

CITY RESOURCES COUNCIL

Minutes

October 18, 2023 | 1:00 - 2:00 PM Zoom

Members Present: John Parker, Tillie Chavez, Marciano Perez, Liz Vargas, Andre Sanz, Xavier DeLaLuz, Roxann Solis, Susan Murray

Members Absent: Lupita Lance, Alexander Gardella, Becky Wheelock, America Martinez

Meeting called to order at 1:05 p.m.

I. Review and Approval of Agenda

Approved as presented with unanimous consent.

II. Review and Approval of Minutes for September 20, 2023

Approved as presented with unanimous consent.

III. New Business

A. COVID-19 State Block Funds

John shared that HEERF funds were closed on 6/30/23 by the district and we are in the process of closing out with the Department of Education now while simultaneously going through audits. The process for requesting funds from the COVID-19 State Block funds is the same, but requests are being scrutinized to confirm we are in compliance with the state regulations. The request form for state block funds is set up with department codes by division so that the vice presidents can better manage the requests.

Budget information including the adopted BAM, CAM and SCFF, upcoming workshops, and other updates will be provided ongoing on the Administrative Services/Budget Planning webpage <https://sdcity.edu/about/leadership/administrative-services/budget-plan.aspx>.

IV. Business Updates

A. Committee Review Project and Nuventive Updates

Susan shared an overview of the Nuventive platform to date. She is anticipating having all of the data added to the platform by November 1st so she can share a demo presentation. This will simplify the program review process by moving from a spreadsheet and multiple locations to find information to a web form with consolidated information. Using the web form will allow inputting general categories such as 5,000's as 5999 rather than searching for the exact object code. She is also working on getting program names mapped onto the 5-digit department codes so Nuventive can build them into the platform and they can then be selected from a menu. She confirmed additional programs can be added to Nuventive later as needed. Alisha Bettencourt, our Faculty Assessment Coordinator, has been involved in the process and will be a resource person for all of the activities in Nuventive. Once it's ready to launch, Alisha will put together a step by step guide with screenshots along with tutorial videos that can be accessed on this council's webpage and Business Services webpage.

B. Upcoming Meetings

11/15/23 – Meeting will be hybrid, In-person and Zoom. Location forthcoming.

12/20/23 – Council members in attendance agreed not to meet in December.

01/17/24 – Council members in attendance agreed to meet in January during Intersession.

C. Updates from reporting workgroups and committees

1. CTEA/Strong Workforce

John did not have any information but will have an update for the next meeting.

2. Facilities/Housing

The old CDC building has been demolished; we will have local officials, dignitaries and leadership from the district and campus present on 10/20 for a student housing press release. The district is working with the state to determine if the \$75M grant funds awarded for student housing will now be revenue bonds or a grant as originally offered.

3. Health & Safety Committee

The 10/24 College Council meeting will be a campus safety forum highlighting the Knights Watch, C-Cert Team, ALICE training, NARCAN, Health and Wellness, See Something/Say Something, updates from our campus Environmental/Occupational Health and Safety Coordinator, and campus police. The district and campus will be participating in the Great Shakeout tomorrow on 10/19 at 10:19 am.

4. Institutional Technology

John did not have any information but will have an update for the next meeting.

5. Resource Allocation

Nuventive platform and anticipated timing for demo was discussed during this meeting.

6. Review of Services Committee

John shared that there will be additional presentation monitors installed on the A patio for campus and civic events. Campus Wi-Fi projects are ongoing with installation completed in the AH and MS buildings. CDC demolition is underway and there will be a press conference with local officials, district and campus leaders at the site this Friday, 10/20, for the groundbreaking ceremony for the student housing.

V. Items from the floor

Membership vacancies were briefly discussed; Tillie expressed interest from instruction.

Meeting adjourned at 1:43 p.m.