

**SAN DIEGO CITY COLLEGE  
ACADEMIC SENATE MEETING  
October 9, 2006**

**MINUTES**

**Present:** Alexander, Brady, Cordell, Davalos, Estrada, Fontana, Greer, Harris, Julian, Kersey-McCandless, Kil, King, Klipple, Leon, Lombardi, Lopez, Mahoney, Martinez, McGinnis, Scappaticci, Singer, Ward

**CALL TO ORDER** 2:30pm

**II. Approval of Minutes From September 25, 2006** Lombardi/Leon

**III. Additions/Adoption of Agenda**

**V. Announcements**

- a. Phone Banking- R. Alexander asked for volunteers for phone banking.
- b. Introductions- the Senate introduced themselves to the new Senators.
- c. International Book Fair- H. Martinez reminded the senate of the first annual International Book Fair. The fair will be held on Friday, October 13 and Saturday, October 14 in the Saville Theatre. Luis Rodriguez, Mike Davis and Jimmy Santiago Baca are among the many authors who will be presenting.
- d. Student Health- D. Cordell thanked the Senators for advertising the Student Health Center to their students. The amount of students taking advantage of this service has doubled since last year.

**IV. Guest Reports/Special Committees**

- a. ASB- No Report
- b. CIC-J. Lombardi reported that there is money available for basic skills.
- c. SSC- E. Hiel reported that Reg e will be available during Spring registration beginning January 2<sup>nd</sup>. Intersession rosters will also be available online on Jan. 2<sup>nd</sup>. Reg e will continue to be open until the Fall of '07. E. Hiel also reported that at the beginning of the semester 1500 students district wide had not paid the health fee. A hold was placed on the accounts of students who still have not paid. Students who do not pay this fee next semester will be dropped from their classes for non-payment. Senators questioned whether the students received adequate information regarding the new change in fees. R. Alexander will email to Lynn Neault expressing the Senate's concerns and asking for clarification of the rules. E. Hiel also mentioned a discussion on the possible return of the management info systems and card swiping.
- d. Transfer Center- The director of the Transfer Career Center, Marilyn Harvey, introduced herself to the Senate. The transfer spirit/fair week will be held October 25, 2006 from 10am-1pm and 4pm-7pm in Gorton Quad. She asked faculty to encourage their students to attend the fair by offering incentives, like extra credit. If you would like some ideas for extra credit contact M. Harvey.

**VI. New Business**

- a. Stewardship of Resources Committee Charter- T. Gallo requested that this committee be added as an Academic Senate Appointed Committee. The Senators were given a written description of the committee's charges. The

primary goal of this committee is to promote source reduction, reuse and recycling of materials. If you are interested in serving on this committee, contact T. Gallo. The Senate voted unanimously to approve this request. Lombardi/Ward.

- b. Turn-it-in.com- L. Corona asked for the Senates support in purchasing the Turn-it-in.com program. This program compares student papers with all Internet sites in order to detect plagiarism.
- c. Instructional Materials Guideline- R. Alexander distributed the Instructional Materials Guidelines. Senators were asked to review them. This issue will be brought back to the next Senate meeting as old business.
- d. Discussion of proposed Academic Calendar- The AFT is proposing to shorten the Winter break by one week in order to be aligned with other Universities and Colleges. According to AFT, intersession did not produce increased numbers of FTES. If you have feedback, direct it to J. Mahler.

#### **VII. Old Business**

- a. Tutorial Codes- B. Harris reported that the tutorial codes need to be turned in to keep a paper trail in case of an audit. B. Harris asked the Senate if they would rather do it online or on paper. The Senate expressed no preference.

#### **VIII. Officer Reports**

##### **President:**

- a. There are a number of resolutions that will be discussed at the State Plenary in October, including the distinction between A.A. and A.S. degrees and whether or not transfer degrees should be granted. R. Alexander would like the Faculty to be involved in the decisions. If you have any questions contact R. Alexander.
- b. Recycled and new computers will be available for faculty with outdated computers. The Chairs counsel will set recommended guidelines for their distribution.

**Past President:** No Report

**President of Chairs:** No Report

**Secretary:** No Report

##### **Treasurer:**

- a. C. Lopez gave a membership update. Annual dues are \$10. You can send C. Lopez a one-time check or fill out a green card to have \$1 deducted from your paycheck each month.

#### **IX. Standing Committees**

- a. Committee on Committees- B. Harris distributed the latest list of committees. She asked that Senators review this chart with their departments and send updates to her.

#### **X. Adjourn 4:00pm Julian/Greer**