

**SAN DIEGO CITY COLLEGE
ACADEMIC SENATE MEETING
November 10, 2008
MINUTES**

Present: Akers, Alexander, Cordell, Crispen, Dorman, Engstrom, Estrada, Fierro, Fontana, Greer, Haro, Harris, Hettena, Kersey, Leon, Lombardi, Lopez, Martinez, Pelletier, Pitcher, Rangus, Salgado, Sos, Spradley, Ward

I. Call to Order 2:30pm

II. Approval of Minutes from October 27, 2008 King/Fontana

III. Additions/Adoption of Agenda

IV. Announcements

- a. Environmental Stewardship Committee- The Environmental Stewardship Committee is teaming up with Sony Electronics, eWorld Recyclers, and Waste Management to put on an e-waste drive from 9am to 4pm at Miramar College. All electronics, including televisions, computers, keyboards, VCRs, DVDs, cameras, phones, etc. will be recycled free of charge. For more information contact K. Klipple.
- b. Biology- The Biology department is looking to recruit students to apply to the Biotech program. Students will learn basic techniques and applications of Biotechnology to ready them for a career in the field. For more information on Biotechnology and Biotech careers, go to the website www.sdbiotechcareers.org.
- c. Fitness Center/Health and Exercise Science- P. Greer invites faculty, staff, and students to get to know City College athletes during Knights Pride Week from 10:30-11:00am in Gorton Quad November 10-14th. P. Greer also reported that Fitness Awareness week was a success.

V. Guests/Special Committees

- a. Associated Students- Vice President of the Associated Students, Josef Shannon, gave a summary of the recent activities of the AS. They are currently promoting a holiday food drive. Twelve containers will be located around campus until the week before finals. The AS is continuing to work towards passing an authorization to assess a fee for building a Student Center at City College and will be meeting to discuss the center with Peter White next week.
- b. Jeanie Tyler- The director of Off Campus Programs, Jeanie Tyler, was introduced to the senators. She gave a brief summary of her responsibilities at City College. J. Tyler oversees programs at ECC, on Military Bases, and at San Diego High School. She acts as the City College liaison to these other locations and manages the off campus budget.

VI. New Business

- a. Statewide Academic Senate Plenary Report- B. Harris briefly summarized some of the main topics at this year's Fall Plenary. Repeatability of activity classes and the need to clarify the definition of 'activity' at the State level is being looked at. There are problems with the Lower Division Transfer Pattern and inconsistencies in the implementation at State Colleges. Communication

needs to be opened to clear up these inconsistencies. It was also stressed that the process by which faculty applicants are identified as meeting equivalencies for minimum qualifications should rely on faculty within the discipline.

- b. Calendar 2009-2010 Proposal- The concerns regarding the spring semester start date of January 25th continued to be discussed. A suggestion has been made to begin classes on February 1st to eliminate the overlap between intersession and the spring semester. Mesa has said that if intersession cannot be 4 weeks, they would like it eliminated. Many senators felt that intersession is important to students who need the opportunity to catch up or would like to transfer early. B. Harris encouraged faculty to send emails to J. Mahler to express any concerns.

VII. Old Business

- a. Academic Sanction Form- B. Harris reported that she conveyed the senate concerns raised at the last meeting regarding clarification of the sanction form to D. Whisenhunt but has yet to hear back. At the last meeting, some senators felt that professors should be able to deal with academic dishonesty on their own without having to participate in a mandated meeting involving the accused student and the dept. chair.
- b. Charity Project- C. Lopez sent out a DL with the information on the suggested charity organizations for the Senate to donate to this Holiday season. Feedback is needed from each department. The Cosmetology department has expressed that they would like the money to go directly to City College students. It was suggested to donate money to Health Services to provide students with kits containing basic toiletries and other essentials. D. Cordell will write up a proposal to bring back to the next senate meeting.
- c. AV ID Card- G. Ramsey is working with L. Neault's office to facilitate a convenient way for faculty to get their ID cards. Adjunct faculty who have other employment or work on multiple campuses will have a hard time obtaining a faculty ID card.

VIII. Officer Reports

IX. Facilities Update

- a. M. Spradley updated senators on the progress of the remodels and new buildings on campus. The Humanities and Business Tech. building is in the design and development process. K. McGinnis needs help developing an overall design standard and look of the campus. If you are interested, contact K. McGinnis. Wireless internet access will be available in all of the new buildings. Demolition of buildings on the west block of campus will start this month.

X. Standing Committees

- a. Committee on Committees- No Report
- b. Institutional Assessment Committee- D. Cordell reported that the committee is working with chairs on getting Student Learning Outcomes into the catalog and on documenting and celebrating student learning work. B. Harris and D. Cordell distributed a list of times that they are available to meet with people to work on SLO's for their department.

- c. District Student Services Council- No Report
- d. Research Committee- X. Zhang is the new researcher for City College. She will be working on developing a way to organize requests.
- e. Accreditation- The Accrediting Commission, ACCJC, has cited some colleges and put them on warning for Student Learning Outcome deficiencies. A student survey will be administered during class time next semester. Professors will be asked to participate, but they will have the option to opt out. Those selected will be informed this semester in order to provide time to work it into their schedule.

XI. Adjourn 3:45pm Leon/Ward