

FINANCIAL AID PASSWORD FORM

SAN DIEGO CITY COLLEGE

OFFICE OF FINANCIAL AID

1313 PARK BLVD

SAN DIEGO, CA 92101-4787

(619) 388-3501

The Financial Aid Office at the San Diego Community Colleges maintain a password system so that *you can call and check the status of your Financial Aid over the phone*. If you intend to use the phone to check your Financial Aid status, please complete the password information where indicated.

This system protects you and complies with state and federal laws, and District procedure.

Your password may be any combination of up to 8 characters long. You may also specify a prompt of up to 24 characters. A prompt is not required, but it is available to help you recall your password later on.

Example: **PROMPT:** "MY DOG'S NAME IS..." **PASSWORD:** "SPOT"

Your password is valid at all Financial Aid Offices within the District.

REMEMBER: To ensure confidentiality of your record, your password should not be shared with anyone. **If you forget your password, you must come to the Financial Aid Office with picture ID to establish a new password.**

I hereby authorize the San Diego Community College District Financial Aid Office to release information from my file to me over the telephone. I will use the following password. I understand that no information will be release d unless this exact password is given.

Name (Please Print): _____ CSID #: _____

Signature: _____ Date: _____

After input, this portion will be removed and destroyed

Prompt:
(Optional) _____

Password:
(Required) _____

Prompts and passwords that are offensive or obscene will not be accepted.

Comments: _____
