



News and Notes

from the

President's Office

Announcements ♦ Updates ♦ Meetings ♦ Events

October 12, 2009

Volume 8

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Submissions

Please submit ALL Bulletin articles directly to Erin Flanagan in the President's Office by 12:00 p.m. on Thursdays one week prior to publication.

Thank you.

Evening and Weekend

Administrator:
Cellular Phone
(619) 559-3468

Meetings of the Week

Monday	10/12/09	2:30 p.m.	Academic Senate	D-121A
Tuesday	10/13/09	2:00 p.m.	President's Council	Canceled
Wednesday	10/14/09	9:30 a.m.	Instructional Cabinet	D-102
		12:00 p.m.	Institutional Assessment Committee	D-102
		2:00 p.m.	Institutional Technology Council	R-108
		2:00 p.m.	Tech Review	B-104
		3:30 p.m.	Master Planning & Resources Oversight Council	D-102
Thursday	10/15/09			
Friday	10/16/09			

Calendar of SDCCD Board Meetings

SDCCD Board Meetings		
Date	Time	Location
October 29, 2009	3:30 p.m. - Board Open Door Session 5:00 p.m. - Regular Meeting	Mesa
November 12, 2009	4:00 p.m.	District
December 10, 2009	4:00 p.m.	District

Expense Reports

Deans, department chairs and other designees can use Web Advisor to access Online expense reports. Anyone who needs access to Web Advisor should submit a Computing Services Request form to their supervisor.

Because online reports are available, Business Services has stopped distributing hard copies. (Davis)

Accreditation Update

We are now in the process of finalizing our draft of the Self Study in preparation for the accreditation team visit in October of 2010. If you are interested in the process, in making sure your voice is heard, or in our findings so far, please contact us.

Roberta Alexander, Faculty Co-Chair
Peter White, Accreditation Liaison Officer, Administrative Co-Chair

Construction Updates

On City's homepage under About City College, simply click on the **CONSTRUCTION UPDATES** on lower left column. For all construction project updates and notices, please go to: <http://www.sdcity.edu/buildingupdates/default.asp>.

For information on all District-wide Proposition "S" and "N" Construction Bond projects, please see: <http://www.sdccdprops-n.com/default.aspx>.

Faculty - Staff Resources

For current updates: www.sdcity.edu/faculty-staff.asp

- ★ District Resources
- ★ Directories
- ★ Web Site Updating and Development
- ★ Communications/Publications Guidelines
- ★ Forms/Procedures/Applications
- ★ President's Bulletin
- ★ Meetings Calendar
- ★ Faculty/Staff Fitness Center Calendar
- ★ Sites of Interest We Host
- ★ Campus Handbook -Administration & Governance Guide-Organizational Charts-Campus Directory

Committee Reports

Committee Reports can be found in your Outlook mail under Public Folders.

Academic Senate www.sdcity.edu/academicsenate

Chairs' Cabinet

Curriculum

Curriculum Tech Review

Environmental Stewardship Committee www.sdcity.edu/esc

Flex Committee www.sdcity.edu/faculty-staff.asp

Foundation Board Meeting

Institutional Assessment Committee www.sdcity.edu/iac

Instructional Services Council

Institutional Technology Council

Master Planning & Resources Oversight Council

Review of Services

Student Services Council

Campus Events

Many new events are added throughout the semester. To add an event to the campus calendar or to promote your event, send email to chrisclark@wispertel.net. Check the campus calendar at www.sdcity.edu/events.asp.



Saville Theatre: www.sdcity.edu/savilletheater



World Cultures: <http://www.sdcity.edu/worldcultures>

Thursday, October 22 - Maquilapolis, Saville Theatre, 9:35 a.m. - 1050 a.m.

Monday, October 26 - Bought and Sold: An Investigative Documentary About the International Trade in Women, D-121 A&B, 11:15 a.m. - 12:30 p.m.

Saturday, October 31 - November 15 - "By-Bye Birdie", Saville Theatre



Athletic Events: <http://www.sdcity.edu/athletics>

Environmental Stewardship Committee



Farmer's Market every Tuesday 10:00 a.m. - 12:00 p.m.
Come get your fresh organic veggies - cultivated with love by City College students.
Please bring your own bag.



CIEE - International Faculty Development Seminars And Ping Fellowship

CIEE announces that there will be Faculty Development Seminars for Summer, 2010 in 23 countries. Applications are due March 1, but the Ping Fellowship Application is due Jan. 15.

http://www.ciee.org/IFDS/application/index.html?utm_campaign=ifds_gen&utm_medium=email&utm_source=91509&utm_content=apply_link

(Froelich)

Fitness Tips

Fluid Intake is Important in Maintaining Hydration

The rapid loss of body weight that can occur during a workout is not fat loss, it's fluid loss from sweating. In other words its dehydration. When you lose weight during exercise, you are losing fluids that your body needs in order to function properly.

The best step to take is to drink enough during your workout to minimize that weight loss. A smart hydration plan takes into consideration your sweat loss and how much fluid you will need to drink in order to replace that sweat loss. An easy way to determine this is to pay attention to the difference in body weight before and after exercise. Weigh yourself before and after your workout and if you weigh less drink more during future workouts with the goal of finishing exercise within 2% of your starting weight. For example, after your workout a 140-lb man should drink enough during exercise to keep his body weight between 137.5 and 140-lbs after his workout. If you happen to weigh more than drink less during your next workout. (Greer)


Rape Aggression Defense Class (RAD)

Rape Aggression Defense Class (RAD) is being held at the City College Gym (1480 Park Ave.) on Saturday, October 17th and Saturday, October 24th. Both classes are 8:00 am to 3:00 pm. **Participants need to attend both classes.**

This is 12-hour program that begins with awareness, prevention, risk reduction, and avoidance while progressing to the basics of hands on defense training. It is taught by College Police officers. It is open to all registered females (faculty, staff and students).

Register by October 14th at the College Police office (T-211). Call 388-3461 for additional information. The lead instructor is Officer Terry Hiett. (Doherty)

San Diego City College Saville Theatre
October 30 - November 15, 2009



Friday: Oct. 30, Nov. 6, 13 @ 8:00 pm
Saturday: Oct. 31, Nov. 7, 14 @ 8:00 pm
Sunday: Nov. 1, 8, 15 @ 2:00 pm

General Admission \$15 • Students, Seniors & Military \$10

More Campus Events

Bloodmobile

Wednesday, October 14, Qorton Quad, 9:00 a.m. - 3:00 p.m.

Student Support Services Fair

Thursday, October 15, Gorton Quad, 10:00 a.m. - 1:00 p.m.

Facilities Services Call Center

The Facilities Services Call Center (FSCC) is the communications hub of the Facilities Services Department and the front line communications with campus Facilities departments. Work requests are initiated, dispatched, coordinated, and tracked through our Computerized Maintenance Management System (CMMS). Inquiries on any Work Order can be followed up on by calling the Call Center at 388-6422 or e-mail Facilities Services Call Center (available on 10/15/09).

On October 5, 2009, the Facilities Services Call Center will begin accepting calls from 7:00 a.m. to 4:00 p.m. weekdays. Calls for facilities emergencies after hours should be directed to College Police Dispatch 388-6405. The FSCC is able to communicate directly with Facilities Supervisors to effect an immediate response to most emergency situations.

Address

1544 Frazee Road
San Diego, CA 92108

General Phone Numbers

(619) 388-6422 - Phone (Monday through Friday 7:00am-4:00pm)
(619) 388-6439 - Fax
General E-mail – Facilities Services Call Center (available on 10/15/09).

Work Orders

Work orders can be initiated on line at www.maintenancelogin.com for the entire San Diego Community College District.

Work Orders can be:

- Called into the general phone number 388-6422
- Faxed to 388-6439
- E-mailed through an e-mail to the Facilities Services Call Center (available on 10/15/09).
- Handed to a Call Center Admin at DSC
- Can be submitted through school or US mail.

A work order number will immediately be provided for future reference in tracking of the job.

THE REQUEST FOR SERVICE PROCESS WILL NOT CHANGE OTHER THAN A NAME CHANGE TO SITE IMPROVEMENT. For work to be performed as Site Improvements (Request for Service), a request must be submitted through the Administrative Services (campus business office). For more information contact your site Administrative Services Office.

Work order requests should be submitted to FSCC for Services as follows:

Set ups and On Campus minor repairs, Carpenters, Electricians, Plumbers, Welders, Equipment Repair, Heat, Ventilation and Air Conditioning, Painters, Elevator Repair, Custodial, Grounds, Locksmiths, and Vehicle Repair
Work order Priority Matrix for completion of work order requests to FSCC.

Priority	Type	Description
1	Emergency	Immediate Dispatch safety, security risk or damage to property
2	Urgent	4 hour response; equipment down that significantly impacts the ability to complete the district's mission or health safety threat
3	24 hr response	Next business day response; (24 hours)
4	Routine	Schedule communicated within 3 business days and completion within 30 days time
5	Project	Project planned for scheduling with schedule communicated to customer within 2 weeks.

Questions relating to work order requests should be submitted to FSCC.

If you have questions, or concerns relating to a work order, you can call one of the following supervisors.
Kurt Enyedi, Building and Grounds; Donn Betz, Equipment Repair; Paul Priser, HVAC/Electrical.
(Facilities)