

# APRIL 2006 REPORT



## On the Job...

*Under family/medical leave laws, employees are entitled to up to 12 weeks leave from work to care for a child, a parent, and/or a spouse who has a serious medical condition that has been verified and documented. During leave, the employer must maintain the employee's health benefits and, upon the employee's return, must reinstate the employee in the same or equivalent position. (Employment Development Department)*

*California workers covered by State Disability Insurance, may receive up to six weeks of "Paid Family Leave" insurance to care for seriously ill family members (child, spouse, parent, or domestic partner), or to bond with a newborn family member. California's Paid Family Leave insurance program became effective January 1, 2004.*



## STUDENT HEALTH SERVICES CONNECTS WITH CITY COLLEGE STAFF

On Thursday, April 27 members of the Classified Senate and constituents met with Student Health Services Director, Dotti Cordell, to discuss strategies aimed at increasing student awareness of health services offered through City College's Student Health Services program. Cordell reported that based on a recent campus survey, many students have limited knowledge of the health services, including Mental Health Services, which are offered through the program at no cost.

It was noted that the passing of AB 982 (Laird Bill) authorized local Community College District Boards to set student health fees and determine eligibility for health fee waivers. After weeks of discussion among members of the Academic Senates, in consultation with Student Services and administrative representatives, Chancellor's Cabinet submitted recommendation to the Board of Trustees to maintain health fees at \$13, but to only waive the fee for BOG A students, which are typically students who receive TANF, welfare, or are receiving a fixed government income. The new waiver restrictions will mean that previously waived students, approximately 9000 in all, will now contribute \$13 each per semester in health fees. Dotti indicated that these fees will be used to increase hours and services to all students. Mental Health Services continues to grow to meet increasing campus needs. The new monies will also help enhance communication and visibility of the SHS program and heighten awareness among faculty and staff of blood borne pathogens (i.e., HIV, Hepatitis), issues surrounding pandemic viruses, and emergency preparedness.



(R-L) Cindy Laredo, Susan Chandler, Josolyn Hill, Susan Gregory, Dotti Cordell (SHS Director), and Desiree van Saanen during Student Health Program presentation on April 27.

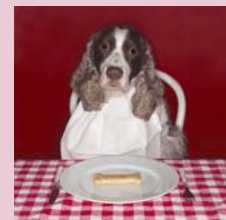
Classified staff recommended providing on-campus training in emergency preparedness (such as in CPR and use of defibrillators) and regular inspection of emergency/first aid kits.

Dotti Cordell urges all classified and faculty to spread the word to students regarding services available to them such as free MD, RN, and nurse practitioner appointments. Free mental health counseling, low-cost laboratories and medications, free confidential HIV testing on Thursdays, and low-cost immunizations and TB tests are just a few of the services through the program.

Nurses and physician: Room A-116, 388-3450  
Hours of Operation: M-TH: 8:00 am to 4:30 pm  
T, W: 8:00 am to 6:30 pm; Fri: 8:00 am to 1:00 pm  
Mental Health: Room A-221, 388-3539

### ANNOUNCEMENTS:

**MARK YOUR CALENDARS:  
CLASSIFIED EMPLOYEES SERVICE AWARDS  
CELEBRATION  
THURSDAY, MAY 11, 2006  
11:30 A.M. TO 1:30 P.M.  
STAFF/FACULTY LOUNGE  
LUNCH WILL BE PROVIDED**



**Deadline to vote for Outstanding Classified Employee of the Year:  
May 2, 2006**

**Check your mailbox for your ballot!**

### Executive Board:

Desiree van Saanen  
President  
Earline Barrett  
Vice President  
Susan Gregory,  
Secretary  
Susan Chandler  
Treasurer

### Senators:

Eugene Brown  
Al Cordeiro  
Greg Duenas (at Large)  
Zdenka Geisberg  
Lydia Gonzales  
John Gradilla  
Joann Millum  
Lori Oldham  
Gail Rodriguez

## *Council and Committee Reports:*

### *Student Services Council:*

The Student Services Council welcomes two **new contract classified employees:**

Pamela Quick— Senior Student Services Assistant, Financial Aid

Libbier Valenzuela—Student Services Assistant, Financial Aid

Michelle Warner—Student Services Assistant, Career/Transfer Center

**New Policy on “W” - Transition Plan**—Effective Fall 2006, a new policy on course repetition will be instituted in compliance with recommendations from the State Chancellor’s office and Title 5. The new policy states:

- A. Courses that are repeatable—students will be allowed a maximum of four enrollments including W grades.
- B. Courses that are not repeatable—students with W’s in a course that is not repeatable will be allowed a maximum of four enrollments including Ws and substandard grades.

**NOTE:** Students with four repeats in a given course will be grandfathered and allowed one additional repeat within one year.

### *Instructional Council:*

City College will host at least five SDICCCA interns during the 2006-2007 academic year. The interns will work in the Departments of Health & Exercise Sciences, Music, Anthropology, and Sociology.

*A reception for faculty retirees will be held at noon on May 23 in the staff dining room.*

**Congratulations to  
this year’s  
Classified  
Graduation  
Readers:**

**June Cressy  
(Reprographics)  
Val Sacro (TRIO-  
Aspire)**

### **Recycling Efforts Fortified and Growing!**

In 1999, the State Legislature passed AB 75, which requires State agencies to meet a 50 percent diversion goal (50% recycling of waste) by January, 2002. Although currently, only City and County agencies risk fines of up to \$50,000 for non-compliance, it is very likely State agencies will soon be added to the list. According to a 2004 State Agency Waste Management Annual Report, Diversion percentages for SDCCD rate slightly above the 50-percent mark. Mesa College is the only SDCCD institution that ranks below this standard at 42.7%. The SDCCD Facilities Division is continuing efforts to address

Deficiencies of current levels of recycling and to ensure compliance districtwide in the future.

On April 26, Recycling Coordinator for Point Loma Nazarene University, Renee Robertson, met with the SDCC Recycling Task Force, along with Vice Chancellor Damon Schamu (Facilities), and Carol Dexheimer to discuss strategies and to review the protocol utilized by Point Loma Nazarene University. Nazarene has won numerous awards through the years for their recycling system including the 2006 City of San Diego Recycler of the Year Award.

City College’s task force is working to promote recycling awareness locally. If you would like to participate in this effort, contact co-chairs Theresa Gallo at ext. 3350 or Carolyn Thomas, ext. 3363.

### **Update on Classified Staffing Study**

Chancellor’s Cabinet and District Governance Council have arrived at a flexible formula for the determination of staffing needs throughout the district. The staffing formula addresses several key objectives including:

1. Eliminating previous hiring freezes on vacant positions.
2. Providing a formula that approves maximum staff FTE on a consistent basis for all District institutions.
3. Providing a formula that adapts to enrollment growth incrementally.
4. Providing objective criteria to determine how funds should be allocated for additional staff positions.
5. Providing a methodology that can be modified to reflect changes in workload and/or staffing ratios.

The formula utilizes two primary factors— Enrollment and Classified Staff FTE—to arrive at a student-to-staff ratio. Based on district comparisons, City College had the highest number of staff per student, which initially placed City College in a precarious situation—9 FTE overage, which would have precluded City College from filling nine of its 14 general fund vacant classified positions. However, due to City College’s special population needs, President Burgess worked with Chancellor Cabinet members to implement an “adjustment” to City’s equation that modified the overage to only three (3.0) FTE.

President Burgess, Faculty Senate President Kathy McGinnis, and Classified Senate President Desiree van Saanen, are working together to organize an open forum through which this topic can be comprehensively discussed.



San Diego City College  
Classified Senate

San Diego City College  
1313 Park Boulevard  
San Diego, CA 92101

Phone: (619) 388-3464  
Fax: (619) 388-3518  
Email: [dvansaan@sdccd.edu](mailto:dvansaan@sdccd.edu)