

SAN DIEGO CITY COLLEGE ACADEMIC SENATE MEETING  
Monday, October 13, 2003 2:00 p.m., Room D-121A

## **FINAL**

**In Attendance:** L. Andersen; C. Bass; J. Bernal; L. Brady; A. Breay; M. Clowers; S. Deaton; P. Grooms-Jones; C. Harlow; H. Le; C. Lopez; T. MacRenato; P. Mahoney; K. McGinnis; P. Murugesan; R. Reyes; J. Salgado; M. Spikes; B. Weiner; G. Wisheart

**Absent:** D. Bodnar; S. Hasegawa; J. Hildebrand; S. Martin; A. Rincon; S. Skillen

**Proxies:** M. Clowers for S. Hasegawa; S. Deaton for B. Harris; P. Finkel for E. Higginbotham; K. McGinnis for D. Bodnar

**Guests:** D. Cordell; P. Finkel; P. Maes-Erickson;

**I. CALL TO ORDER 2:08 by L. Andersen**

**II. APPROVAL OF MINUTES 09/29/03** – MSC (McGinnis/Deaton). Unanimous approval.

**III. ADOPTION OF AGENDA 10/13/03** – As presented.

**IV. ANNOUNCEMENTS**

- A. The Academic Senate Meeting at ECC is scheduled for Monday, 11/24/03. Patty Warner will send out directions to ECC to all senators.
- B. The Board of Trustees Leadership Luncheon is scheduled for Friday, October 17, 2003 from 11:30 a.m. -12:30 p.m. SDCC can send 1-2 representatives. Contact L. Andersen if you are interested in attending so that reservations can be made.
- C. C. Bass reported that the deadline for nominating adjunct senators has been extended to Monday, 10/20/03. Contact Chuck for nomination forms or more information.

**V. OFFICERS' REPORTS**

**A. President**

- i. Governance Report - L. Andersen reported on the recent team building activity with the BOT which was very successful despite the poor showing of attendees from SDCC (only S. Deaton and L. Andersen attended – no SDCC administrators were present). Current policies and long-range goals were discussed, as well as the relationship between the Academic Senate and the BOT. S. Deaton termed this “the best Board of Trustees [!] have ever seen – very pro-education.”

**B. Treasurer**

- i. M. Clowers reported that only 52 out of 142 faculty members had paid their yearly dues (Handout distributed). Dues are \$10 per year and may be paid re: payroll deduction, cash or check. Balances: Checking - \$100.50; Savings - \$126.67. M. Clowers also reported that we now have online banking.

**VI. SPECIAL COMMITTEES**

**A. ASB** – No report.

**B. Curriculum** – L. Andersen reported for J. Lombardi. 150 City College courses still must be integrated. MMR has set a deadline of 10/15/03 for courses slated to be taught in Fall 2004 to be integrated or not taught in Fall 2004.

Discussion. B. Weiner protested the MMR decision, and the “micro-management” of curriculum in general, stating that we should be about the business of teaching, rather than rubber-stamping administrative procedures.

S. Deaton expressed her support for the process and importance of curriculum review in order to insure that SDCCD courses are able to articulate to 4-year institutions. Many course outlines are outdated, and as such, have prevented some courses from articulating. Course articulation is essential to our mission.

L. Andersen stated that Title 5 mandates that faculty review curriculum and course outlines every six years.

**C. Student Services Council** – P. Maes-Erickson reported on the issue of whether Student Services should use student’s entire SS# and a partial name for computer identification purposes, or whether the whole student name and just the last 4 digits of their SS#. Senate input was requested. Discussion. R. Reyes suggested that Student Services create a student password system, rather than continuing to use SS#, a practice that makes student’s vulnerable to

identification theft. P. Maes-Erickson stated that she would look into this option and report back to the Senate. Resolution: No vote was requested. Informally the Senate seemed to favor the full name and partial SS# option.

P. Maes-Erickson also reported that due to recent grant moneys, three new positions will be filled in Financial Aid, and that changes in Health Services policy now prevents athletes from getting their physicals performed by Health Services. K. McGinnis questioned this, citing students who had obtained physicals this semester. P. Maes-Erickson will clarify and report back to the Senate.

D. **Accreditation** – No report.

## VII. OLD BUSINESS

A. **“Green Building” Resolution** – Second Reading. MSC (Bass/Clowers). Unanimous.

B. **K. Fawson Resolution review** – L. Andersen reported that she delivered a framed copy of this Senate resolution and delivered it to K. Fawson at District.

## VIII. NEW BUSINESS

A. **Institutional Assessment Committee Charter** – D. Cordell reported on the function and purpose of the Institutional Assessment Committee (IAC), a committee which “helps to articulate assessment and student learning outcomes on this campus.” The goal is to make the work of this committee, which is tied to the Accreditation process, part of our ongoing programmatic improvement at SDCC. This committee meets twice monthly. All are welcome to attend. The charter was presented for a First Reading to the Academic Senate to request input from senators. **Discussion.** S. Deaton expressed her support for the work the IAC is doing – that is, assessing and raising the standards for measuring our student’s success, rather than allowing the State of CA to set standards for us in the future.

**Resolution. First Reading.** MSC (Deaton/Clowers) to accept the charter. Unanimous.

B. **“New District Administrative software” Resolution** – First Reading by C. Harlow (handout distributed).

**Discussion:** S. Deaton discussed the history of the current district software system which is overly complex, and does not provide access to vital cost breakdowns for Instructional Programs, something which should be the driving force behind any major district software expenditure.

P. Maes-Erickson stated that the software information presented to the Student Services Committee (SSC) seemed focused on providing Students Services data rather than Instructional data. The SSC is already creating teams to review potential software systems. Representatives from the Academic Senate should be a part of the review process.

K. McGinnis stated that as of 10/27/03 the District will begin to interview bidders for a new software system. The Mesa College A.S. was persuaded not to move on this issue with a resolution. However, McGinnis urged the SDCC Senate to act now before the District purchases another 10 million dollar software system that does not address the needs of Instruction.

B. Weiner expressed his deep concern over the District’s plan to purchase another expensive software system with funds that could be better used to serve Instructional Programs. Additionally B. Weiner was doubtful that any resolution presented to the Board of Trustees (BOT) by the SDCC Senate would have an effect on the District’s decision-making process.

S. Deaton responded that because of recent changes, the BOT is more responsive to instructional issues. In addition, previous software system decisions were greatly influenced by District H.R. This time L. Neault of District H.R. is already on board and committed to supporting instruction. The time to act is now. K. Jeffcoat, the acting V. Chancellor of Instruction, needs the support of the Senate to push forward the comprehensive goals of Instructional Services.

L. Andersen proposed two amendments to the charter (Handout distributed).

L. Andersen further stated that communicating to the BOT through a resolution is usually used as a last resort to express the concerns of the Senate. L. Andersen and other Senate Presidents will be meeting with the Chancellor.

[ to be clarified by the Senate Exec. ]

K. McGinnis questioned the necessity of adding L. Andersen’s additional two “friendly amendments” to the resolution, and whether they might be perceived as “combative.”

H. Le expressed concern as to whether or not the Senate could adequately define instructional needs with only two weeks before the bid process begins.

L. Andersen stated that comprehensive goals for Instructional Services in regards to a new system were defined by K. Fawson prior to his retirement. These are the goals that K. Jeffcoat will champion.

**Resolution- First Reading:** MSC (Harlow/Harris). Ayes: 23 Nays: 0 Abs: 1 (Weiner)

**Resolution - Second Reading:** MSC (Deaton/Grooms-Jones). Ayes: 23 Nays: 0 Abs: 1 (Weiner)

- C. **CIC High Tech Report** – Windows XP is being loaded into the District computer system. Any older computers (defined as those running without a Pentium 3 processor or higher) will no longer be covered under the District warranty and will not be eligible to receive service. Discussion. S.Deaton stated that SDCC has \$400K available from the ILEM fund (Instructional Library Equipment Materials) for equipment repair. New computers will also purchased with these funds. In addition, as labs upgrade their computer systems, slightly older, but still Pentium 3 or higher, computers will become available to faculty.

**IX. ADJOURNMENT** - MSC (Clowers/Bass) 3:17 p.m.