



## **General Information Packet**

San Diego City College Nursing Education

1081 16<sup>th</sup> Street, San Diego CA 92101

Phone 619-388-3441 Room V-312N

**Website:** <http://www.sdcc.edu/academics/schools-programs/math/sci-nurse/nursing/index.aspx>

**Email:** [citycollegenursing@sdcc.edu](mailto:citycollegenursing@sdcc.edu)

## **ACCREDITATION**

The San Diego City College Nursing Education Program is approved by the California Board of Registered Nursing (BRN) & by the Accreditation Commission for Education in Nursing (ACEN), Questions or concerns regarding accreditation status may be addressed to the BRN (P.O. BOX 944210, Sacramento, CA 94244; Phone #: 916-322-33350) or ACEN (33343 Peachtree Rd. NE, Suite 500 Atlanta, GA 30326).

The registered nursing curriculum prepares individuals to assume the responsibility of providing health care to clients with acute and chronic illnesses. Nursing theory is coordinated with laboratory experiences in local hospitals and healthcare agencies under the supervision of nursing faculty members. The Associate's Degree of Science in Nursing (ADN) Program prepares the graduate for employment as an entry-level staff nurse in a variety of healthcare settings, including acute care hospitals, long-term care facilities, home health agencies, outpatient clinics, and doctors' offices.

Three educational options are not available to meet licensure eligibility:

1. ASSOCIATES DEGREE NURSE (GENERIC)- Upon successful completion of the two-year nursing curriculum, all Nursing admission requirements, and college graduation requirements, the student is awarded an Associates of Science Degree and is eligible to take the National Council Licensure Examination for Registered Nurses (NCLEX RN).
2. ASSOCIATES DEGREE NURSE (LVN-RN)- Licensed Vocational Nurses who have graduated from accredited schools of vocational nursing may apply for this option which requires completion of a “transition” course, in the fall semester before the spring beginning, all second-year nursing courses, and college graduation requirements. The student is awarded an Associate of Science Degree and is eligible to take the NCLEX-RN.
3. LVN THIRTY-UNIT OPTION- Licensed Vocational Nurses who desire to complete the minimum number of units (30) required to take the licensure examination may apply for this option. Students who complete this option (30/45 units) will take NCLEX-RN as a non-graduate. This status will not change even if a student goes on to obtain a degree. There is no restriction to practice within California. The student may have difficulty transferring to another state or territory. The student may also have difficulty applying to a college/university for an advanced degree. You must contact the Director of Nursing Education for more information regarding this option.

### **Expenses**

The estimated cost is approximately **10,000.00** for the two-year duration of the program. A physical examination completed by a primary health care provider, necessary immunizations, laboratory tests, background check, and urine drug screening, are to be completed at the student’s expense before beginning nursing courses. (Currently, enrolled students may use Student Health Services). Designated uniforms, textbooks, instructional supplies, travel to clinical, gas expenses to and from clinical sites, and Assessment Technology Institutions (ATI) learning recourses are the major cost items.

### **CPR**

Current CPR Certification (from American Heart Association) is required before entering the program and must be valid for the entire 2 years of the program.

### **Program Demands**

The San Diego City College Nursing Education Program is rigorous. Student schedules vary depending on the assigned clinical days. Students must have (7-days/week) flexibility to provide adequate time for study, clinical preparation, and on-campus laboratory practice. To promote academic success, it is recommended that outside work to supplement living and school costs be limited.

### **Nursing Course Grading**

A minimum grade of C= 75% is required in each nursing course for progression and satisfactory completion of the program. If a student is unsuccessful in achieving a 75% in class, they may have an option of returning one time the following year based on remediation and meeting the requirements outlined in the exit interview.

## **Pre-Nursing Students Academic Requirements for Admission**

### **General education requirements**

Students are responsible for completing the General Education requirements for the Associate's Degree in Nursing (ADN) before taking the National Licensure Examination (NCLEX-RN). Each student must plan to complete these courses, before completing the nursing program. Make sure your Education Plan is complete before you enter the program.

It is **strongly** recommended that ALL of the general education requirements for the Associate of Science Degree in Nursing (ADN) be completed before admission to the nursing education program. Please refer to the SDCC Catalog for specific course options and consult with a counselor. A counselor can be reached, Bernice Lorenzo [blorenzo@sdccd.edu](mailto:blorenzo@sdccd.edu) and Laura Renker [lrenker@sdccd.edu](mailto:lrenker@sdccd.edu) or the main counseling page at <https://www.sdccity.edu/students/counseling/index.aspx>  
This plan is intended as a guide only.

*All prerequisite courses required general education courses, and all nursing courses must be completed with a “C” or better before degree completion.*

“Fixed Set” consists of (English, Intermediate Algebra or Statistics, Speech/Communication, Psychology, Sociology, or Cultural Anthropology-(MUST have all to receive points in the multi-point criteria system).

### **Recommended Education Plan (Ed Plan)**

#### SEMESTER 1 SEMESTER 2

Math 46 (Elem. Algebra)

Bio 107 (prereq. For Bio 230, 235, 205)

Psych 101

\*Bio 230 (Anatomy)

Math 96 (Int. Algebra) or 119  
(statistics)

Chemistry 100, L (prereq for  
BIO 235,205)

#### SEMESTER 3 SEMESTER 4

# Bio 235 (Physiology)

Communication 103 or 135

English 101

#Bio 205 (Microbiology)

Sociology 101, 110 or

Anthropology 103

#### SEMESTER 5 (ready to apply after SEMESTER 4)

Humanities 3 units (see catalog) required for graduation not to be admitted. Recommend completing before starting a nursing program.

- Note: GPA of 2.5 in Bio 230, 235, and 205, must be earned to qualify for the nursing program.
  - Bio 230 must be completed within 10 years of application to the nursing program.
  - Bio 235, 205 must be completed within 7 years of application to the Nursing program.
- Note:** a combined GPA of 2.5 or higher must be earned in BIO 230, 235, and 205 with no more than one repeat of one science. A withdrawal (W) is considered a repeated course. Repeating a class to meet regency requirements is considered a first-time course.

**ADDITIONAL COURSE TO TRANSFER**

Universities	Proprietary (Private Non-Profit) Universities
English 205 or Phil 100 Math 119 or Psychology 258 2 more courses in area C (see CSU general ed) American Institutions 6 units are required to graduate from CSU unless a student has a BA or BS degree.	Math 119 or Psychology 258 1 more Humanities course.

**TRANSFER/ADVANCED PLACEMENT**

Applicants who wish to transfer from another school of nursing or who are graduates of approved schools of vocational nursing must meet all general entrance requirements of the Associate’s Degree of Science nursing, including completion of designed prerequisites and the TEAS exam. Acceptance of transfer students into the Associate’s Degree Nursing program is contingent upon space availability.

Interested candidates must schedule an appointment with the Program Dean/ Director to discuss eligibility. Applicants who may be eligible for advanced placement include those individuals who have satisfactorily completed, within the last two (2) years:

1. Nursing courses from an accredited school of Registered Nursing;
2. An accredited psychiatric technician program; or
3. Courses that the school determines as equivalent to the courses in the current nursing program.

## CHALLENGE/ADVANCED PLACEMENT

Applicants with health-related education experience within the last 2 years may be eligible to challenge nursing courses by examination. Challenge examinations for credit based on previous education/experience must be requested by the student at least six weeks before admission to the Associate's Degree Program. Students must meet all general entrance prerequisites and the TEAS. Exam. Acceptance of students into the Associate's Degree Nursing Program wishing challenge by examination is contingent upon space availability. Interested candidates must schedule an appointment with the Dean of the Associate's Degree Nursing program to determine eligibility.

1. Students who believe they are eligible to challenge courses by examination must file a petition for challenge with the Dean of Nursing Education (A maximum of 15 units may be challenged by exam).
2. Written and clinical competency examinations for advanced placement or challenge must be completed six weeks before admission to the program unless waived by the Dean/Director of Nursing Education.
3. Upon challenge confirmation, applicants must file a petition for Credit by Examination with the Evaluations office. A processing fee will be assessed.

## TEST OF ESSENTIAL ACADEMIC SKILLS (TEAS)

[www.atitesting.com](http://www.atitesting.com) or call 1-800-667-7531

Upon completion of all prerequisites, the prospective nursing student must take the TEAS exam at a designated testing site or online proctored exam.

**Students are required to achieve a passing score of 62% or higher in each subscale to be eligible to apply however, the total score is used to calculate points on the application.**

The Nursing Department strongly recommends purchasing the TEAS study guide and 2 online practice exams in preparation for taking the TEAS exam. These materials as well as additional study material are available on the ATI website. To purchase, go to [www.atitesting.com](http://www.atitesting.com).

- **The TEAS 6 version will be accepted for the 2023 application period. The TEAS 7 version will be the only version accepted starting in 2024. If a student takes the TEAS 7 version, it will be the only version accepted starting in 2024. If a student**

**takes TEAS 7 version for the application, it will be considered the first attempt. Beginning with the application period in 2023 the student will only need to upload the TEAS score to the application. It is not required to have ATI send the scores directly to the nursing program.**

- A total score on the TEAS equal to or greater than 62% in each of the four subscales is required to apply to the Nursing Program.
- Application points are awarded based on the TEAS exam score. (See the grid below for points)
- **The Nursing Department will accept the highest score from the first and second attempt only. (Within the same version)** with the requirement that the second exam is taken after a MINIMUM of 30 days following the first attempt. A TEAS taken before the 30 days time period will not be accepted, and points cannot be applied from any additional TEAS attempts taken. In case, the score from your first TEAS test will be the one considered as part of the application process.
- **If your score on the first TEAS exam is less than 62% in any portion,** the student must complete remediation as outlined in the “Remediation” section below. There must be a MINIMUM of 30 days between your first and second TEAS test attempts.

For applicants with a Total Score **less than 62% on their first attempt in any portion**, the following remediation must be followed to apply to City College Nursing Education Program:

### **Remediation Process**

- Remediation is required for those scoring less than 62% in any portion of the first TEAS exam.
- Evidence of completion of a remediation program must be provided with your application to the Nursing Program.
- You may use one of the following methods for remediation:
  1. Attend a TEAS prep course. These are occasionally offered at various educational sites throughout the country.
  2. Review a TEAS study manual and take two practice TEAS tests.
- In addition to proof of completion of a remediation program, you must submit a written statement answering the following questions:
  1. Why do you think you were unsuccessful in scoring greater than 62% or higher on the TEAS test?
  2. What steps have you taken to improve your TEAS test score?

**APPLICATION PROCEDURE (step-by-step)**

**The application period for the fall 2024 Cohort**

**LVN-RN: August 1- August 30, 2023**

**RN: May 1- September 1- September 30, 2023**

Complete **steps 1-7** BEFORE applying to the nursing program

**1. Apply to the college**

Apply to the San Diego Community College District (SDCCD) online at:

<http://applyonline.communitycollege.net/studentappview.cfm>.

**2. Transcripts and Evaluation**

- A) Submit ALL official college transcripts to the DISTRICT Transcript Office by mail or in-person to:

*San Diego Community College District (SDCCD)*

*Attn. Transcript Office Rm. 100*

*3375 Camino Del Rio South*

*San Diego, CA 92108*

- B) A transcript evaluation is completed by request to evaluators via email. **This must be requested by the student.** Transcripts will not be evaluated without this request.
- C) Student submits a Request for Transcript Evaluation online  
(<https://www.sdccd.edu/students/forms-and-documents.aspx>)
- D) **Provide** your SDCCD Student ID on all materials and requests.
- E) **The transcript evaluation deadline for the nursing program is December 1<sup>st</sup> each year.**
- *Due to COVID-19, transcripts can be ordered to be sent to SDCCD through PDF.* More information can be found here:  
<http://www.sdccd.edu/students/evaluations/transcripts-information.aspx>

## FOREIGN TRANSCRIPTS:

Students who have completed courses at a foreign school or university **MUST** Meet with counseling before submitting transcripts for evaluation.

### 3. Academics Counselor

After the SDCC District Transcript Evaluation is complete and the student receives notification via email that the transcripts are evaluated, they may view the personal evaluation online on the student's personal student portal. If there are questions regarding the evaluation the student may contact the counseling office for an appointment at <https://www.sdccity.edu/students/counseling/index.aspx>

Or Laura Renker: [lrenker@sdccd.edu](mailto:lrenker@sdccd.edu)

Include student ID on all correspondence.

### 4. Review Multi-Criteria Point System

Applications are reviewed using San Diego City College Nursing Education Multi-Criteria Point System.

### 5. Prerequisites

Complete prerequisites with a minimum grade of "C" or better **and** a combined grade point average (GPA) OF 2.5 or higher are required to apply. \*\*\* Applications with less than a 2.5 or higher GPA in the combined 3 sciences are disqualified and not reviewed.

- a) Biology 205, Microbiology 5-semester units or equivalent.\*
- b) Biology 230, Human Anatomy, 4-semester units or equivalent. \*\*
- c) Biology 235, Human Physiology, 4-semester units or equivalent.\*

\*Must have been completed within seven years of application.

\*\*Must have been completed within ten years of application.

\*\*\*Only one repeat of one science prerequisite is allowed within a 5-year period.

Please note: a withdrawal (W) will be counted as a repeat.

Students taking the Biology prerequisites in the SDCCD (City, Mesa, and Miramar) may be required to complete Biology 107 and Chemistry 100/100L as a prerequisite to BIOL 205, 230, and 235.

#### **6. TEAS EXAM (ATI)**

Submit a pdf of TEAS results from ATI to the application.

#### **7. COVID-19 POLICY**

**All students must be fully vaccinated for COVID-19. This is required by the clinical partners for the clinical portion of the nursing education program. At this time no exemptions are accepted. If a student is unable to meet the requirements of the clinical partners, the student will be unsuccessful in the program and will be dismissed.**

- 8. All requirements for submission to the nursing education application must be in single document pdf format. Each document should be saved with the student's name and title of the document. Zip files of all documents will not be accepted and be disqualified. Example: TEAS results should be a single file labeled. John Doe TEAS exam results. Only one document per pdf.**
- 9. Your sdccd email must be used for all correspondence in your application.**

### **SELECTION OF APPLICANTS**

#### **Multi-criteria Point System**

Admission to the program is determined through the use of the California Community College Chancellor's Office multi- criteria point system. The multi-criteria point system. The multi-criteria point system includes, but is not limited to, pre-requisite course GPA in three science classes, a FIXED SET GPA, TEAS score, degrees, CAN, health care work experience, life experiences, and second language proficiency. The attached grid includes criteria and point values for admission point allocation: <https://www.sdccity.edu/academics/schools-programs/math-sci-nurse/nursing/index.aspx>

The application needs to be completed when submitted. Students cannot add evidence or missing papers after the application is submitted. There is sufficient time for the student to gather the required forms before uploading all paperwork. Therefore, it is the student's responsibility to prepare for the application submission and has the required documents ready for uploading. The timing of the application submission does not affect the acceptance. Acceptance is based on the Multi-Criteria Point System and the evidence uploaded with the application.

**CALIFORNIA COMMUNITY COLLEGE CHANCELLOR MULTI-CRITERIA POINT SYSTEM (100 POINTS MAXIMUM)**

<b>CRITERIA</b>	<b>POSSIBLE POINTS PER CATEGORY</b>	<b>EXAMPLE OF POSSIBLE POINT DISTRIBUTION</b>
Academic degrees or diplomas, or relevant certificates held by an applicant. Documented relevant work or volunteer experience (at least 100 hours) in Health care within the last 3 years. <b>A current copy of the license must have an expiration date and be downloaded from the agency that governs the license.</b>	<b>10 points Maximum</b> (points awarded for the highest degree earned only)	Points will be awarded for degrees obtained in the United States from a regionally accredited college only. BS/BA/MS/MA = <b>10 points</b> Associates Degree = <b>5 points</b> LVN = <b>5 points</b> Allied Health Certification = <b>5 points</b> Relevant work or volunteer Experience( 100 hours) = <b>5 points</b>
Certified Nursing Assistant License	<b>5 points</b>	A current copy of the license with expiration: <b>5 points</b>
Grade Point Average in relevant coursework	<b>30 points Maximum</b>	Minimum 2.5 GPA in Anatomy, Physiology, and Microbiology. GPA = 4.0 <b>30 points</b> GPA= 3.5- 3.99 <b>25 points</b> GPA= 3.0- 3.49 <b>20 points</b> GPA = 2.5- 2.99 <b>15 points</b>
Grade Point Average in ‘fixed set’ coursework	<b>15 points Maximum</b>	“Fixed Set” GPA (English, Intermediate Algebra, Speech/ Communication, Psychology, Behavioral or Social Science/ Anthropology – <b>MUST have all</b> ) GPA= 4.0 <b>15 points</b> GPA= 3.5- 3.99 <b>13 points</b> GPA= 3.0- 3.49 <b>11 points</b> GPA=2.5- 2.99 <b>9 points</b> GPA= 2.0- 2.49 <b>7 points</b>

<p>Life experiences or special circumstances of an applicant, including but not limited to, the following:</p> <ul style="list-style-type: none"> <li><b>a.</b> Veteran/Active Military OR Spouse of Veteran/Active Military = <b>1pt.</b></li> <li><b>b.</b> Disabilities = <b>1pt.</b></li> <li><b>c.</b> Low Family Income= <b>1pt.</b></li> <li><b>d.</b> The first generation of the family to attend college = <b>1pt.</b></li> <li><b>e.</b> Need to Work = <b>1pt.</b></li> <li><b>f.</b> Disadvantages, social or educational environment = <b>1pt.</b></li> <li><b>g.</b> Difficult personal and family situations or circumstances = <b>1pt.</b></li> <li><b>h.</b> Refugee status = <b>1pt.</b></li> </ul>	<p><b>5 points</b> <b>Maximum</b></p>	<p><b>Criteria/ Application requirement</b></p> <ul style="list-style-type: none"> <li><b>a.</b> Copy of DD214 form.</li> <li><b>b.</b> Submit a letter on official form or letterhead</li> <li><b>c. Documented</b> copy of eligibility for Financial Aid, (Not a copy of the completed FAFSA), Cal Works, BOGFW-B, Federal Pell Grant, or EOPS.</li> <li><b>d.</b> A written statement from the applicant.</li> <li><b>e.</b> Documentation from employer on company letterhead verifying dates of employment.</li> <li><b>f.</b> EOPS verification</li> <li><b>g.</b> Pertains to a single parent, deployed spouse, and family caregiver, death of the family member within 6 months, medical problem, and financial Issue. A written statement from the applicant.</li> <li><b>h.</b> Copy of the card indicating refugee status. Must be current.</li> </ul>
<p>Documented proficiency or advanced level of coursework in languages other than English, credit for languages other than English shall be received for languages that are identified by the Chancellors' Office.</p>	<p><b>3 points</b></p>	<p>3 points total for the ability to communicate in a healthcare setting in American sign, Spanish, Tagalog, Arabic, Chinese, Farsi, Russian, and various languages of the Indian Subcontinent and Southeast Asia.</p>

<p>Assessment/readiness test results Test of Essential Academics Skills (TEAS) ATI TEAS only (TEAS 6 will be accepted until the application period of 2023).</p>	<p><b>32 points</b> <b>Maximum</b></p>	<p>62% in each subscale <b>REQUIRED</b> 91-100% = <b>32 points</b> 86-90% = <b>28 points</b> 81-85% = <b>24 points</b> 76-80% = <b>21 points</b> 70-75% = <b>18 points</b> 62-69% = <b>15 points</b> Less than 62% = <b>0 points</b></p>
--	--	--