

Template for Reporting Data for Outcomes at Program or Course Level

Program or Course Number: (example: "Business Studies Program" or "BUSE 100")

Person Reporting (your name) _____

Academic Year _____

<p>Measure Title - (examples: team project, oral presentation, written report, etc.)</p>		
<p>Measure Type</p>	<input type="radio"/> Direct- Student Artifact	<input type="radio"/> Direct Exam
	<input type="radio"/> Direct- Portfolio	<input type="radio"/> Direct- Other
	<input type="radio"/> Indirect- Survey	<input type="radio"/> Indirect- Focus Group
	<input type="radio"/> Indirect- Interview	<input type="radio"/> Indirect- Other
<p>Measure - Describe the method of evaluation or assignment that you have chosen to measure this outcome. <i>(In a sentence or two explain the assignment and purpose.)</i></p>		
<p>Criteria for Success What is the measure goal? <i>(example: "percentage of students you expect to receive a service" or "percentage of students you expect to achieve outcome or other criteria for success you choose")</i></p>		
<p>Findings – Describe the results based on the current assessment plan? <i>(What number or percentage of the students met the Criteria for Success listed above?)</i></p>		
<p>Action Plan What action is being taken to improve the program or course? <i>(What do you recommend to improve upon the results of your findings including but not limited to hiring requests, delivery changes, equipment requests, or staff development?)</i></p>		
<p>Key/ Responsible Personnel <i>(example: faculty or department members)</i></p>		