call to order/Review and Approval of Minutes
   Call to order—Approved

1.5 Introductions
   Those in attendance briefly introduced themselves. There were no new classified in attendance.

2.0 Treasurer’s report—donations/balance
   Checking $2,638.22
   Saving $604.02

3.0 Report Back from Committees/Work places
   RAC (Resource Allocation Committee)
   The committee reviewed the handbook, voted and approved the version as is without the President’s message and minor changes as of May 20, 2015.
   We have finalized the RAC budgeted for next fiscal year. Seher Awan, VPA, will send email out to the Dean and Chairs about their expenditure budget.

   Matric Dean Hiring
   Yvonne will be sending email to vote who will sit as classified representative in the Matric Dean Hiring committee.

   Accreditation
   We are in the process of finding the focus of self-evaluation and implant the SLO’s. Catherine Shafer sent an email out to the committee about the updated publication from the ACCJC meeting she last attended.

   MPAROC
   Jennifer Ignacio is no longer on the MPAROC committee. We will need a replacement for her.

   AFT
   There about 300 plus hourly in City Campus that hope to convert to classified position in the long run. When Yvonne sat on the reclassification at Mesa College last week, the chancellor was determined to approve their positions.

   Diversity
   Awana and Deanna met with the President last week to ask for release time and funding for the committee. So far it is still in the president decision at this point for approval of Deanna release
time. They both were working on the structure for the float chart that is under the president council review. This will present in the fall about asking for office space and will collaborate with the world culture.

**Classified Professional Development**
Awana is working with Leroy Brady and Nancy Fredericks on workshops about Deliberative Democracy.

Find more information about Lynda.com website for the cost to license 60 users to have access to online video training like webinars. One license for every two user will cost us about $7500 a year for 50 people.

The committee will work with Brianne Kennedy from DSPS for the outlines to create new hire employee orientation manual. Awana can check with Jeanie Tyler and Susan Fontana about this since they are working on for the faculty version of it: New Hire Faculty Institute.

Other workshops such wellness retreat every other years, Year-end get together, self-defense classes, First aid, how to get promotions, know your collective bargain agreement (classified), and IT duties.

Awana sent out the survey and about 40 percent of classified responded: best time slot would be 2:00 pm – 4:00 pm for meeting, 58%; best day on campus, 58% Friday; Retreat 52% June and July, social event Friday 59%; Serve on campus committee 45.5 %, 5 days a week work day

**President’s Council/Hiring**
President Anthony Beebe is working on to convert about 50 to 60 classified position. Some of this is full time students and that do not qualify for the conversion. The positions were to be hire through the SSSP funds.

4.0 **Classified Leadership Institute Conference**
We have Neary Sim, Awana Payne, Cecilia Thibeault, and Damella Abbott attending the conference.

5.0 **End of the Year**
We have decided to move our end of the year get together to next fiscal year for better planning. We discussed combining Mesa, Miramar, City, and CE for a retreat every other year. We can have AFT/District to fund the combined retreat.

**Round table discussion**
Yvonne and Awana will discuss with the president again about closing down the office for convocation day so that classified can attend.

We would like to see communication improve on campus with administrators, managers, and supervisors.

Add information such as RAD and C-Cert in our newsletter.