

# SAN DIEGO CITY COLLEGE CLASSIFIED SENATE

Classified Senate  
Executive Officers

Desiree van Saanen,  
President

Earline Barrett,  
Vice President

Susan Gregory,  
Secretary

Susan Chandler,  
Treasurer

Senators:

Eugene Brown  
Al Cordiero  
Greg Duenas, At Large  
John Gradilla  
Zdenka Geisberg  
Joanne Millum  
Lori Oldham  
Gail Rodriguez

**Next meeting date:**

**Thursday,  
December 16  
11:00 a.m.  
Conference Room  
D-102**

*“Nothing is so  
firmly believed as  
that which is least  
known”*

*Michel de Montaigne  
(1533-1592)*

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## Meeting Minutes of November 18, 2004

**Present:** Earline Barrett, Susan Chandler, Greg Duenas, John Gradilla, Susan Gregory, Zdenka Geisberg, Joanne Millum, Gail Rodriguez, Desiree van Saanen

**Guests:** Carol Dexheimer

### I. ANNOUNCEMENTS

Desiree distributed copies of the City College Classified Senate website, which is currently under construction. Several links are live, including the agendas and meeting minutes; however, it was noted that several changes need to be made and additional components need to be added. Senate members discussed adding photos of the executive board with links to each member's Outlook account on the main page. The Web page could also include the Senate's Mission Statement. The Bylaws, which are currently on the web page, should be set up as a link only. Desiree will work with the executive board to review and perhaps revise the Mission Statement for publication.

It was reported that over \$260 has been raised so far from the See's candy bar sales. (Nearly half of the initial investment of \$540 has been recovered in less than two weeks)!

### II. PROPOSITION "S" UPDATE (Dexheimer)

Carol Dexheimer presented a brief history of Proposition "S," which was approved two years ago. It was initiated in light of the District and its institutions identifying nearly \$900 million in facilities needs--35 projects to include new construction and renovations. The Proposition "S" Steering Committee was formed to develop the criteria that would be used in prioritizing the growing list of projects. Soon after, the City College Facilities Master Plan Committee was formed to assist in the collection and organization of these projects lists.

Currently, each project--and there are 18 at City alone--has its own committee, which is responsible for completing a "Facilities Master Plan Project Subcommittee--Guiding Principles" form. The form includes a description of the project, a set of guiding principles for the project, the committee's membership, and all other programs and/or services that will be impacted by the new construction or renovation. The requests are presented to President's Council and President's Cabinet for review.

Carol distributed copies of a comprehensive Facilities Master Plan information packet that included a prioritized list of projects, the major sequencing and logistics issues associated with each project, and a breakdown of projects by specific needs (i.e., new construction, major renovation, minor renovation, access and infrastructure). She also distributed a timeline (fall-04 only) for the submission and review of projects. The next major event will be a FLEX workshop presented by the architects on January 28, 2005.

The Proposition "S" Oversight Council, which is made up of a key community leaders and a former SDCCD Board member, recently toured City College with Carol, Kathy McGinnis (Academic Senate) and Desiree (Classified Senate). During the tour, the Council was apprised of the campus' many physical deficiencies, which have compounded over the years with increased enrollment and use.

Carol indicated that each project will soon be stored in its own public folder so City College personnel can access this information with ease.

### III. ADOPT-A-STUDENT FUNDRAISER

The Adopt-A-Student Fundraiser is off to a great start. The flyers and applications were developed last Friday and by Monday they were distributed and posted in most high-profile areas on campus. In less than one week, the Student Affairs office has collected about 15



applications, and we are expected to have at least 20-25 applications by the week's end. Eligible students must file their application by November 29. On November 30, the applications will be hand delivered to the Financial Aid Office, where the information provided by the students will be validated. Once this process is complete, the Exec. Board and general public will be invited to help select this year's family. Once a family has been chosen, a general announcement will be emailed to the college community for personalized gifts, food and other donations.

Whew! We work fast!! Great job to everyone on this very important project!!

#### **IV. COUNCIL REPORTS:**

*President's Cabinet*: -Proposition "S" presentations only. No report.

*Student Services* - No report (Nov. 16 meeting rescheduled to Dec. 1)

*Instructional Council* - Lydia Gonzalez reported that this year's budget is over \$300,000 in the red. The deficit is due to faulty cost projections for adjuncts, which was caused by an outdated program (CAST).

*Master Planning & Resource Allocation Council* - No report

*District Governance Council* - Desiree read from the November, 2004 Chancellor's Cabinet Update from Chancellor Carroll, whereby it was confirmed that District-wide staffing study will be conducted with pilot studies (focused on Admissions & Records and Administrative Services) to begin this Spring-05. The bulletin further confirms that Classified Senate leadership will be involved in this process. Desiree emphasized that the measures the team uses to identify impacted areas, programs and services need to be broadly defined and include influences such as function of services, use of services, and special populations served.

NEXT GENERAL MEETING BE DEVOTED TO SELECTING CITY'S ADOPT-A-FAMILY RECIPIENTS. THIS DATE WILL BE ANNOUNCED AS SOON AS ITS SCHEDULED.