

**SAN DIEGO CITY COLLEGE
ACADEMIC SENATE MEETING
February 4, 2008**

MINUTES

Present: Alexander, Brady, Cordell, Davalos, Deaton, Engstrom, Feyen, Fontana, Greer, Haro, Harris, Kersey, King, Klipple, Lahijani, Leon, Lombardi, Lopez, Mahoney, Martinez, McGinnis, Patto, Pitcher, Salgado, Scappaticci, Spearman, Spikes, Ward

Guests:

I. Call to Order 2:35pm

II. Approval of Minutes from December 10, 2007 King/Phillipe

III. Additions/Adoption of Agenda

IV. Announcements

- a. Paul Greer encouraged all faculty and staff to join the Fitness Center. Please refer to Greer's e-mail announcements for new hours and programs.
- b. Heidi Bunkowski reported on the availability of two new promotional strategies. First, KSDS will provide "did you know?" announcements for departments who wish to promote their programs; these should be 70 words or less and provide a quick fact about the program. Second, every 5th Monday KSDS will have a Public Affairs hour promoting City College with feature such as "a day in the life of a City College Student." Please contact Heidi Bunkowski for more information.

V. Guests/Special Committees

- a. Associated Students- No Report
- b. Curriculum Instructional Committee- No Report
- c. Student Services Council- No Report
- d. Environmental Sustainability Committee- Karon Klipple reported that the ESC now includes members from facilities, and the bookstore as well as faculty and staff. The committee has requested from the district the creation of a sustainability coordinator who would in turn create a greenhouse and sustainability report for the district. Klipple will begin creating such a report for City College. Klipple also mentioned the various environmental awareness activities that will be held on our campus. On Friday February 8th Klipple and Gayla Pierce will be presenting on the benefits of compost. An Earth Day fair will take place on April 24th. David King has organized a photo contest with an earth sustainability theme. RecycleMania is also coming to City College. During this school year City College will compete with other colleges and universities nationwide to see who can recycle more. Students will be asked to fill out recycling pledge cards. Klipple also brought forth a resolution to the senate requesting that all new buildings meet Silver LEED standards. The resolution passed a first reading and senators were instructed to take the resolution back to their departments for further discussion.
- e. District Budget Committee- Sally Deaton reported on an emergency DBC meeting held in response to Governor Schwarzenegger's proposed budget

cuts. If Schwarzenegger's proposed budget is approved the district will suffer \$6.4 million dollars in funding cuts. According to Deaton the last financial crisis in the district was due to \$20+ million in budget cuts, thus this crisis should not be as deep. The DBC discussed ways to compensate for the budget cuts, including increasing revenue by rolling back summer FTES, this would result in \$1.73 million in revenue, and decreasing expenses by declaring a "soft freeze" in which retiring administrators and faculty would not be immediately replaced by full-time contract personnel, but instead by adjunct personnel. Delaying classified hiring, reducing allocations, and requesting that faculty attempt to increase class sizes by 1 student are other options. Deaton did say that there will be NO FREEZE on current positions slated for hiring.

VI. New Business

- a. Title V Compliance Proposal re: Replacement of Transfer and Liberal Studies Degrees- Vice-President of Instruction Ron Manzoni explained options being considered in order to comply with the State Academic Senate's request that all degrees, including the Transfer Degree, contain an 18 unit major requirement in addition to the general education requirements. Manzoni explained two options the district is considering. First, the creation of a Certificate of Achievement in Transfer Studies. Second, a General Studies Degree allowing 3 different options for fulfillment of the general education requirement based on CSU, IGETC, and/or district requirements. Students would be able to choose 18 units from 5 focus areas and complete the general education requirements. The Transfer Degree will become obsolete by fall '08 thus VP Manzoni is hoping to have the General Studies Degree in place by then. This will require the district, board, and state to meet several approval deadlines. Senators were asked to bring this information to their departments. Department Chairs will also be informed at the next Chairs' Cabinet Meeting.
- b. Self-Study Standard Co-Chair Ratification- Alexander distributed a list of recommended names to chair the self-study standard committees. The senate voted unanimously to ratify the list. The recruiting process for committee membership can now begin.
- c. Attendance Reporting Update and Language for Syllabi Proposal- Alexander announced a change in attendance record keeping policy. Beginning fall '08 faculty will only be required to keep attendance until the census date. Faculty can use student work to show the last day of activity for Veterans and students in federal programs. At the request of Vice Chancellor Lynn Neault, Alexander distributed proposed suggested language for all syllabi, reminding students of the drop and withdrawal deadlines. Proposed suggested language for the college catalogue was also distributed. With one minor change, the Senate unanimously accepted the language.

VII. Old Business

- a. Committee Membership- Berta Harris reported that an updated list of committees and committee members has been distributed via e-mail. The

committee list can also be found on the campus website. Harris also asked for updates on committee membership.

VIII. Officer Reports: Nothing to report.

IX. Facilities Update-

a. K. McGinnis requested an update from senators regarding their experience with the TM classrooms. Several senators voiced their concerns regarding air conditioning/heater noise, chemical smells, fumes, fallen tiles and exposed wiring. Concerns over the late night safety of the R classrooms were also raised. K. McGinnis will follow up on this with VP Dexheimer.

X. Standing Committees

a. Tenure/Promotion/Professional Development Committee- K. Lopez reminded everyone that February 19 was the last day to turn in paperwork for sabbatical proposals.

XI. Other

XII. Adjourn 3:50pm Lopez/McGinnis