

SAN DIEGO CITY COLLEGE
ACADEMIC SENATE MEETING
March 2, 2009

Present: Akers, Alexander, Ceccacci, Crispen, Deaton, Dorman, Engstrom, Estrada, Feyen, Fierro, Fontana, Gaipa, Greer, Haro, Harris, Hettena, Martinez, Pitcher, Sos, Ward

Absent: Davalos, Enright, Kersey, King, Klipple, Leon, Lombardi, Pelletier, Rangus

Guests: Peters, Umstot

I. Call to Order 2:35pm

II. Approval of Minutes from Cordell/Salgado

III. Additions/Adoption of Agenda Engstrom/Alexander

IV. Announcements

- a. Nancy Crispen has been elected as the new President of the Chairs Council.
- b. Book Sale- The LRC Book Sale is Wednesday, March 11th from 8:00am-7:00pm in Gorton Quad. To donate books to the sale, drop them off at the LRC before March 10th. If you would like to volunteer to work at the fair, contact Jose Salgado at x3874 or jsalgado@sdccd.edu.
- c. Talent Show- T. Ward gave thanks to everyone who attended the first City College talent show. Enough money was raised to meet the expense of the two Counseling Department sponsored scholarships.

V. Guests/Special Committees

- a. Associated Students- No Report
- b. Facilities- D. Umstot and the district architect, Lance Lareau, discussed the inquiry made about operable windows in new buildings. Umstot reviewed the reasons that operable windows are not favored by the district. Part of the requirements of achieving LEED silver level, is that buildings must have a certain standard of air quality. Operable windows affect the heating/conditioning of an entire zone and if left opened, can be costly, and have a negative effect on air quality. A sample of the air inside buildings on the City campus has shown that the quality is better than that of the outside air. Operable windows would be difficult to regulate and to sensor windows to turn off air to a certain zone is very expensive.
- c. AP Exams- A resolution to officially accept an AP exam and general education list that match the CSU and UC areas will be voted on at the Spring Plenary.

VI. New Business

- a. Election- Nominees are needed for a President Elect. The term is four years, one as President Elect, two as President, and one as Past President. Three people are needed for the election committee. An elections committee also needs to be appointed. For questions on the position or to volunteer for the elections committee contact B. Harris.

- b. ECC Senate Rep- A senate representative is needed from the ECC campus. If you know of someone who teaches at ECC and would be interested in increasing communication with the City campus, contact B. Harris.
- c. Evening/ECC Meeting Ideas- In order to be more inclusive, the Senate Exec proposed holding an evening Senate meeting once a year or semester in order to reach faculty who are on campus predominately at night. A meeting at the ECC campus was also discussed. In some years one meeting per year was held at the ECC site. It was suggested that the night Senate meeting be a fall FLEX activity.
- d. 4-10 Summer Schedule- The summer session will consist of four ten hour days, Monday-Thursday. Only a few necessary courses will be held on Friday and Student Services will be closed.
- e. FF & E Standardization Guiding Principles- S. Deaton informed senators that the district is developing guidelines for furniture, fixtures and equipment selection. Because faculty are the end users, it is important that they are involved as possible. A draft of the principles was distributed. There was a motion to take a message back to this Committee asking for a committee charge and to identify a chair. Motion: Ceccacci/Engstrom 23Yes 0No 0Abstain.
- f. Program Closure Policy and Procedure- A draft of the program closure policy and procedures was distributed. S. Deaton asked the senators to review the policy and to bring back comments/suggestions to the next meeting.

VII. Old Business

- a. Budget- S. Deaton is encouraging President Burgess to have another informational meeting regarding the anticipated effects of the budget cuts on Community Colleges. The next Master Plan meeting is on March 11th.

VIII. Officer Reports-No reports

IX. Facilities Update-no further report

X. Committee Reports

- a. Institutional Assessment- The revised general education student learning outcomes for the catalog were distributed. The draft reflects the changes made by department chairs. The senators were asked for feedback before voting to approve the outcomes with chair revisions for the catalog. Motion: Deaton/Alexander 22Yes 0No 1Abstain.
- b. District Student Services Council- The final draft of a letter to students informing them of the current budget issues and the impacts was distributed at the last council meeting. The letter provides suggestions for students that can help ease frustration when dealing with the cutbacks and the reduction in student services. It will be sent out March 30th. The honors registration contract is currently in review due to technical and administrative problems. Our honors coordinators want to be included in this discussion and B. Peters will keep them up to date for this purpose. A new recency policy is in the beginning stages of development. It will

allow students to petition a class that they got a C or better in if they believe that they can not move to the next level because it was taken too long ago. The health fee will most likely be increasing by \$1 to the maximum \$17.

- c. Curriculum Instructional Council- Report was sent by J. Lombardi but items were the same as those reported by B. Peters
- d. Accreditation- R. Alexander encouraged faculty to participate in surveys.

XI. Other

XII. Adjourn 3:50pm Greer/Alexander