

SAN DIEGO CITY COLLEGE  
ACADEMIC SENATE MEETING  
March 16, 2009

**Present:** Akers, Alexander, Ceccacci, Crispen, Davalos, Deaton, Engstrom, Enright, Feyen, Fierro, Fontana, Gaipa, Greer, Haro, Harris, Hettena, Kersey, King, Klipple, Leon, Lombardi, Martinez, Pelletier, Pitcher, Rangus, Salgado, Sos, Tanguis, Ward

**Guests:** Davis

**I. Call to Order** 2:30pm

**II. Approval of Minutes** from March 2, 2009 Akers/Feyen

**III. Additions/Adoption of Agenda**

**IV. Announcements**

- a. Fitness Center- The first of three lectures being offered this semester by the Fitness Center will be held March 25<sup>th</sup> at 5pm in the Harry West Gymnasium. The speaker will be Kim Mueller, a registered dietitian, who will be discussing general nutrition. Faculty who attend a lecture will receive 1 hour of FLEX credit.
- b. Book Sale- J. Salgado reported that the annual book sale was a success and thanked all those who assisted. The sale brought in around \$1300 for the LRC.
- c. Luncheon- The Classified Senate appreciation luncheon will be May 11<sup>th</sup> from 11:30-1:30pm. Faculty should RSVP to June Cressy if they would like to attend.

**V. Guests/Special Committees**

- a. Associated Students- No Report
- b. Basic Skills Initiative- J. Jarrell distributed a draft of the Basic Skills Committee charge. Once feedback has been gathered, the final draft will be taken to the President's Council for approval. If faculty are interested in joining the committee, they should contact J. Jarrell. The committee is focusing on five main areas:
  - i. Developing a research agenda for basic skills to show their outcomes and to report on whether or not they were effective
  - ii. To research the benefits of tutoring, etc.
  - iii. To become more involved in learning communities
  - iv. To examine Basic Skills Courses and student retainment
  - v. To offer meaningful and useful programs for staff development.Proposal forms for next year must be submitted by April 2<sup>nd</sup>. Send questions and forms to [jjarrell@sdccd.edu](mailto:jjarrell@sdccd.edu).
- c. Diversity Committee- P. Finkel reported that the committee continues to work on projects to increase the diversity of the faculty population at City College in order to reflect the diversity of its students. The committee recently met with Mesa College to discuss a project for increasing sensitivity to diversity. The committee is currently working to develop their next project. Visit the Diversity Committee's website at [www.sdccity.edu/diversity](http://www.sdccity.edu/diversity).

- d. Jerry Davis- The senators were introduced to the new Vice President of Administration Services, Jerry Davis. He encouraged faculty to come talk to him at anytime.

## **VI. New Business**

- a. Resolution on Mailing Schedule- There was discussion regarding the proposed resolution on the mailing of the summer class schedule. Many questions were raised during discussion including where the money saved would go and if it would help students, whether the smaller number of ads distributed in the schedule for short programs would have an impact on enrollment, and how much it would cost to collect data to determine the impact of the change. There was also concern that many students in the City College area don't have easy access to a computer. Motion Alexander/Sos 1Y 15N 7A
- b. Evaluation Procedure- Proposed changes to the evaluation procedure were distributed. Senators will take back the changes to their departments and bring feedback to the next meeting.
- c. Smoking Policy- Two years ago, City College students voted to become a non-smoking campus. This new policy will be implemented in the summer. Smoking areas will be designated. Faculty are encouraged to look at the smoking areas on the map in the business office to make sure they are appropriately designated. Smoking will also be allowed in parking lots and public sidewalks.
- d. Academic Freedom- Changes to the academic freedom statement were reviewed. Accreditation requires that a statement be printed in the catalog. The changes will be taken back to the departments for more feedback.
- e. Research Committee- Tabled
- f. Health and Safety Committee- The pressure felt by students to come to class by professors while sick was discussed. Faculty were encouraged to be sensitive to student illness, however, attendance management is at the individual instructors discretion.

## **VII. Old Business**

- a. ECC Rep- A senate representative is still needed from the ECC campus. If you know someone who teaches at ECC and would be interested in increasing the communication with the City campus, contact B. Harris.
- b. Elections- P. Haro emailed a description of the President Elect position to all faculty. Give nominations and personal statements to P. Haro, G. Enright or E. Ekstrom by March 25<sup>th</sup>. Elections will be held in the first week of April.
- c. FF & E- A district policy for FF & E procedures is being developed. S. Deaton distributed an attributes evaluation for classroom furniture. The evaluation will help determine what attributes faculty think are important when purchasing furniture. Completed evaluations should be returned to S. Deaton as soon as

possible. A list of the people involved on each building committee was also distributed.

- d. Program Closure Policy and Procedure- No changes were recommended on Program Additions and Closures.

### **VIII. Officer Reports**

### **IX. Facilities Update**

- a. The L building may not be opened in the fall due to FF & E issues. Faculty who are interested in serving on the Design Standard Committee should contact K. McGinnis. The city of San Diego is working on the water lines located on 15<sup>th</sup> street. Water shut downs may affect the campus.

### **X. Standing Committees**

- a. Institutional Assessment- Program level and general education student learning outcomes have been compiled and have been sent to be included in the catalog.
- b. Curriculum Instructional Council- The deadline for inclusion in the catalog has passed. If you have any questions, contact J. Lombardi.
- c. Accreditation- Standard committees are now doing self evaluations. The President's bulletin has an announcement inviting involvement with standard chair contact information.

### **XI. Other**

### **XII. Adjourn 4:00pm Ward/Leon**