San Diego City College  
Minutes of the 05/06/15 Curriculum Review Committee Meeting

Members Present: Barnes, Boots, Chambers, Cheung, Crispen, Erreca, Inthisane, Hong, Kostlan, Monaco, Norvell, Osuna, Pruitt, Rivera, Shelton, Taylor, Vizcarra
Members Absent: Carr, Leon, Skvarna
Guests: Berg, Castaneda, Leboffe, Ortega

The meeting was called to order at: 2:04 pm.

I. Agenda – was reviewed and approved with the addition of NURS 265B (Deactivation) (Pruitt/Norvell)

II. Minutes – From 04/22/2015, Curriculum Review Committee meeting minutes were reviewed and approved (Pruitt/Norvell)

III. Consent Agenda – None at this time

IV. Updates and Announcements–

- Pass/No Pass Grading Policy (Shelton):
  Though the district has followed a practice of not applying classes graded on a pass/no pass (P/NP) basis to courses required for the major for graduation, the district instructional office could not identify when and why this practice was established. It was stated during CIC 4/9/15 that this practice was not a part of Title 5 regulation. Therefore, it has been recommended that this particular language be removed from the catalog.

  This topic was briefly discussed during the hour after the scheduled time of the meeting. Members of the committee discussed the district’s policy of no more than 12 units of a student’s coursework completed in the SDCCD graded on a Pass/No Pass will be used to meet Associate degree requirements will remain in effect. A member also commented that the Associate Degrees for Transfer (ADTs) allow for Pass/No Pass courses and conflicts with district’s policy of not allowing Pass/No Pass courses in the major. The committee members agreed to move this item forward to Academic Senate with a majority approval. The reason for this short timeline is to ensure this review and approval is completed in time for catalog print in the 2015-2016 catalog. Shelton will provide committee with documents related to this topic as well as the Academic Senate’s response at the May 15th meeting.

- Recommended Changes to District Requirements 4 & 5 in Catalog (Shelton):
  The recommended changes are in red font. These changes are being recommended to align the catalog to current practice. This revision applies primarily to Miramar College.

  4. Health Education
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This requirement is met by completing Health Education 101: Health and Lifestyle, three units.

Note: This requirement is waived for students who earn degrees in Nursing Education or Physical Therapist Assistant; or those who have passed the Paramedic licensing exam. U.S. Veterans and active duty U.S. Military personnel may be granted two units of college credit to fulfill the Health Education Requirement if service has been continuous for at least six months. Copies of form DD-214 or DD-295 or Joint Services Transcript or CCAF Transcript covering all periods of military services must be on file in the records office.

5. Exercise Science Activity (formerly Physical Education)

Students must complete two activity courses. Exercise Science (formerly Physical Education) courses numbered below 240 are acceptable. Dance courses are also acceptable, except for DANC 127, 181, 293, and 253. Administration of Justice 127A, 127B, 127C, 127D, 128A, 128B, 128C, 128D, 323, 381, and 382 are also acceptable. Fire Protection Technology 100D, 150A, 160, 360, 380W, 381F, are also acceptable. Students with physical conditions which prevent participation in regular exercise science (formerly Physical Education) activity classes must file a physician’s statement with the College Evaluations Office. Adapted Exercise Science (formerly Physical Education) classes are available. A Physician’s medical release form is required.

Note: This requirement is waived for students holding an accredited state Firefighter I certification and for graduates of a Peace Officer Standards and Training (POST) Commission certified regional law enforcement academy. U.S. Veterans and active duty U.S. Military personnel may be granted two units of college credit to fulfill the Health Education Requirement if service has been continuous for at least six months. Copies of form DD-214 or DD-295 or Joint Services Transcript or CCAF Transcript covering all periods of military services must be on file in the records office.

This topic was briefly discussed during the hour after the scheduled time of the meeting. The remaining committee member agreed to move this item forward to Academic Senate with a majority approval.  The reason for this short timeline is to ensure this review and approval is completed in time for catalog print in the 2015-2016 catalog. Shelton will provide committee with documents related to this topic as well as the Academic Senate’s response at the May 15th meeting.
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- **California Community Colleges Chancellor’s Office, Academic Affairs Division: First Friday Update for the Chief Instructional Officers, May 2015 (Erreca):**
  
  Along with other announcement, there is a change to the State review of Course Outlines. “The process for reviewing course outlines of records (CORs) was revised to include only hours, units, open status, repeatability and TBAs. For other announcements by the State Chancellor’s Office see [http://extranet.cccco.edu/Portals/1/AA/CIOs/CIOFirstFridayUpdateMay2015.pdf](http://extranet.cccco.edu/Portals/1/AA/CIOs/CIOFirstFridayUpdateMay2015.pdf)

- **Articulation Report (Norvell):**
  
  None at this time

V. **Agenda Items—**

**COURSES**

**ARTF 110** Art History: Prehistoric to Gothic (City) – Course Revision was approved with walk-in to CIC (Vizcarra/Monaco)

**NOTES:** The purpose of this revision to meet the requirements for C-ID.

**BIOL 205** General Microbiology (City) – Course Revision was approved with recommended edits (Vizcarra/Boots)

- **Recommended edits:**
  - **Course Outline:**
    - **SECTION II, 1. COURSE OUTLINE AND SCOPE, A. Outline Of Topics, VII. D: Spell out “ELISA” —“Enzyme-linked Immuno-Sorbent Assay” followed by “(ELISA)”**

**CHEM 231** Organic Chemistry I – Lecture (City) – Course Revision was approved with recommended edits and walk-in to CIC (Vizcarra/Monaco)

**NOTES:** The purpose of this revision to meet the requirements for C-ID.

- **Recommended Edits:**
  - **Course Report:**
    - **SECTION II, COURSE ANALYSIS DATA, VI. Library Resource Materials:** Remove “1. Online access to” and “2014 ISBN: 9780470914014”; change “2.” to “d)”

**CHEM 231L** Organic Chemistry I – Laboratory (City) – Course Revision was approved with recommended edits and walk-in to CIC (Vizcarra/Monaco)

**NOTES:** The purpose of this revision to meet the requirements for C-ID.

- **Recommended Edits:**
  - **Course Report:**
    - **SECTION II, COURSE ANALYSIS DATA, VI. Library Resource Materials:** Remove “1. Online access to” and “2014 ISBN: 9780470914014”; change “2.” to “d)”

**CHEM 233** Organic Chemistry II – Lecture (City) – Course Revision was approved with recommended edits and walk-in to CIC (Vizcarra/Monaco)

**NOTES:** The purpose of this revision to meet the requirements for C-ID.

- **Recommended Edits:**
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- **Course Report:**
  - **SECTION II, COURSE ANALYSIS DATA, VI. Library Resource Materials:** Remove “1. Online access to” and “2014 ISBN: 9780470914014”; change “2.” to “d)”

**CHEM 233L** Organic Chemistry II – Laboratory (City) – Course Revision was approved with recommended edits and walk-in to CIC (Vizcarra/Monaco)

**NOTES:** The purpose of this revision to meet the requirements for C-ID.

- **Recommended Edits:**
  - **Course Report:**
    - **SECTION II, COURSE ANALYSIS DATA, VI. Library Resource Materials:** Remove “1. Online access to” and “2014 ISBN: 9780470914014”; change “2.” to “d)”

**ENGL 247B** Advanced Writing Seminar – Poetry (City) – Course Revision was approved with recommended edits and walk-in to CIC (Vizcarra/Norvell)

- **Recommended Edits:**
  - **Course Report:**
    - **SECTION II, COURSE ANALYSIS DATA, I. Reason for Proposed Action:** Add “Six year review; updated textbooks”

**ITAL 210** The Grammar of Spoken Italian I (City) – Course Revision was tabled

**MUSC 050** Music Fundamentals for the Studio Engineer (City) – Course Revision was approved with walk-in to CIC (Erreca/Monaco)

**NOTES:** The purpose of this revision is to correct the TOP Code to 1005.00 to fit the revision request per the State Chancellor’s Office for City College’s Digital Music Technology, Associate of Science degree.

**MUSC 070** Commercial Music Performance (City) – Course Revision was approved with walk-in to CIC (Erreca/Monaco)

**NOTES:** The purpose of this revision is to correct the TOP Code to 1005.00 to fit the revision request per the State Chancellor’s Office for City College’s Digital Music Technology, Associate of Science degree.

**MUSC 080** Introduction to Digital Audio and MIDI (City) – Course Revision was approved with walk-in to CIC (Erreca/Monaco)

**NOTES:** The purpose of this revision is to correct the TOP Code to 1005.00 to fit the revision request per the State Chancellor’s Office for City College’s Digital Music Technology, Associate of Science degree.

**MUSC 082** Audio Recording (City) – Course Revision was approved with walk-in to CIC (Erreca/Monaco)

**NOTES:** The purpose of this revision is to correct the TOP Code to 1005.00 to fit the revision request per the State Chancellor’s Office for City College’s Digital Music Technology, Associate of Science degree.

**MUSC 084** Fundamentals of MIDI Production (City) – Course Revision was approved with walk-in to CIC (Erreca/Monaco)
NOTES: The purpose of this revision is to correct the TOP Code to 1005.00 to fit the revision request per the State Chancellor’s Office for City College’s Digital Music Technology, Associate of Science degree.

MUSC 095 Advanced Topics in Music Production (City) – Course Revision was approved with walk-in to CIC (Erreca/Monaco)
NOTES: The purpose of this revision is to correct the TOP Code to 1005.00 to fit the revision request per the State Chancellor’s Office for City College’s Digital Music Technology, Associate of Science degree.

MUSI 103 History of Rock Music (City) – Course Revision was approved with recommended edits and walk-in to CIC (Monaco/Vizcarra)
NOTES: The purpose of this revision is to activate the course at City College to increase enrollment numbers in the department.
   - **Recommended edits:**
     - **Course Report:**
       - **SECTION I, XII. Proposed Start Semester:** Change “154” to “164”.

MUSI 116A College Piano I (City) – Course Revision was approved with recommended edits and walk-in to CIC (Monaco/Vizcarra)
   - **Recommended edits:**
     - **Course Report:**
       - **SECTION I, XII. Proposed Start Semester:** Change “154” to “164”.
     - **Course Outline:**
       - **SECTION II, 2. METHODS OF EVALUATION, I:** Add “material” after “assigned”

MUSI 116B College Piano II (City) – Course Revision was approved with recommended edits and walk-in to CIC (Monaco/Vizcarra)
   - **Recommended edits:**
     - **Course Report:**
       - **SECTION I, XII. Proposed Start Semester:** Change “154” to “164”.
       - **SECTION II, I. Requisites:** Change “Authorized or required by Statute or Regulation” to “is a successor course in a discipline or cross-discipline sequence”
     - **Course Outline:**
       - **SECTION I, CATALOG COURSE DESCRIPTION, sentence #2, Misspelling “trasposition” – should be transposition”

MUSI 158A Music Theory I (City) – Course Revision was approved with recommended edits and walk-in to CIC (Monaco/Vizcarra)
NOTES: The purpose of this revision is to activate the course at City College to increase enrollment numbers in the department.
   - **Recommended edits:**
     - **Course Report:**
       - **SECTION I, XII. Proposed Start Semester:** Change “154” to “164”.
NRSE 106 Nursing Skills Laboratory I (City) – New Course was approved with recommended edits and walk-in to CIC (Vizcarra/Norvell)

NOTES: Student need a skills lab each semester enrolled in the Nursing program. Currently there is only two semesters of lab in the Nursing program; NRSE 106 will be offered in first year Fall, NRSE 108 will be offered in first year Spring, NRSE 206 will be offered in second year Fall, and NRSE 208 will be offered in second year Spring.

- **Recommended edits:**
  - **Course Report:**
    - SECTION I, IV. Disciplines: Add “Nursing”

NRSE 108 Nursing Skills Laboratory II (City) – Course Revision was approved with recommended edits and walk-in to CIC (Vizcarra/Norvell)

NOTES: Student need a skills lab each semester enrolled in the Nursing program. Currently there is only two semesters of lab in the Nursing program; NRSE 106 will be offered in first year Fall, NRSE 108 will be offered in first year Spring, NRSE 206 will be offered in second year Fall, and NRSE 208 will be offered in second year Spring.

- **Recommended edits:**
  - **Course Report:**
    - SECTION I, IV. Disciplines: Add “Nursing”

NRSE 206 Nursing Skills Laboratory III (City) – Course Revision was approved with recommended edits and walk-in to CIC (Vizcarra/Norvell)

NOTES: Student need a skills lab each semester enrolled in the Nursing program. Currently there is only two semesters of lab in the Nursing program; NRSE 106 will be offered in first year Fall, NRSE 108 will be offered in first year Spring, NRSE 206 will be offered in second year Fall, and NRSE 208 will be offered in second year Spring.

- **Recommended edits:**
  - **Course Report:**
    - SECTION I, IV. Disciplines: Add “Nursing”

NRSE 208 Nursing Skills Laboratory IV (City) – New Course was approved with recommended edits and walk-in to CIC (Vizcarra/Norvell)

NOTES: Student need a skills lab each semester enrolled in the Nursing program. Currently there is only two semesters of lab in the Nursing program; NRSE 106 will be offered in first year Fall, NRSE 108 will be offered in first year Spring, NRSE 206 will be offered in second year Fall, and NRSE 208 will be offered in second year Spring.

- **Recommended edits:**
  - **Course Report:**
    - SECTION I, IV. Disciplines: Add “Nursing”

NRSE 265B Nursing Student Success (City) – Course Deactivation was approved (Norvell/Monaco)

NOTES: This course was an experimental course and is no longer needed as a New Course proposal for NRSE 092, Nursing Student Success, is currently at CIC for review and approval
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**NUTR 150 Nutrition (City) – Distance Learning – No Other Action was approved with walk-in to CIC (Norvell/Hong)**

**NOTES:** This was a virtual approval completed prior to 05/14/2015. The proposal did not reach CRC level until after the meeting was held. Cheung suggested the start date be changed to Spring 2016. The following committee members participated: Barnes, Boots, Chambers, Cheung, Crispen, Erreca, Hong, Monaco, Norvell, Shelton, Taylor, and Vizcarra.

**PSYC 123 Adolescent Psychology (City) – Course Revision was approved with recommended edits and walk-in to CIC (Pruitt/Hong)**

**NOTES:** The committee recommends the department to review the Liberal Arts and Sciences: Social & Behavioral Sciences, Associate of Arts degree to include this course as an option for students.

- **Recommended edits:**
  - **Course Outline:**
    - **SECTION I, TRANSFER APPLICABILITY:** Add “PSYC” before “123” and “230” to add clarification to the statement

**RTVF 101 Media Law and Ethics (City) – Course Revision was approved with recommended edits and walk-in to CIC (Pruitt/Hong)**

**NOTES:** The purpose of this course revision is to include distance education and submit for UCTCA and GE areas.

- **Recommended edits:**
  - **Course Report:**
    - **SECTION II, COURSE ANALYSIS DATA:** Change “CSUGE Area 4” to “CSUGE Area D3”

**RTVF 162 Women in Film (City) – Course Revision was approved with walk-in to CIC (Pruitt/Hong)**

**NOTES:** The purpose of this course revision is to include distance education and submit for UCTCA and GE areas

**PROGRAMS**

**Biology: Biology, Associate in Science for Transfer (City) – New Program was approved with recommended review and walk-in to CIC (Vizcarra/Pruitt)**

**NOTES:** Discussions raised questions regarding the C-ID approval of MATH 151 – should this course be included if the C-ID approval for this course is undetermined

**Business Studies: Economics, Associate in Arts for Transfer (City) – New Program was provisionally approved with recommended edits after discussions regarding the status of MATH 252, MATH 151 and PYSC 258 in the program proposal and walk-in to CIC (Monaco/Vizcarra)**

**NOTES:** The MATH 119 proposal will be on the May 20th CRC meeting as it is undergoing revisions to meet C-ID requirements – this course was disapproved for C-ID and returned to the campus for revisions. Discussions raised questions regarding adding the “or PSYC 258” as courses required for the major – there may be edits to this area of the program proposal. It was brought to the committee that MATH 252 may have issues with approval for C-ID; therefore, this course may be removed from the select one of the following courses not already selected above. There were discussions with included MATH 151 in the select one of the following courses not already selected in lieu of MATH 252.
English: English, Associate of Arts (City) – Program Revision was approved with walk-in to CIC (Vizcarra/Norvell)
NOTES: It was found that the Award Notes and Program Description must be revision at a later time. The current revision is to: a) Remove ESOL 019 and add ESOL 019A and ESOL 045, and b) Ensure that all ESOL courses listed in the program requirements are to be placed in the recommended electives to match that of the version at the State Chancellor’s Office. The State Chancellor’s version of this program proposal does not include the ESOL courses in the program requirements.

Physical and Earth Sciences: Chemistry, Associate in Science for Transfer (City) – New Program was approved with walk-in to CIC (Vizcarra/Crispen)
NOTES: Discussions raised questions regarding the C-ID approval of MATH 151 – should this course be included if the C-ID approval for this course is undetermined

VI. The meeting was adjourned at: 4:35 pm.

Rev: 05/15/15, 06/08/15