The meeting was called to order at: 2:06 pm.

I. Agenda – was reviewed and approved (Boots/Hong)

II. Minutes – From 03/18/2015, Curriculum Review Committee meeting was reviewed and approved with correction to members present and typos in the consent agenda, Instructional Services Procedure, and SHEE courses (Boots/Pruitt)

III. Consent Agenda –

MUSI 044 Supervised Tutoring in Music (Mesa) – Course Deactivation approved (Boots/Hong)

IV. Updates and Announcements–

- Academic Senate for California Community College (ASCCC) Plenary Conference (Shelton):
  The Academic Senate Spring Plenary Session will be held on April 9 – 11 in San Francisco. Berta Harris, City College Academic Senate President, will be attending along with Shelton.

- 47th Spring Session State Level Resolution (Shelton):
  The 47th Spring Session Resolutions for Discussion on Thursday April 9 handout was provided to the committee for review. A more updated copy of the resolution will be provided to the committee as needed.

  Key notes from the ASCCC Region D meeting:
  - An extra $1 Billion is planned to come from the state. The ASCCC is currently trying to lobby the funding for education and earmark it for full-time faculty hiring.
  - “Growth Funding” similar to the funding put in for Student Equity. Shelton is to return with more information.

  - 6.03 S15 Support Expanding Duel Enrollment Opportunities for High School Students – The Chancellor’s Office is sponsoring AB 288 that expands the opportunities to high school students by offering college courses on the high school campus. Traditionally, the courses were offered to advanced students, but this will open the opportunities to at-risk students. It is not clear as to the type of courses that are to be offered.

  - 13.02 S15 Allowed Experiences in Courses Related in Content – This is to allow students up to a total of four successful semester or six successful quarter enrollments within a group of courses related in content while still acknowledging all other limitations on course repetition contained
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within Title 5. This was a new resolution at the Area D meeting. Shelton is to return with more clarification regarding this resolution.

- 6.04 S15 Support Legislation of Fall-time Faculty Hiring, Full-Time Noncredit Hiring, and Part-Time Office Hours – ASCCC endorses the intent of AB 626 to support the hiring of full-time faculty, including noncredit faculty, and support funding for part-time office hours by use of the SSSP fund. Faculty Association of California Community College (FACCC) is the originator of this resolution.

- 2.01 S15 Disaggregation of Learning Outcomes Data – It was found that ASCCC Area D is requesting more clarification to the language of this resolution.

- 16.01 S15 Update the Paper Textbook Issues: Economic Pressures and Academic Values – refers to SB 1052 and 1053 and the development of appropriate rules and guidelines for accessing Open Educational Resources materials for faculty in a broad range of formats that encourage their wide-spread availability for adoption and use.

- 6.01 S15 Oppose Expansion of Former CPEC Mission and Creation of a Higher Education Oversight body that Does Not Contain Segmental Representation – The President of ASCCC is in opposition of SB 42.

- 6.02 S15 Support Funding for Career Pathways and Coordination of Long Range Planning – This resolution is regarding SB 66.

There is a Listserve available for those interested in being involved or receiving updates regarding ASCCC topics.

- C-ID Resolution (Shelton)

  Juliette Parker, Mesa College Articulation Officer and Region X Representative, created this resolution as a result of the complications with C-ID approval process. The resolution was presented to the Area D Academic Senate meeting. Some of the responses from meeting were: “factually inaccurate,” “delays are not an issue anymore,” and “some of this might be misinformation.” The Area D Academic Senate recommends returning to the originator to complete more research as to find out whether the concerns are only within the region. One resolution is to revise the resolution to “soften” it. Another committee member recommends teaming up with the faculty who are affected by the C-ID approval process.

- Articulation Report (Norvell):

  Follow up from March 18th meeting – Meeting with Laura Castañeda about Film & Television AA-T: City College has made a correction to TOP Code to the Documentary Film, AS degree, which is currently under review at the State Chancellor’s Office for a substantial change. With this correction, City College is not obliged to pursue creating this TMC because City College’s associate degrees in Radio, Television and
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Film hold TOP Codes that do not fall under the TOP Code assigned to the corresponding TMC from the State Chancellor’s Office. From Norvell’s meeting with Laura Castañeda, it was determined that City College would not pursue the Film & Television AA-T at this time because it would require rearranging all of the curriculum that has been recently revised and approved.

Follow up from March 18th meeting—City College’s Agriculture degree and Agriculture ADT: Norvell received a denial for City College’s AGRI 100 for the AGRI 104 C-ID. The reason for the denial is that the outline was insufficient. Norvell researched the possibility of obtaining C-ID approval and found that City College’s curriculum is potentially too different, and many courses may not contain sufficient content to receive C-ID approval for the ADT. The TOP code at City College is the same as TOP Code for the Agriculture TMC – which is Plant Science. Norvell indicated that a correction to the TOP Code to Horticulture, which focuses on the production of fruit bearing, vegetables and ornamental, may be appropriate. Norvell will be meeting with faculty experts and the Dean to discuss options. Since the implementation of the agriculture associate degree, there have been two completers. Norvell noted the following options for compliance: 1) Revise current curriculum to meet C-ID and TMC requirements, or 2) City College may deactivate the program as the campuses are mandated to offer the ADT if they are to maintain the same TOP Code as the TMC template, or 3) correct the TOP Code to City College’s agriculture degree. There still needs to be more research with changing the TOP Code as City College will need to ensure that the curriculum fits the Horticulture TOP Code category. City College has until August 2016 to make a decision.

Journalism ADT – An email was sent to Shelly Hess and Erica Marrone at District’s Instructional Services Office regarding the status of the Journalism ADT ACCJC/WASC approval.

Chemistry ADT – Crispen states organic courses are undergoing revisions for C-ID. City College will use the IGETC for STEM units for Chemistry ADT. Students still have to take the Oral Communication course as an admission requirement to CSU.

MATH 115 – Monaco inquires if this course will be proposed for C-ID. Norvell reports that an Articulation Officer has submitted this course for C-ID, but has not received a response. Norvell states she will follow up with more information.

C-ID Resolution from March 18th meeting – This item was not approved. Shelton will provide more details as Norvell was unable to attend as she was in attendance at the New Articulation Orientation.

California Intersegmental Articulation Council (CIAC) – It was found that the current body of Articulation Officers have been on the job for less than 4 years. One of the positive aspects of this conference is the key note speaker from the Chancellor’s Office who gave data showing increasing number of students receiving AD-Ts from CCCs. More long-term data will be required to determine numbers on student success once they reach the CSU with an ADT. Some ADT information was presented
V. Agenda Items–

COURSES

AMSL 115L American Sign Language I (Lab) (Mesa) – Course Revision was approved with recommended edits and pending review by City College faculty (Norvell/Monaco)
NOTES: The committee inquires if Mesa College intends to offer this course in the fall 2015 semester (as noted in the Course Report).
  - Recommended Edits:
    o Course Report:
      ▪ SECTION I, XV. Current Short Description: Misspelling “Invidualized” – should be “Individualized”

ARTF 170C Contemporary Crafts III (City) – Course Activation was tabled, but reviewed for recommended edits
NOTES: The committee inquires if this is a stand-alone course.

CHIL 202 Administration of Early Childhood (Miramar) – Course Revision was approved with recommended edits and pending review by City College faculty (Vizcarra/Pruitt)
NOTES: The committee inquires if Miramar does not expect for these changes to be effective until Fall 2016 (as noted in the Course Report).
  - Recommended Edits:
    o Course Report:
      ▪ SECTION II, COURSE ANALYSIS DATA, I. Reason for Proposed Action: Add “Add ENGL 047A as advisory”
    o Course Outline:

CHIL 280 Environmental Rating Scale (Miramar) – Course Revision was approved pending review by City College faculty (Vizcarra/Pruitt)
NOTES: The committee inquires if Miramar does not expect for these changes to be effective until Fall 2016 (as noted in the Course Report).

CHIL 291 Child Development Lab Practicum (Miramar) – Course Revision was approved pending review by City College faculty (Vizcarra/Pruitt)
NOTES: The committee inquires if Miramar does not expect for these changes to be effective until Fall 2016 (as noted in the Course Report).

MATH 034A Basic Mathematics and Study Skills (Mesa) – Course Revision was approved with recommended edits and reviewed by City College faculty (Monaco/Boots)
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- **Recommended Edits:**
  - **Course Outline:**

**MATH 121** Basic Techniques of Applied Calculus I (Mesa) – Course Revision was approved with recommended edits and reviewed by City College faculty (Monaco/Boots)

- **Recommended Edits:**
  - **Course Outline:**

**MATH 122** Basic Techniques of Applied Calculus II (Mesa) – Course Revision was approved with recommended edits and reviewed by City College faculty (Monaco/Boots)

- **Recommended Edits:**
  - **Course Report:**
    - SECTION II, COURSE ENROLLMENT INFORMATION, I. Requisites: Remove “Health & Safety Requirements”
  - **Course Outline:**
    - SECTION II, 1. COURSE OUTLINE AND SCOPE, D. Appropriate Outside Assignments: Please provide MyMathLab as an option
    - SECTION II, 1. COURSE OUTLINE AND SCOPE, E. Appropriate Assignments that Demonstrate Critical Thinking, #IV: Misspelling “phenomena” – should be “phenomena”

**RTVF 140** Radio and TV Newswriting (City) – Distance Learning – No Other Action was approved (Vizcarra/Boots)

NOTES: Originator states there will be two additional courses coming through to CRC in the near future. Although this is only a Distance Learning proposal, the committee reviewed the Course Report and Course Outline as a two-year review to the course will be completed once the Distance Education proposal is approved.

- **Future Recommended Edits:**
  - **Course Report:**
    - SECTION II, COURSE ENROLLMENT INFORMATION, I. Requisites: Add “ENGL 047A” as an advisory
    - SECTION II, COURSE ANALYSIS DATA, I. Reason for Proposed Action: Add “Add ENGL 047A as an advisory”
  - **Course Outline:**
    - SECTION II, 1. COURSE OUTLINE AND SCOPE, A. Outline Of Topics, #V.C.: Misspelling “infridgement” – should be “infringement”
    - SECTION II, 1. COURSE OUTLINE AND SCOPE, B. Reading Assignments, #II.A: Change “The Union Tribune” to “U-T San Diego”
    - SECTION II, 4. REQUIRED TEXTS AND SUPPLIES, TEXTBOOKS, #1-3: Update texts, if necessary
VI. The meeting was adjourned at: 4:01 pm.

Rev: 04/09/2015; 04/10/15; 04/15/15