San Diego City College  
Minutes of the 03/04/15 Curriculum Review Committee Meeting

Members Present: Barnes, Boots, Cheung, Crispen, Hong, Norvell, Pruitt, Rivera, Shelton, Vizcarra
Members Absent: Carr, Chambers, Erreca, Inthisane, Kostlan, Leon, Monaco, Osuna, Skvarna, Taylor
Guests Present: Crispen (proxy for Will), Wilson

The meeting was called to order at: 2:10 pm.

I. Agenda – was reviewed and approved with the addition of Psychology: Mental Health Work, Certificate of Performance, Computer Business Technology: Records Management Basic, Certificate of Performance, and ENGL impacted courses (Pruitt/Boots)

II. Minutes – From 02/18/2015, Curriculum Review Committee meeting was reviewed and approved with corrections to the Updates and Announcements: Counter resolution in response to Mesa College’s resolution regarding assigning courses to disciplines and Standard IIA. Instructional Programs for Accreditation; ESOL 020, ESOL 021, and ESOL 022 misspellings (Pruitt/Cheung)

III. Consent Agenda –

ADJU 129A Firearms I (Miramar) – Course deactivation approved (Pruitt/Boots)
ADJU 129B Firearms II (Miramar) – Course Deactivation approved (Pruitt/Boots)
ADJU 129C Firearms III (Miramar) – Course Deactivation approved (Pruitt/Boots)
ADJU 129D Firearms IV (Miramar) – Course Deactivation approved (Pruitt/Boots)
ADJU 181 Vice and Organized Crime (Miramar) – Course Deactivation approved (Pruitt/Boots)
ADJU 392A Special Topics in Instructor Development: Defensive Tactics Instructor Course (Miramar) – Course Deactivation approved (Pruitt/Boots)
ADJU 392B Special Topics in Instructor Development: Classroom Presentation (Miramar) – Course Deactivation approved (Pruitt/Boots)
ECON 220 Economics of the Environment (Mesa) – New Course approved pending City College faculty consult (Pruitt/Boots)
LEGL 225 Real Estate Law (Miramar) – New Course approved (Pruitt/Boots)
PHEL 050 Phlebotomy (Mesa) – New Course approved (Pruitt/Boots)
PHEL 060 Phlebotomy Directed Clinical Practice (Mesa) – New Course approved (Pruitt/Boots)
Acting, Certificate of Achievement (Mesa) – Program Revision approved (Pruitt/Boots)
Applied Mathematics, Associate of Science (Mesa) – Program Revision approved (Pruitt/Boots)
Economics, Associate of Arts for Transfer (Mesa) – Program Revision approved (Pruitt/Boots)
Honors Global Competencies, Certificate of Performance (Mesa) – Program Revision approved (Pruitt/Boots)
Mathematics, Associate of Arts (Mesa) – Program Revision approved (Pruitt/Boots)
Medical Assisting, Associate of Science (Mesa) – Program Revision approved (Pruitt/Boots)
Music Studies, Associate of Arts (Miramar) – Program Revision approved (Pruitt/Boots)
Preparation for Chemistry Laboratory Positions, Certificate of Performance (Mesa) – Program Deactivation approved (Pruitt/Boots)
Public Relations, Certificate of Achievement (Mesa) – Program Deactivation approved (Pruitt/Boots)
Video Game Development, Associate of Science (Mesa) – New Program approved pending City College faculty consult (Pruitt/Boots)
Video Game Development, Certificate of Achievement (Mesa) – New Program approved pending City College faculty consult (Pruitt/Boots)

Women's Studies, Associate of Arts (Mesa) – New Program approved pending City College faculty consult (Pruitt/Boots)

IV. Updates and Announcements–

• Standard II.A. Instruction Programs for Accreditation — Senate response (Shelton):

  Members continued discussion which started at the 2/18/15 CRC meeting regarding the accreditation standard related to student learning outcomes on institutional course outline of record and course syllabi. Feedback from the 2/23/15 City Academic Senate was shared with CRC members. The senate had concerns primarily with the recommendation to download information from Taskstream into Curricunet. The senate stated that City has an agreement that administrative level employees cannot access Taskstream. Therefore, the senate recommended that the information be obtained from other places such as the catalog. The senate also wanted more specifics on the type of outcomes needed for the standard. Some felt it would be almost impossible to keep up with specific course outcomes that may change frequently based on department goals. The senate, as the CRC, felt that the requirement to place student learning outcomes on the syllabi would be a union bargaining issue. Further discussion was recommended by both City CRC and Senate.

• Assigning courses to disciplines (Shelton):

  The committee reconfirmed that the Assigning Courses to Disciplines CIC ad hoc subcommittee should reconvene and consider simplifying the processes in the latest resolution. There was concern that the steps for implementing courses to disciplines might be too complex and might place less focus on the role of the discipline expert. There was also a recommendation for the subcommittee to review the document from some Mesa faculty citing concerns with the resolution.

• Non-Credit (Shelton):

  Members were briefly told that a discussion item had been placed on the 2/12/15 CIC agenda from a CIC member regarding the possibility of preliminary conversations on whether our district should consider allowing some non-credit courses to be offered at the credit campuses. Due to time constraints, the members decided to bring this back for discussion at a future meeting. In the meantime, more information would be obtained from upcoming talks at CIC.

• Articulation Report:

  None at this time.
V. Agenda Items—

COURSES

ARTG 125 Digital Media (Miramar) – Course Deactivation was approved (Pruitt/Boots)

ASTR 111 Astronomy Laboratory (City) – Course Revision was approved with recommended edits (Vizcarra/Norvell)

- **Recommended Edits:**
  - **Course Report:**
    - **SECTION I, XII. Proposed Start Semester:** Change “154” to “164”
    - **SECTION II, COURSE ANALYSIS DATA, I. Reason for Proposed Action:** Add “update textbooks”
  - **Course Outline:**
    - **SECTION I, CATALOG COURSE DESCRIPTION:** Revise the first sentence to “This laboratory course features exercises and experiments covering the range of astronomy topics.”
    - **SECTION II, 4. REQUIRED TEXTS AND SUPPLIES, TEXTBOOKS, #1:** Rewrite the author of the text with last-name first – should be “McCady, Nate and Emily Rice”
    - **SECTION II, 4. REQUIRED TEXTS AND SUPPLIES, TEXTBOOKS, #2:** Rewrite the author of the text with last-name first – should be “Jones, Lauren”

DANC 253 Choreography (City) – Course Revision was approved with recommended edits (Pruitt/Boots)

- **Recommended Edits:**
  - **Course Report:**
    - **SECTION I, IV. Disciplines:** Add “Dance”
    - **SECTION I, XII. Proposed Start Semester:** Change “154” to “161”
    - **SECTION II, COURSE ENROLLMENT INFORMATION, V. Course Equivalency:** Change “No” to “YES PHYE 116”
    - **SECTION II, COURSE ENROLLMENT INFORMATION, VI. Additional Information:** Recommendation to review the information provided (City – OE/OE Max hrs = 105.40)
    - **SECTION II, COURSE ANALYSIS DATA, I. Reason for Proposed Action:** Add “update textbooks” and “Add ENGL 047A, ENGL 048, ENGL 049 advisories”
  - **Course Outline:**
    - **SECTION II, 1. COURSE OUTLINE AND SCOPE, D. Appropriate Outside Assignments:** Revise leading verbs of listed outside assignments by removing the “ing” format

EXSC 136A Off-Season Conditioning for Sport I (Mesa) – Course Revision was approved with recommended edits (Pruitt/Boots)

**NOTES:** Proposal has a start date of Fall 2015 and have a limitation of PHYE 165.

- **Recommended Edits:**
  - **Course Report:**
San Diego City College
Minutes of the 03/04/15 Curriculum Review Committee Meeting

- **SECTION I, XII. Proposed Start Semester: Change “154” to “161” (members agreed that that “154” date may need to remain due to district request)**
- **SECTION II, COURSE ENROLLMENT INFORMATION, V. Course Equivalency: Add “PHYE 165” as an “or” for equivalency**

**EXSC 136B** Off-Season Conditioning for Sport II (Mesa) – Course Revision was approved with recommended edits (Pruitt/Boots)

NOTES: Proposal has a start date of Fall 2015 and have a limitation of PHYE 191.
- **Recommended Edits:**
  - **Course Report:**
    - **SECTION I, XII. Proposed Start Semester: Change “154” to “161” (members agreed that that “154” date may need to remain due to district request)**
    - **SECTION II, COURSE ENROLLMENT INFORMATION, V. Course Equivalency: Add “PHYE 191” as an “or” for equivalency**

**Deactivations**

Computer Business Technology: Records Management Basic, Certificate of Performance (City) – Program Deactivation was approved as walk-in to CIC with VPI approval 3/12/15 (Pruitt/Boots)

Psychology: Mental Health Work, Certificate of Performance (City) – Program Deactivation was approved as a walk-in to CIC with VPI approval 3/12/15 (Pruitt/Boots)

**ENGL/LCOM Proposals for Walk-In to CIC**

At approximately 3:00pm, members held in-depth discussion on the goals of the ESOL to ENGL course sequence. Boots provided an overview of the feedback from ESOL and ENGL faculty, curriculum committees, and key administrative parties across the three college campuses of City, Mesa, and Miramar. It was shared that City and Mesa faculty approved of the sequence and were ready to vote on the proposals prior to the fall 2015 start deadline of 2/26/15. Members were provided an update on the CIC 2/26/15 meeting where City was told that the proposals would not be accepted as walk-ins. Feedback from the CIC meeting was shared. Members were informed that Miramar curriculum committee continued to express concerns with the key courses, ESOL 045 and ESOL 019A (previously ESOL 010). Along with continued discussion between all campuses before the 3/12/15 CIC, a student services meeting was being scheduled to thoroughly review the implementation of the course assessment levels and related matters. Boots acknowledged that some revision to the sequence would be considered. More specifically there was willingness by City faculty to remove the ESOL 045 to English 048/049 pathway and maintain only the ESOL 045 to ENGL 101/105 pathway. The status of articulation was discussed by Norvell and it was confirmed that CSU found the sequence acceptable. However, UC was expected to give feedback in a few days.

Due to pending discussions and articulation updates, revisions made to ESOL courses, and the possibility of multiple approaches to approval of the proposals, the committee approved the following four motions:

1) ESOL 019A and ESOL 045 proposal edits were approved (Norvell/Boots)
San Diego City College
Minutes of the 03/04/15 Curriculum Review Committee Meeting

2) ENGL 101 and ENGL 105 with ESOL 045 as a prerequisite pending UC okay for GE and major prep (Norvell/Boots)
3) ESOL 045 as a prerequisite to ENGL 048 and ENGL 049 pending CSU and UC okay and the agreement of two other colleges (Norvell/Vizcarra)
4) Approve the related impacts on ESOL, ENGL, and LCOM course proposals (Norvell/Vizcarra)

The following Course Revisions were approved with proposed addition of ESOL 045 with the Assessment Skill Level of 40; or ESOL 045 and ESOL 032 added as an alternative prerequisite pending additional edits (approved for CIC walk-in with VPI approval for 3/12/15):

ENGL 047A Accelerated Reading, Writing and Reasoning
ENGL 048 College Reading and Study Skills II
ENGL 049 Basic Composition
ENGL 202 Introduction to Linguistics
ENGL 209 Literary Approaches to Film
ENGL 237 Women in Literature
ENGL 238 Evaluating Children’s Literature
ENGL 240 Shakespeare
LCOM 100 English 101/Philosophy 100
LCOM 105 English 105/PERG 130/MATH 046

NOTES: The courses listed above may return with revisions to the outline for six-year review and the textbooks have not been updated.

The following Course Revisions were approved with proposed addition of ENGL 047; or ESOL 045 with the Assessment Skill Level of 40; or ESOL 045 and ESOL 032 added as an alternative prerequisite pending additional edits (approved for CIC walk-in with VPI approval for 3/12/15):

LCOM 096C English 100/Math 096
LCOM 096D English 105/Math 096
ENGL 100A Learning Community: English 101/ Math 096/ Music 100/ Psychology 100
LCOM 101A English 101/Personal Growth 130
LCOM 101B English 101/Library Science 101
LCOM 101C English 101/Personal Growth 140
LCOM 101E English 101/History 110
LCOM 101F English 101/History 109
LCOM 101G English 101/Chicano Studies 141A
LCOM 101H Learning Community: English 101/Sociology 101
LCOM 101I English 101/Communication Studies 103
LCOM 101K Learning Community: English 101/Psychology 101
LCOM 101L English 101/Health 101
LCOM 101M English 101/Chicano Studies 141B
LCOM 102 English 101/Humanities 101
LCOM 140B Learning Community: English 101/Communications 103/Personal Growth 140/Black Studies 140B

NOTES: The courses listed above may return with revisions to the outline for six-year review and the textbooks have not been updated.
VI. The meeting was adjourned at 4:10 pm.

Rev: 3/16/15; 3/17/15, 3/19/15