

CITY RESOURCES COUNCIL
Minutes

September 18, 2024 | 1:00 - 2:00 PM Zoom

Members Present: John Parker, Liz Vargas, Becky Wheelock, America Martinez, Andre Sanz, Alan Goodman, Roxann Solis, Susan Murray

Members Absent: Tillie Chavez, Marciano Perez, Lupita Lance, Lety Lopez

Meeting called to order at 1:03 p.m.

I. Review and Approval of Agenda

Approved as distributed and presented with unanimous consent.

II. Review and Approval of Minutes for August 21, 2024

Approved as distributed with unanimous consent.

III. New Business

A. No new business.

IV. Business Updates

A. FY 2023-2024 Year End Balance

John reported a \$2.8M deficit for the fiscal year, primarily due to funding disparities for adjuncts. He discussed working recently with our instruction team to forecast and track expenses in efforts to avoid last-minute budget transfers. In response to being asked if the PAS sheet process can be updated he shared that district IT is anticipating adding some ERP training modules which will include payroll and budget management modules, but he does not have estimated timing yet.

B. FY 2024-2025 Adopted Budget

John mentioned that the business office is currently adjusting the slight variances from tentative to the approved adopted budget.

C. COVID-19 State Block Funds

John advised that there are no funds left. All funds have been committed and they are closing out the remaining projects from last fiscal year.

D. Updates from reporting workgroups and committees

1. Resource Allocation

There will not be any updates until the process begins again in November.

2. Facilities/Housing (Measure HH)

John shared that the bond measure is still polling well, there aren't any new updates.

3. Review of Services Committee

John discussed creating a QR code on the campus map to provide water fountain and restroom locations throughout the campus.

4. Health & Safety Committee

John mentioned COVID reporting requirements through February 2025. He shared that Campus Service Officers (CSOs) along with a cadet pilot program will replace the previous Knights Watch services when daylight savings time changes to assist students

and employees in the evenings. John also provided some state legislation information relating to the ongoing requests for employee-only restrooms on campus; AB 783 requires that all single-use restrooms are designated gender-neutral. He explained that building additional restrooms to accommodate employee-only access would be a costly endeavor.

5. CTEA/Strong Workforce

John shared that they are truing up the Strong Workforce budget but did not have any updates.

6. Institutional Technology

John did not have any updates.

John shared that he is experiencing a pattern of frequently asked questions (FAQs) during meetings and workshops so he is developing a FAQ list that will be available on the budget planning webpage soon. The monthly training workshops for this fiscal year are posted on the budget planning webpage and will now include Flex hours for faculty.

Recruitment efforts were discussed in hopes of filling council vacancies by the end of the semester.

Meeting adjourned at 1:32 p.m.