



San Diego City College Nursing Education Program Information for Prospective RN and LVN-RN Students

Contact Information:

Website: <https://www.sdcity.edu/academics/schools-programs/math-sci-nurse/nursing/index.aspx>

Email: citynursing@sdccd.edu

This is the best way to reach us, emails will be answered within 2 business days.

Office Phone Number: 619-388-3441

Counseling Link: <https://www.sdcity.edu/students/counseling/index.aspx>

Apply to the college and obtain a student ID number:

<https://www.opencccapply.net/gateway/apply?cccMisCode=071>

Associates Degree Nurse (Generic)

Upon successful completion of the two-year nursing curriculum, all nursing admission requirements, and college graduation requirements, the student is awarded an Associates of Science Degree and is eligible to take the National Council Licensure Exam for Registered Nurses (NCLEX-RN)

Associates Degree Nurse (LVN-RN)

Licensed Vocational Nurses who have graduated from accredited schools of vocational nursing may apply for this option which requires completion of a "transition" course in the spring semester before beginning in the fall. Upon successful completion of the second year nursing curriculum, all nursing admission requirements, and college graduation requirements, the student is awarded an Associate of Science Degree and is eligible to take the NCLEX-RN
Must hold a current unencumbered LVN License

LVN Thirty Unit Option

Licensed Vocational Nurses who desire to completed the minimum number of units (30) required to take the licensure examination may apply for this option. Students who complete this option (30/45 units) will take the NCLEX-RN as a non-graduate. This status will not change even if a student goes on to obtain a degree. This is a restriction to practice in California only. The student may have difficulty transferring to another state or territory. The student may also have difficulty applying to a college/university for an advanced degree.

The student must contact the Director of Nursing Education for more information.

General Information

ACCREDITATION

The San Diego City College Nursing Education Program is approved by the California Board of Registered Nursing (BRN) & by the Accreditation Commission for Education in Nursing

(ACEN), Questions or concerns regarding accreditation status may be addressed to the BRN (P.O. BOX 944210, Sacramento, CA 94244; Phone #: 916-322-33350) or ACEN (33343 Peachtree Rd. NE, Suite 500 Atlanta, GA 30326).

The registered nursing curriculum prepares individuals to assume the responsibility of providing health care to clients with acute and chronic illnesses. Nursing theory is coordinated with laboratory experiences in local hospitals and healthcare agencies under the supervision of nursing faculty members. The Associate's Degree of Science in Nursing (ADN) Program prepares the graduate for employment as an entry-level staff nurse in a variety of healthcare settings, including acute care hospitals, long-term care facilities, home health agencies, outpatient clinics, and doctors' offices.

Admission is based on the MultiCriteria Point System

Expenses for the two year program is about 12,000 dollars

Program Demands:

The nursing program is a rigorous 2 year program

Health Requirements are to be completed after acceptance into the program

Grading:

Students must pass each course with a grade of 75% in order to continue in the nursing program. Each course after fundamentals has a dosage calculations quiz that must be passed at 100%

Program Demands:

The San Diego City College Nursing Education Program is rigorous. Student schedules vary depending on the assigned clinical days. Students must have (7-days/week) flexibility to provide adequate time for study, clinical preparation, and on-campus laboratory practice. To promote academic success, it is recommended that outside work to supplement living and school costs be limited.

The nursing education program is a 2-year program, with summer sessions off. The nursing program courses are 8-week courses (2 per semester) that require 160-172 hours per course, which includes lecture and clinical hours.

Nursing Course Grading:

A minimum grade of C= 75% is required in each nursing course for progression and satisfactory completion of the program. If a student is unsuccessful in achieving 75% in class, they may have an option of returning one time the following year based on remediation and meeting the requirements outlined in the exit interview.

Health Requirements, Background Check, and Drug Screen:

After acceptance into the program immunizations, TB Quantiferon, background checks, and drug screening are required per the clinical partners in coordination with the Nursing Advisory Council (3CNAC)

Additional Information:

The estimated cost for the program is approximately 12,000 dollars for the two-year duration of the program. A physical examination completed by the primary health care provider, necessary immunizations, laboratory tests, background checks, and urine drug screen are to be completed at the student's expense before beginning the nursing program. Currently enrolled students may use the Student Health Center. Designated uniforms, textbooks, instructional supplies, travel to clinical, gas expenses to and from clinical sites, and Assessment Technology Institutions (ATI) learning resources are the major cost items.

Cardiopulmonary Resuscitation (CPR)

Current CPR certification (American Heart Association Only) is required before entering the program and must be valid for the entire two years of the program.

Transfer/Advanced Placement

Applicants who wish to transfer from another school of nursing or who are graduates of approved schools of vocational nursing must meet all general entrance requirements of the Associate's Degree of Nursing, including completion of designated prerequisites and the TEAS Exam. Acceptance of transferring students into the Nursing Education program is contingent upon space availability.

Interested candidates must schedule an appointment with the Program Dean/Director to discuss eligibility. Applicants who may be eligible for advanced placement include those individuals who have satisfactorily completed within the last one (1) year:

1. Nursing courses from an accredited school of Registered Nursing
2. An accredited psychiatric technician program or
3. Courses that the school determines as equivalent to the courses in the current nursing program.

Challenge/Advanced Placement

Applicants with health-related education experience within the last 2 years may be eligible to challenge nursing courses by examination. Students must meet all general entrance prerequisites and the TEAS exam. Challenge examinations for credit based on previous education/experience must be requested by the student at least six weeks before admission to the Associate Degree Program. Interested candidates must schedule an appointment with the Associate Dean/Director of the Nursing Education Program to determine eligibility.

CHALLENGE/ADVANCED PLACEMENT FOR MILITARY PERSONNEL POLICY: Individuals who have held Military Health Care Occupations, specifically: Basic Medical Technician Corpsman (Navy HM or Air Force BMTCP), Army Health Care Specialist (68W Army Medic) or Air Force Independent Duty Medical Technician (IMDT 4N0X1C) may achieve advanced placement into the 2nd semester of the nursing program with documentation of education and experience qualifying them for the specific Military Health Care Occupation and upon successful completion of the challenge exam and skills evaluation.

Please see page 33 of the student handbook

Prerequisite Science Courses

Anatomy
(Biology 230)

Prerequisite Biology 107
at City College

Physiology
(Biology 235)

Prerequisite Biology 107
at City College

Microbiology

(Biology 205)
Prerequisites: Biology
107 & Chemistry 100L at
City College

The three science courses are mandatory to apply to the nursing education program as required by the California Board of Registered Nursing. If a class is a required prerequisite, it must be taken prior to the course.

Applicants must have a minimum GPA of 2.5 in Anatomy, Physiology, and Microbiology. All courses must have a lab. Courses may be taken online but must have a lab. As of March 22, 2023, no recency of the science courses is required.

As of March 22, 2023, the policy regarding the repeat of the science courses is as follows: Applicants with a combined total of more than one (1) repeat in Anatomy, Physiology, or Microbiology within the last 5 years will be considered ineligible. A withdrawal or incomplete will not be considered a repeat. No in-progress classes are accepted.

General Education Courses

English 101 or higher

Psychology 101 (General Psychology or higher)

Math 119 Statistics or Math 119X or higher

Sociology 101, 110 or Sociology 145 (highly recommended) or Anthropology 103

Communications 103 (Oral Communication) or Communication 135 Interpersonal Communication

Humanities 3 units to graduate from City College

Students are responsible for completing the General Education requirements for the associate degree in nursing (ADN) before taking the National Licensure Examination (NCLEX-RN). Each student must complete these courses promptly. Students must complete all general education requirements to receive the points in the fixed set category in the Multicriteria Point System. Additional courses may be needed for transfer or to obtain a higher degree. Please check with counseling for those requirements. A student must complete the general education courses with a GPA of 2.5 or higher with grades shown on the student's transcript. It is recommended that general education courses be completed before starting the nursing education program. Students must take Humanities (3 units) to graduate from City College.

Psych 258 Behavioral Science Statistics – will be accepted for Statistics

Additional Courses for Transfer

<u>ADDITIONAL COURSE TO TRANSFER</u>	
California State Universities (CSUs)	Proprietary (Private Non-Profit) Universities
English 205 or Phil 100 Math 119 or Psychology 258 2 more courses in area C (see CSU general ed) American Institutions 6 units are required to graduate from CSU unless a student has a BA or BS degree.	Math 119 or Psychology 258 1 more Humanities

TEST OF ESSENTIAL ACADEMIC SKILLS (TEAS) POLICY

The TEAS test should be taken after the science and general education courses are completed and the student has prepared for the test.

Students must pass the TEAS with an overall score of 62% to be eligible to apply to the nursing program. If a student does not pass the TEAS exam on the first attempt, the student must wait 30 days to take the exam and meet with the student success advisor for a remediation plan. There is no limit on the attempts on the TEAS exam, but after the first attempt without a successful score, the student must do remediation with the student success advisor. The student success advisor can be reached at citynursing@sdccd.edu for a remediation plan.

TEAS Individual Profile must be uploaded to the application. All TEAS exam scores must be uploaded to the application. For example if you have taken the TEAS exam, more than once, **all** TEAS scores must be uploaded to the application. An example can be found on the next page. Proof of remediation must be uploaded to the application, or the student will be considered ineligible.

The TEAS exam can be taken online or in person at any institution as long as the test is proctored.

Information about the TEAS exam can be found at www.atitesting.com or call 1-800-667-7531

Individual Performance Profile

ATI TEAS PP

TEAS VI Score Report



Individual Name:

Test Date:

Institution:

Attempt:

Program Type:

Days Since Last Attempt:

Student Number:

Scores

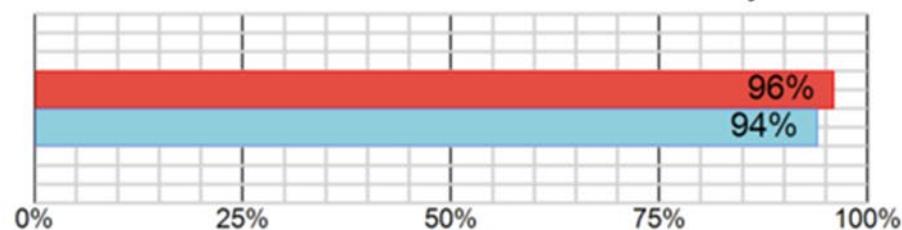
Total Score:

86.7%

Academic Preparedness Level: **Advanced**

National Mean: 65.6% All BSN Programs Mean: 70.4%

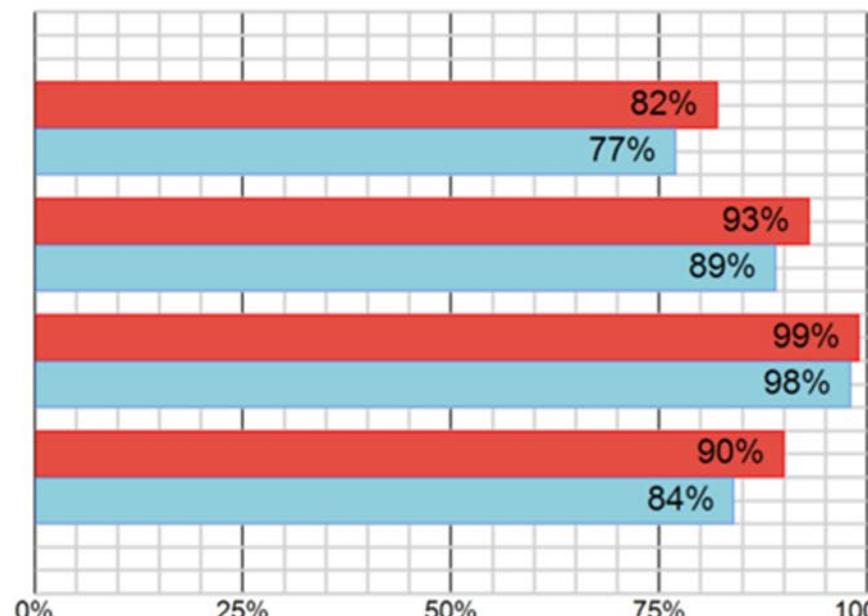
Percentile Rank: % of students who scored at or below your score



Reading Score:

83.0%

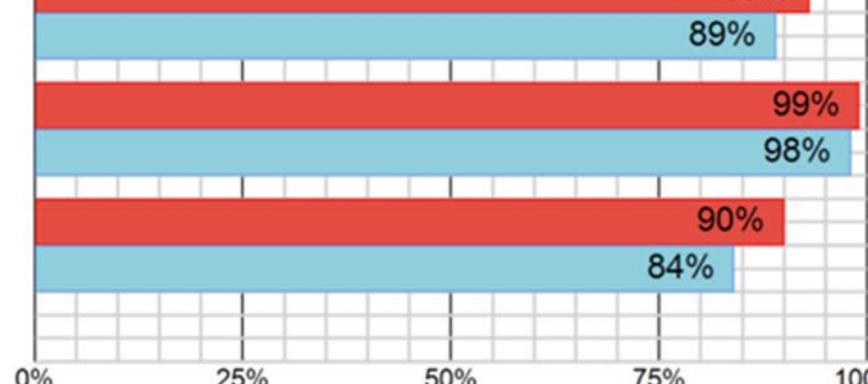
Percentile Rank: % of students who scored at or below your score



Math Score:

90.6%

Percentile Rank: % of students who scored at or below your score



Science Score:

91.5%

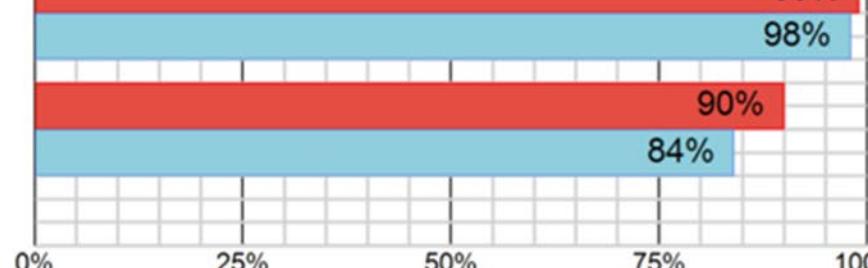
Percentile Rank: % of students who scored at or below your score



English and Language Usage Score:

83.3%

Percentile Rank: % of students who scored at or below your score



Selection of Applicants

Multi-Criteria Point System

Admission to the program is determined using the California Community College Chancellor's Office multi-criteria point system.

CHANCELLOR'S OFFICE Multi-Criteria Point System CALIFORNIA COMMUNITY COLLEGE IN COORDINATION WITH NURSING ADVISORY COMMITTEE (3CNAC)		
CRITERIA	100 POINTS POSSIBLE	EXAMPLE OF POINT DISTRIBUTION
Academic degrees or college diplomas, or relevant certificates held by the applicant	10 POINTS MAXIMUM	<p>Points are awarded for degrees earned in the United States from regionally accredited college only.</p> <p>Academic degree (Associates, Bachelor's , Master's) = 5 points</p> <p>College diploma (3 year degree) = 5 points</p> <p>Current LVN License = 5 points</p> <p>Current CNA License or Current Allied Health License (EMT, Respiratory Therapist) or Allied Health Certificate (Phlebotomy, Medical Assistant.)= 5 points</p> <p>Corpsman= 5 points (must provide transcripts)</p> <p>Current License must be uploaded to the application.</p> <p>Certificates must be uploaded to the application.</p> <p>CPR cards, etc. are not accepted.</p>

Grade Point Average in relevant coursework	20 points maximum	<p>Minimum 2.5 GPA in Anatomy, Physiology, and Microbiology.</p> <table> <tbody> <tr> <td>GPA= 4.0</td> <td>20 points</td> </tr> <tr> <td>GPA = 3.5-3.99</td> <td>18 points</td> </tr> <tr> <td>GPA= 3.0-3.49</td> <td>16 points</td> </tr> <tr> <td>GPA = 2.5-2.99</td> <td>15 points</td> </tr> </tbody> </table>	GPA= 4.0	20 points	GPA = 3.5-3.99	18 points	GPA= 3.0-3.49	16 points	GPA = 2.5-2.99	15 points
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GPA= 3.0-3.49	16 points									
GPA = 2.5-2.99	15 points									
Grade Point Average in "fixed set" coursework	20 points maximum	<p>Fixed set minimum GPA of 2.5: (English, Statistics, Speech/Communication, Psychology, Behavioral or Social Science/Anthropology) Must have all requirements to receive the points.</p> <table> <tbody> <tr> <td>GPA=4.0</td> <td>20 points</td> </tr> <tr> <td>GPA=3.5-3.99</td> <td>18 points</td> </tr> <tr> <td>GPA= 3.0-3.49</td> <td>16 points</td> </tr> <tr> <td>GPA= 2.5-2.99</td> <td>15 points</td> </tr> </tbody> </table>	GPA=4.0	20 points	GPA=3.5-3.99	18 points	GPA= 3.0-3.49	16 points	GPA= 2.5-2.99	15 points
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GPA= 2.5-2.99	15 points									
TEAS Exam (Test of Essential Academic Skills) Version 7 only	20 points maximum	<p>Points will be awarded for a TEAS exam that has an overall score of 62 % or higher. Individual Personal Profiles must be uploaded to the application. Results sent to the nursing education program will not be accepted. All TEAS scores must be uploaded to the application. If a student is unsuccessful on the first attempt they must contact the student success advisor, for remediation which is mandatory per the TEAS policy.</p>								

<p>Life experience or special circumstances of an applicant, including but not limited to the following:</p> <ul style="list-style-type: none"> a. Veteran or active military status (including spouse) b. Disabilities c. Low family income d. First generation of the family to go to college e. Need to work during prerequisites f. Disadvantaged social or educational environment g. Difficult personal or family circumstances h. Refugee 	<p>8 points maximum</p>	<p>Criteria/application requirement:</p> <ul style="list-style-type: none"> a. Copy of DD214 form for a veteran or military ID for active duty b. Must be submitted on the disability certification form obtained from the website. (no medical information should be included) No letters from physicians etc. will be accepted. c. Documented eligibility for Financial Aid, CAL Works, BOGFW-G, Federal Pell Grant, or EOPS (must be from one of these, no written statements) d. Written statement from the applicant e. Must be documented on the Work/Volunteer certification form obtained from the website, no paycheck stubs or W-2 will be accepted. f. EOPS verification (no written statements) g. Written statement from the applicant about a single parent, deployed spouse, family caregiver, death of a family member, medical problems or financial issues within the past 6 months h. Current refugee card
<p>Relevant health-related work or health-related volunteer experience. Must be a minimum of 100 hours in the past three years.</p>	<p>12 points</p>	<p>Must be documented on the work/volunteer certification form, from the website.</p>
<p>Documented proficiency or advanced level of coursework in languages other than English.</p>	<p>10 points maximum</p>	<p>Proficiency for the ability to communicate in a language other than English, including American Sign Language. Provide upper-division language course information. Proof must be submitted on the SDCC language certification form, which can be obtained from the nursing education website. No letters will be accepted.</p>

Application Information

The application is submitted online via the link provided on the nursing education program website. Applications are only online; no paper documents will be accepted in person. No additional documents will be accepted after the close of applications, with no exceptions. **The application must be completed in its entirety, the application cannot be saved and return to the application to complete. A student, if needed may complete a second application, and ensure that all documents are submitted to the second application. The committee will review the last application submitted. The committee will not combine applications for scoring.**

- **City College Student ID:**
 - You must register with City College to obtain a student ID number is required to apply to the nursing program. Your City College student ID number is required on the application. Check to see if your Student ID number is active before attempting to submit your application.
- **Email:**
 - Ensure that the email that is inserted on the application is correct. The email that is on the application is the email that the student will be notified of acceptance or declination to the program.
 - Be aware that yahoo emails have difficulty with the school's system.
- **Transcripts:**
 - Unofficial transcripts will be accepted for the application process. The transcript must have the student's name and the college or university. If it does not include them, then official transcripts must be submitted.
 - Transcripts from all schools must be uploaded to the application including San Diego Community College District Schools, City, Mesa, and Miramar.
 - If accepted official transcripts will need to be sent to the evaluations office at the district for evaluation.
- **Required Courses:**
 - All required courses must be completed and have a grade issued, otherwise the GPA cannot be calculated.
 - No grade lower than a "C" will be accepted for all required courses, general education, and nursing.
 - If you are using AP scores for a GE requirement, please submit a copy of the score report. The nursing program will not accept college transcripts that show AP scores as credit.
- **ATI TEAS Exam**
 - The TEAS Version 7 was implemented on June 3, 2022. We only accept the TEAS 7 version.
 - All copies of the attempted TEAS exams must be submitted including prior expired versions and non-passing scores.
 - You can download copies directly from your account on the ATI website.
 - Do not send the transcripts from ATI to the nursing department, it will only be accepted on the application.
- **Work/Volunteer Experience**
 - 100 hours minimum
 - Multiple experiences may be used to obtain the 100-hour minimum.

- Verification must be on the verification form and be signed by the supervisor or lead person.
- No W-2, or paycheck stubs will be accepted.

- **Disability Accommodations**

- Must be on the disability certification form.

- **Written Statements**

- Written statements must follow the requirements of the Multi-Criteria Point System or will not be counted towards points.
 - Disadvantage social or educational environment must be the EOPS verification. An acceptance email or letter from a counselor will be accepted.
 - Difficulty in family or personal situation within the last 6 months. Written statements not meeting the criteria will not be counted towards points.

- **Language Certification**

- Must be on the Language Certification Form to be counted. Must be signed by a supervisor, a counselor, or a professor. Family signatures will not be accepted.
 - Three courses in the upper division in the same language would be counted toward the points.

- **Application Processing**

- Applications will close on the last day at 5 pm, no late applications will be accepted. If the application is submitted at 5:01 pm it will not be accepted.
 - All documents must be in pdf format. No screenshots, no zip files, no google docs, or links from websites will be accepted. If the document is unreadable or unable to open, the points will not be applied.
 - The application process takes several weeks to complete. Once accepted applicants are selected, notifications of acceptance or denial will be sent out to the email on the application. To ensure you receive emails, make sure that the email entered in the application is correct.

Application Acceptance Guidelines

Purpose: To provide consistent guidelines for acceptance of prospective nursing students into the RN and LVN-RN programs.

Guidelines:

1. All applicants have 30 days to submit their applications before the deadline via JIRA.
2. If the applicants' applications are incomplete, the applications will not be reviewed and, therefore be declined.
3. The PEAR (Promotion, Enrollment, Attrition, and Retention) committee reviews each applicant's application without the Associate Dean of Nursing. The following committee will review each applicant's application:
 - a. Administrative Assistant,
 - b. Nursing Student Success Advisor, and
 - c. Nursing Counselor.
4. Once all applications are reviewed, the committee will create a Micro Excel spreadsheet.
5. Gather all of the points based on the Chancellor Multicriteria Point system.
6. The committee will total all points and divide by the number of applicants to receive a baseline percentage number to accept the number of applicants.
7. If multiple applicants have the same amount of points, the criteria will stem from the following:
 - a. TEAS score
 - b. GPA points (GE and Science)
 - c. Work experience
 - d. First-generation college student
 - e. Volunteer experience
 - f. Language

Application Checklist

The following is a list of documents that are needed for the nursing education program application. Use this list as a guide to prepare your documents, submit your documents, and double-check to make sure all documents are submitted and readable.

- Government issued photo identification
- Unofficial transcripts of academic degrees. The transcript must have the degree awarded to receive credit. A diploma will be accepted.
- Current LVN License if applicable. Must be current with expiration date.
- Current CNA license, or allied health license, or medical assistant certificate. All licenses must be current with an expiration date.
- All TEAS exams including expired and unsuccessful attempts must be uploaded.
- Language Proficiency Form
- Documentation of Veteran status or activity duty ID or spouse
- Disability Certification Form
- Low family income, documented eligibility for Financial Aid, Cal Works, BOGFW-G, Federal Pell Grant, or EOPS, no personal statements accepted.
- First-generation college student –written statement
- Need to work during pre-requisites- Signed Work/Volunteer form, no written statements accepted.
- Disadvantaged social or economic- EOPS verification, no written statements.
- Difficulty with personal or family circumstances within the last 6 months, deployed spouse, death of a family member, medical problems or financial issues – written statement.
- Refugee- current refugee card
- Work or volunteer experience- Must be 100 hours within the past 3 years in the healthcare setting, documented on the work certification form- no written statements or letters.