SAN DIEGO CITY COLLEGE

Research Committee - Summary
Meeting of Tuesday, November 8, 2013
12:30 – 2:00 p.m.
Conference Room B-104

PRESENT: Randy Barnes, Salley Deaton, Cathy Hasson, Minou Spradley, Denise Whisenhunt

STAFF: Desiree van Saanen

REPORT FROM CAMPUS RESEARCHER:

1. City College Research Agenda

Committee members reviewed the SDCC Research Agenda, background and purpose. It was noted that the document was reviewed by this committee and was subsequently reviewed/approved by the MPAROC.

2. Research Committee Purpose and Goals

Members revisited the purpose of the SDCC Research Committee and discussed transitional changes that have occurred since its formation. It was originally charged with developing the process and protocols for campus-based research; reviewing and prioritizing the campus Research Agenda, initiation of some college-wide research needs; and sharing results of data with the college community.

Committee discussed developing an outcomes report attached to the Research Agenda that would facilitate moving the campus toward meaningful program review, from the inquiry state to an action phase. Cathy H. distributed the Research Agenda model used by Miramar College. The agenda provides a separate column for “Primary End User,” whereby the end user is asked to complete a form/template that details the progress made and how the data were used to take action. The responses provided by the end user become part of the basis for the Outcomes Report and the next year’s research agenda.

Several concerns regarding the research process were discussed including:

- **Relevancy of survey questions** - It was further noted that the survey questions currently in Taskstream need to be re-examined periodically in order to stay current, relevant and provide meaningful data. Faculty need to direct the inquiry/ask questions and not simply respond to data. Training of faculty in this regard has been done by Xi departmentally and in pockets; however, more institutionalized training is needed.
2. **Research Committee Purpose and Goals (continued)**

- **Getting data sooner** - The timing of the cycle may need to be revisited to insure data gets to deans in time to share with departments. Data is currently forwarded to the Instructional VP approximately two weeks before fall classes begin.

- **Organization of data** - It was noted that faculty prefer the program review data be provided by discipline; however, there are some advantages to having data that is program/department specific. Randy will work on how we can produce live links in Taskstream to view more detailed info for specific areas/disciplines.

It was noted that Mesa College recently hired a Dean of Institutional Effectiveness. Miramar is in the process of hiring one as well. However, some structures are problematic as the dean directly reports to the president.

3. **Mission Statement**

Council members reviewed the current SDCC Research Committee Mission Statement. Several changes were made, including the addition of goals/strategies as follows:

**Mission Statement**

The purpose of the San Diego City College Research Committee is to promote and facilitate a culture of evidence, inquiry, and action for planning, student learning and success, and institutional effectiveness.

**Strategies**

1. Develop an annual collegewide research agenda.
2. Determine collegewide strategies for sharing and distributing research data and information.
3. Develop processes, procedures, and protocols for improving the college research infrastructure.
4. Engage the college in use of data and information.
5. Identify and recommend research needs that support integrated planning efforts.

4. **Committee Composition - Tabled**

5. **Other Updates**

Four Research Committee meetings will be scheduled between December 2013 and May 2014. Next week, Desiree will forward possible dates for consideration. Committee members will discuss “Benchmarking” at upcoming meetings.