

CITRUS COLLEGE

SEMESTER IN SALAMANCA, SPAIN, SPRING 2010 FINANCIAL AID FACT SHEET

1. Financial aid provided for the Semester in Salamanca, Spain only assists with the cost of the program. Financial aid is limited and awards are likely to include student loans. Paperwork requesting student loans will be sent with your award letter when your file is complete and financial aid eligibility is determined. Although loans may be listed on your award letter, you must actually apply for the loans to receive them. **Student loans are optional AND MUST BE REPAID.**
2. All students requesting financial assistance for the Semester in Spain must apply for financial aid by completing the 2009-2010 Free Application for Federal Student Aid (FAFSA). We encourage electronic filing of the FAFSA through the Web at <http://www.fafsa.ed.gov/>. List *Citrus College's school code #001166* under colleges on your application. Do not forget to mail to the Federal Processor, the printed, signed certification sheet when filing electronically, or submit signatures with your electronic PIN number (student and parent). Your application will be invalid if they do not receive the proper signatures. It is also advisable for you to print out a copy of your application and confirmation sheet for your personal file.
3. All students applying for financial aid must complete the attached **'Request for Financial Assistance'** form and the **'Student Financial Aid Information Release Form'** and submit it to Citrus College Financial Aid Office immediately.
4. Students who are attempting to receive financial aid must submit all supporting documents requested by Citrus College Financial Aid Office to complete their file. You **MUST** also submit an **'APPLICATION FOR ADMISSION'** to the Citrus College Admissions and Records office, ATTN: JUDY GORDEN, to complete your financial aid file. Citrus College Financial Aid Office will send Award Letters and loan packets to students after **all** documents are received and verified.
5. **PLEASE FORWARD COPIES OF OFFICIAL ACADEMIC TRANSCRIPTS FROM ANY AND ALL COLLEGES ATTENDED TO: CITRUS COLLEGE – ADMISSIONS AND RECORDS, ATTN: JUDY GORDEN/SEMESTER ABROAD. These *MUST* be OFFICIAL SEALED transcripts.**
6. If you are a Cal Grant recipient, it is your responsibility to notify CSAC of the change of schools, both for the semester you are abroad and when you return (for the spring semester). Failure to do so may jeopardize your Cal Grant eligibility.
7. Checks for financial aid recipients are not available prior to departure. Checks will be sent to the student's U.S.A. address. Disbursement dates vary. Information on the disbursement dates will be sent with your award letter. It is the students' responsibility to pay all outstanding debts.
8. All students' applying for financial aid at Citrus College must adhere to Citrus College's Satisfactory Academic Progress Standards (SAPS) which includes but is not limited to: student's limited to a maximum of 72 completed total units, enrolled in an eligible program, and maintains a cumulative GPA of 2.0 or above.
9. Any correspondence from the Citrus College Financial Aid Office must be responded to immediately to insure prompt completion of files. The Financial Aid Staff at Citrus College can answer any questions about the financial aid process. Call (626) 914-8592 for assistance.

Financial Aid Office / Semester Abroad Program
1000 W. Foothill Blvd.
Glendora, CA 91741-1899
(626) 914-8592

SEMESTER IN SALAMANCA, SPAIN, SPRING 2010

Request for Financial Assistance

Student Name: _____ ID#: _____

Address: _____

_____ Phone #: _____

College you are currently attending: _____

(Please remember to send copies of official academic transcripts from ALL COLLEGES previously attended to: Citrus College, Admission and Records – ATTN: Judy Gorden/Semester Abroad)

Did you, or will you, receive financial aid at the above institution during the 2009-2010 school year?

YES: _____ NO: _____

Have you completed the Free Application for Federal Student Aid (FAFSA) for the 2009-2010 school year?

YES: _____ NO: _____

If you answer 'NO', go on-line to "www.fafsa.ed.gov" to file an application immediately. If you answered 'YES', did you list Citrus College on your FAFSA? (Citrus College School code is #001166)

YES: _____ NO: _____

What date did you send the FAFSA to the processor? _____

If you completed the FAFSA, but did not list Citrus College, log on-line at www.fafsa.ed.gov and add Citrus College (Code #001166) to your FAFSA application. If Citrus College is not listed on your FAFSA application, we will not be able to process your financial aid.

Your signature

Date signed

RETURN THIS FORM TO:
CITRUS COLLEGE - FINANCIAL AID OFFICE, ATTN: SEMESTER ABROAD

CITRUS COLLEGE
1000 West Foothill Blvd.

Glendora, CA 91741
(626) 914-8592

**STUDENT FINANCIAL AID INFORMATION RELEASE FORM
(FERPA FORM)**

STUDENT AUTHORIZATION FOR RELEASE OF INFORMATION

I hereby authorize Citrus College Financial Aid Office to release any financial aid award information to:

AIFS-American Institute for Foreign Studies
River Plaza
9 West Broad Street
Stamford, CT 06902-3788

AND

Name of person handling affairs in the U.S. for student.

Relationship to student.

Printed Name of Student

Student ID#

Signature of Student

Date

THIS IS A REQUIRED DOCUMENT FOR FINANCIAL AID THEREFORE

PLEASE COMPLETE AND RETURN THIS FORM TO:

**CITRUS COLLEGE FINANCIAL AID OFFICE
ATTN: SEMESTER ABROAD
1000 West Foothill Boulevard
Glendora, CA 91741**

INFORMATION WILL NOT BE RELEASED WITHOUT THIS DOCUMENT ON FILE

SEMESTER ABROAD

FINANCIAL AID RECIPIENTS

FALL SEMESTER-LONDON / SPRING SEMESTER-SALAMANCA

Please note, all financial aid disbursements are sent directly to the student's home address in the United States.

It is the student's responsibility to insure that the financial aid and/or loan checks be properly deposited and final payments issued to "AIFS" according to your agreement.

It is advisable to have someone, whom you can trust and who is responsible, to manage your affairs in the United States while you are in London or Spain. This person should be able to deposit your check(s) into your account. You can add this person on to your checking account or legally give them limited power of attorney.

IT IS YOUR RESPONSIBILITY TO MAKE THESE ARRANGEMENTS!

** It is also advisable for you to have an international ATM/debit card so that you are able to withdraw funds as soon as they are available. Students should check with their local banks for ATM capabilities in Europe. Make sure you have a four digit PIN number from your bank before leaving the United States.
