

CITY RESOURCES COUNCIL  
Minutes

December 18, 2024 | 1:00 - 2:00 PM Zoom

**Members Present:** John Parker, Liz Vargas, Lety Lopez, Lisa Will, Eddie Michel, Susan Murray

**Members Absent:** Tillie Chavez, Marciano Perez, Lupita Lance, Becky Wheelock, America Martinez, Andre Sanz, Alan Goodman, Roxann Solis

**Guest:** Mona Alsoraimi-Espiritu

Meeting called to order at 1:03 p.m.

**I. Review and Approval of Agenda**

Approved as distributed and presented with unanimous consent.

**II. Review and Approval of Minutes for November 20, 2024**

Approved as distributed with unanimous consent.

**III. New Business**

None

**IV. Business Updates**

**A. Program Review**

Program Review completion stats as of 12/17/24:

Instructional Programs: 89% complete; Service Area Programs: 42% complete;

OVERALL completion rate (IP and SA): 64%

Susan shared that instructional programs are just about complete and service areas are behind a little bit; she will be working with individuals after the break to get caught up. The GFU budget requests are stable as they are mostly recurring items like supplies and materials. In Nuventive, the recurring requests are marked as recurring so it rolls forward to the next fiscal year. We set up new tools in Nuventive so that any dean who has multiple individual departments or programs reporting to them can go in and generate a roll up report that pulls all of the requests from all the programs assigned to them. They can then download an Excel file with every request and sort by department or sort by object codes; it gives the deans a way to do some review before this council formally reviews requests.

**B. Updates from reporting workgroups and committees**

**1. Resource Allocation**

John shared the discretionary budget timeline and dates for FY 2025-2026.

John briefly explained the review process and the role of this council once the budget requests are completed. This council reviews the budget requests for the campus, collaborates, deliberates and then provides its prioritized recommendations in April to the Business Office. The VP and Director of

Administrative Services further consider prioritizations and or amounts; and, provide the final budget amounts to the Council. John clarified that this council does not determine how every single dollar is allocated; the goal is to determine prioritization based on need and department.

## **2. Facilities/Housing/Measure HH**

John reported that City College will be hosting an upcoming vendor outreach event in January tailored for local, diverse businesses, including small businesses, veteran-owned, minority-owned, and women-owned enterprises eager to explore district-wide contracting opportunities with SDCCD. Major projects starting at City College will include the Seville Theatre, Student Housing, Athletics projects, and the renovation of the A Building.

## **3. Review of Services Committee**

John shared that the Bloomberg hydrogen fuel cell generator install near the Bookstore and the power switchover were completed. He anticipates lot 10 reopening in January after the staging and fencing areas are removed.

## **4. Health & Safety Committee**

John did not have any new Health & Safety Committee updates. He shared that the district's Police Advisory Committee recently voted 8-1 in support of the district using conductive energy devices, (commonly known as TASERS); he confirmed that the vote of support is not a ratification and does not indicate whether the district will or will not proceed. Mona shared a link to a recent article published by City Times regarding the TASERS.

## **5. CTEA/Strong Workforce**

John shared that we are at about 40% spending attrition for both Perkins and SWF programs. We are navigating a 42% reduction for the SWF Program academic year. The team is working with the executive cabinet to utilize an equitized-based spending allocation plan. All programs to date are spending to plan, and we aim to have all funding completed by May '25. This is good so hopefully there won't be any carry forward for next year. Supplemental information will be included with the meeting minutes.

## **6. Institutional Technology**

John shared that district IT is planning an upcoming Office 365 training/orientation session. The Districtwide Taskforce is actively working on a district software approval process in regards to providing guidance on how employees can procure select software. We offer request for quotes to purchase computer equipment but do not have a determined dollar amount to apply in program review, just indication that costs have increased and the college's technology team will develop on site and online in 2025, being in-person and online technology hub support for students and employees.

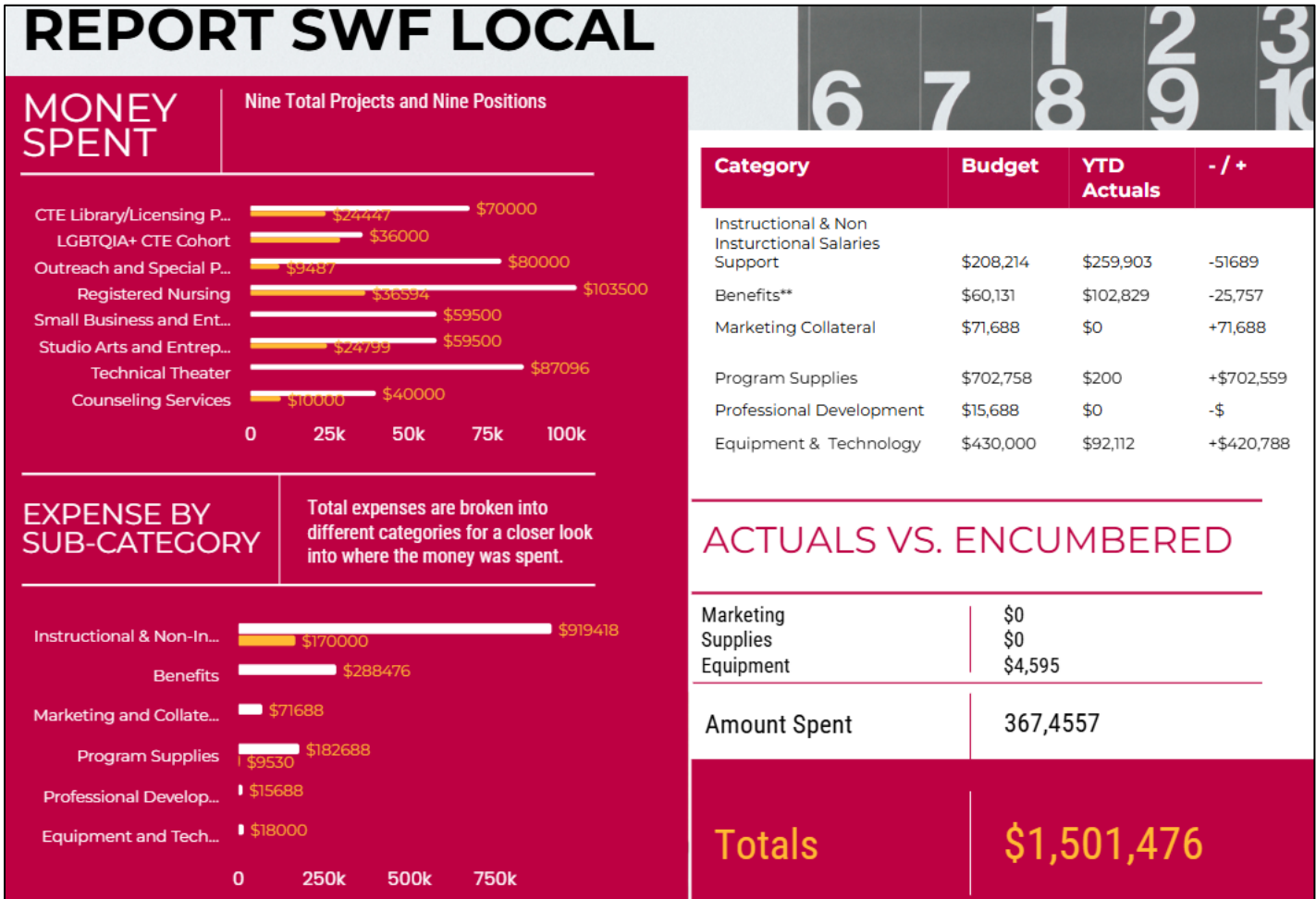
The next meeting is January 15, 2025.

Meeting adjourned at 1:33 p.m.

Strong Workforce and Perkins Update (Dec. 18, 2024)

- 1. We are at about 40% spending attrition for both Perkins and SWF programs.
- 2. We are navigating a 42% reduction for the SWF Program academic year. The team is working with the executive cabinet to utilize an equitized-based spending allocation plan.
- 3. All programs to date are spending to plan, and we aim to have all funding completed by May '25.

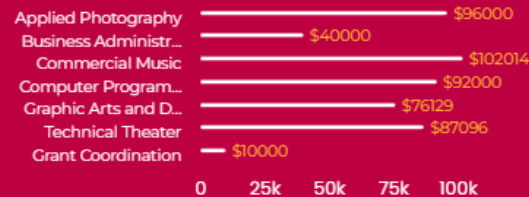
Please see the below dashboards:



# BUDGET REPORT | PERKINS 1C

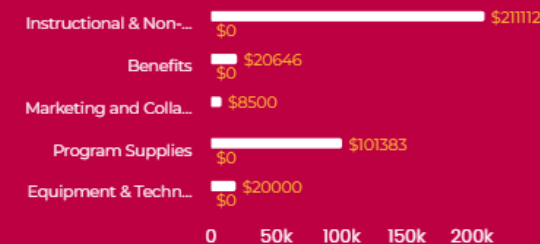
## MONEY SPENT

Seven Total Projects: Applied Photography, Business Administration, Commercial Music, Computer Programming, Graphic Arts and Design, Technical Theater & Grant Coordination



## EXPENSE BY SUB-CATEGORY

Total expenses are broken into different categories for a closer look into where the money was spent.



| Category                                  | Budget    | YTD Actuals | - / + |
|-------------------------------------------|-----------|-------------|-------|
| Instructional & Non-Instructional Support | \$212,112 | \$308,041.4 | +\$   |
| Benefits**                                | \$20,646  | \$6,601.79  | +\$   |
| Marketing Collateral                      | \$20,068  | \$0         | +\$   |
| Program Supplies                          | \$8,000   | \$0         | +\$   |
| Professional Development                  | \$10,000  | \$0         | +\$   |
|                                           | \$388,269 | \$9,000     | +\$   |

## ACTUALS VS. ENCUMBERED

|              |     |
|--------------|-----|
| Marketing    | \$0 |
| Supplies     | \$0 |
| Equipment    | \$0 |
| Amount Spent | \$0 |

**Totals:** **\$503,239**

# BUDGET REPORT REGIONAL SWF

## MONEY SPENT

Eight Total Projects, Counselor Institute, Career Services, K-12, Work-Based Learning, Credit for Prior Learning, Social Work, Job Placement



|                          | Amount    | YTD       |
|--------------------------|-----------|-----------|
| CyberSecurity            | \$299,295 | \$260,146 |
| K-14 Dual Enrollment     | \$50,000  | \$14,040  |
| Career Navigation        | \$50,000  |           |
| Work Based Learning      | \$75,000  | \$35,082  |
| Job Placement            | \$125,000 | \$61,535  |
| Counselor Institute (Y2) | \$87,319  | \$10,369  |
| CPL                      | \$15,000  | \$15,000  |
| Faculty Institute        | \$194,309 | \$6,913   |