San Diego City College  
Minutes of the 09/11/2014 Flex Committee Meeting

Members

Present:  Fontana, Inthisane  
Absent:  Alvarez, Barnes, Cordell, Cooper, Gonzalez, Harris, Khoromi, Ryan, Spradley, Salinas, Turkel, Tyler  
Guest(s)  Fredericks

The meeting was called to order at: 4:10 pm.

1. Welcome & Introduction of New Members
   • Nancy Fredericks, BUSE, attended today’s meeting as a guest. She will be involved in SLOs as Berta Harris is taking on Academic Senate.
     o Fredericks is interested in offering FLEX workshops in the near future. More details to come.
   • Aaron Detty, EXSC, will be joining the flex committee, but may not be able to attend all meetings. He has taken on SLOs and in interested in learning more of TaskStream at San Diego City College.

2. Review of Minutes
   • Minutes from 05/13/2014 was not reviewed.

3. Additions to Agenda
   • None at this time.

4. Independent Projects Update
   • Fontana is currently reviewing independent projects.
   • There was an influx of independent projects to review as a result of the FLEX reminders sent out on September 5th.
   • There is a concern with regards to whether or not inputting courses into Blackboard is considered as FLEX applicable. More details to come.

5. Missing FLEX Report
   • Inthisane provided Deans and Chairs a snapshot of the missing FLEX obligation report on September 5th.
     o Total number of Adjuncts with FLEX obligation remaining after 3 weeks from the semester starting is 268.
     o There were concerns as to why the report was sent out earlier; however, the reminders did encourage faculty to submit independent projects before the designated deadline date (November 9).
   • Next missing FLEX obligation report is scheduled for October 3rd.
     o Names of faculty whose FLEX contract looks as though they will complete their FLEX obligation by the end of the semester will also be removed from the list.
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6. Spring '15 FLEX Calendar Development
   • Spring 2015 Flex Days: Thursday, January 22 and Friday, January 23
     o Inquire with Elizabeth Norvell about offering another FLEX on CurricUNET
     o Inquire with Andrea Milburn about offering another Getting Hired FLEX workshop
     o Inquire with Kathryn Palacios about offering a FLEX on technical skills faculty may be able to use (i.e. Google docs, etc.)
     o Inquire with Sandra Pesce about offering a FLEX on information about the Library – Lunch with your Librarian
     o Inquire with Jeanie Tyler about offering a Spring 2015 All Adjunct Welcome
     o There were discussions about holding a LGBTQ Sensitivity Workshop
     o There were discussions about offering an SLO workshop presented by Nancy Fredericks and Aaron Detty
     o Plan a day and time for School/Department meetings
     o Inquire with Lyn Neylon about AFT’s offering of FLEX workshops
   • Fontana will take this item to Chairs of Chairs and Academic Senate to ask for suggestions of additional FLEX workshops that may be interesting and well-attended.
   • Planning Calendar will be created and returned to the committee in the next meeting.

7. Meeting Day & Time Discussion
   • There are conflicts with the committee’s teaching schedule that has lead to a low turnout at today’s meeting. More discussion is needed to determine a reasonable time that would fit everyone’s schedule.
   • It was suggested to use Doodle to assist with the planning of a reasonable FLEX Committee meeting schedule. Another option is using CCC Confer to hold telephone/web meetings for those who cannot make it to the office if meetings are scheduled on Fridays.

8. Round Table
   a. Flex Workshop Evaluation Report
      o Inthisane provided the analysis of the evaluations received for FLEX activities offered thus far. The general census shows that the committee is offering well organized and interesting FLEX workshops.

9. Next Meeting
   • To be determined. October 10 will need to be rescheduled as Fontana will be out of town.

The meeting was adjourned at: 5:07 pm.