

SAN DIEGO CITY COLLEGE
ACADEMIC SENATE MEETING
September 28, 2009

Present: Akers, Chaddock, Crispen, Dorman, Engstrom, Fierro, Finkel, Greer, Haro, Harris, Hiel, Khoromi, Lopez, Mandilawi, Martin, Martinez, Pitcher, Rangus, Robinson, Rodda, Salgado, Sandoval, Shafer, Sos, Spearman

Guests: Andersen, Cowell, Deaton

I. Call to Order 2:35pm

II. Approval of Minutes from Martinez/Sos

III. Additions/Adoption of Agenda Crispen/Lopez

IV. Announcement

- a. Accreditation- B. Harris communicated that co-chair R. Alexander is still seeking feedback on any accreditation topics. A main concern in Standard IIA is student learning outcomes work. The committees are currently working on cleaning up drafts.
- b. Proposed Calendar 2009-2010- B. Harris has sent out the new 2009-2010 academic calendar via email. There will no longer be an intersession due to the budget cuts. This had been a concern in the past due to the cut to 3 weeks and overlapping of courses with the spring semester.
- c. General Classroom Building- A name is needed for the new general classroom building. Chicano Studies has submitted a proposal asking for the building to be named Kumeyaay after the native people of Southern California/Northern Mexico. Proposals should be forwarded to L. Erreca.
- d. ASCCC Plenary- The Academic Senate for California Community College plenary is November 12-14th. Resolutions will be available soon for review. If you are interested in attending, AB1725 travel request forms are available in the mail room.

V. Guests/Special Committees

- a. Associated Students- AS rep., Josef Shannon, reported That the AS is working on plans for the upper half of the M Building for a Student Center. The group will also be attending a general budget cut protest on October 30th and will be sending delegates to the statewide plenary sessions for the California State Student Association.

VI. New Business

- a. Student Conduct- P. Greer addressed the issue of inappropriate student conduct in the cafeteria and other areas on campus. He believes that the inappropriate behavior may reflect badly on City College when accreditation evaluators come to campus for review. Senators discussed possible ways to enforce the student code of conduct. B. Harris will talk with D. Whisenhunt and ask campus police about attending the next Academic Senate meeting to address concerns.

- b. Substitutes- Substitutes are available as part of the preparedness planning for possible H1N1 outbreak. Classes will be cancelled with the first absence of a faculty member, and a substitute will be provided for any additional absences. Faculty need to contact their dean as soon as possible if they need to miss a class. It was strongly encouraged that professors have back up lesson plans on hand for subs to use if needed.
- c. H1N1 Attendance/Makeup Practices- As a part of their over all planning the district has asked for information regarding how faculty plan to address absences by students due to H1N1. Faculty discussion included the following points:
 - i. Each faculty member handles attendance and absence issues in their own way and will continue to do so.
 - ii. Course syllabi include attendance and absence policies for each course.
 - iii. Make up tests or assignments may be allowed.
 - iv. Assignment deadlines may be extended
 - v. Assignments or other course materials may be made available on-line as long as they are also available directly from the teacher (in face-to-face classes)

Old Business

- d. “Libraries” in New Facilities- B. Harris reported that President Burgess will give her a PowerPoint from the convocation presentation so she can find out which buildings were identified as having libraries. Mary Benard and President Burgess have both confirmed that the terminology should be changed since the areas are not libraries with materials for student use that should be in the library collection. Two spaces have been identified. One is for art class materials and slides, and the other is a depository of student productions.
- e. Food Bank- The group is still working with Lynn Neault on getting a release of liability contract drawn up. It is on the agenda for the next Chancellor’s meeting. Until another location is found, the food will be housed in Student Health Services. It was suggested that the group look into the Good Samaritan law. The law protects from liability those who choose to aid others who are injured or ill.
- f. Petition Signature Gathering- Issues were raised at the last meeting regarding the professional signature gatherers on campus. B. Harris sent an email to D. Whisenhunt and has not received a response yet. This issue will be brought back to the next meeting.
- g. Basic Skills Initiative 09-10- Moved to October 12th meeting.
- h. SLOAC Philosophy- Senators were given an updated copy of the City College Student Learning and Administrative Outcomes philosophy draft for review (see attached). The philosophy will be taken to President’s Council for discussion and request for endorsement. We will vote at the next Academic Senate meeting on whether or not to adopt the philosophy. A copy of an SLO Joint Statement of the

Academic Senates of San Diego City, Mesa, and Miramar Colleges and the American Federation of Teachers Guild was also distributed for review and endorsement (see attached). We will vote at the next meeting about whether to adopt this statement. B. Harris will send out an electronic copy of the two philosophies to facilitate communication between senators and departments.

VII. Officer Reports

VIII. Facilities Update

- a. Safety/Faculty Restrooms- N. Crispen drafted a letter to address the faculty's concerns over the announcement that there will be no faculty restrooms in the new buildings. The letter states many reasons for needing faculty restrooms including: faculty and staff safety, security of confidential materials, and promptness to class. If you have any additional examples send to N. Crispen. B. Harris and N. Crispen will take this issue to the District Governance Council.
- b. LRC- P. Haro addressed the issue of students using alcohol and drugs west of the LRC on the lawn area. Senators discussed possible solutions to this problem. It was suggested that signage be posted informing students that drugs and alcohol are not allowed on campus at any time. Because this poses a public safety issue, it was also suggested that the campus police and High School be contacted. B. Harris will request to have this added to the Health and Safety meeting agenda, and will invite campus police to the next Academic Senate meeting to address the issues
- c. Security Buttons- It was reported that after 6:00pm no one is on campus to respond to security buttons. Senators are looking for details on who to contact after hours in an emergency. B. Harris will get more information.

X. Committees Reports

- a. Institutional Assessment- SLOAC philosophy was reported above
- b. District Student Services Council- C. Lopez reported that many shared governance meetings have been cancelled and the Vice Chancellor and Vice President of Student Services have been meeting to develop new changes in the counseling area without faculty discussion. The council is talking with J. Mahler to discuss new changes that may have contract issues.
- c. Committee on Committees- N. Crispen is working on developing an updated list of committee members.

XI. Other

- a. Reminder- The November 9th Senate meeting will be held at the Educational Cultural Complex (ECC).

XII. Adjourn 3:55pm Martinez/Lopez