

CITY RESOURCES COUNCIL
Minutes

March 19, 2025 | 1:00 - 3:00 PM Zoom

Members Present: John Parker, Liz Vargas, Lupita Lance, Lety Lopez, Lisa Will, Becky Wheelock, America Martinez, Alan Goodman, Susan Murray, Roxann Solis

Members Absent: Tillie Chavez, Marciano Perez, Andre Sanz, Eddie Michel

Guest: Natali Torres

Meeting called to order at 1:04 p.m.

John introduced Natali Torres; she will be shadowing the VP of Administrative Services as part of the professional development program during the spring semester.

I. Review and Approval of Agenda

John amended the order of the Business Updates to be discussed during the meeting; noting that some of the updates from other reporting workgroups or committees would be tabled to the next meeting. He motioned to approve the agenda with no new items; approved with unanimous consent.

II. Review and Approval of Minutes for February 19, 2025

Approved as distributed with unanimous consent.

III. Business Updates

A. Program Review

Susan did not have any new updates, some areas still do not have all of their information submitted so she has asked them to notify her directly when completed. She shared that we are able to do more detailed reports to show which elements are missing; whether it's the annual assessment of outcomes, the annual update of the comprehensive plan or the submission of a new 3 Year improvement goal, or if it's the resource requests. Departments were asked to focus on the resource requests. Some service areas do not receive any GFU funding and were asked to document outcomes in program review.

B. Review Discretionary Budget Requests

John stated that the review process has progressively been refined over the past couple of years and become more efficient. There are approximately \$7 million in requests and roughly \$1 million of discretionary funds for FY 2025/2026. The Council will review the budget requests strictly for General Funds Unrestricted (GFU) only; requests should include justification explaining what the funds are specifically for. We will look at the trend over the last several years by department. Some items including pest control and biohazard chemical disposal are things the campus wide budget pays for each year.

Roxann explained that lottery and co-curricular funds are not part of this resource allocation process because the amounts are different every year, and are very

prescribed. We can determine if these other funding sources can pay for any or all of the GFU requests received; removing those amounts from consideration to free up funding to award to other budget requests. To date there are still a lot of lottery funds that have not been spent so departments are encouraged to spend their funding.

The Council reviewed all of the GFU budget requests submitted as of Feb. 19, 2025.

Budget managers will receive written notification of the specific requests identified by the council seeking further clarification for consideration. Budget managers will have the opportunity to provide supplemental explanations or documentation by email for the council to review prior to the next meeting; or they may attend for a period of no more than 5 minutes on Zoom during the April 16th meeting to provide an explanation regarding the specific questions identified. There will not be any department presentations during the April meeting.

C. Updates from reporting workgroups and committees

1. Resource Allocation

John will adjust the dates on the timeline and present the updated timeline.

2. Facilities/Housing/Measure HH

Updates will be tabled to upcoming meeting.

3. Review of Services Committee

Updates will be tabled to an upcoming meeting.

4. Health & Safety Committee

John shared that President Shabazz is addressing safety concerns and will be moving forward with additional visibility on campus to include reinstituting the Knight's Watch, including Saturdays when students are on campus, and advocating to escalate the college's top pending site improvements related to campus safety. The priorities include the Seeds farm area by the Harry West Gym and the LRC. We are requesting an assessment to add additional blue light call boxes and will continue identifying existing restrooms that can be converted to employee access only. John will be providing an update on cameras during the next College Council to let the campus know we are ready to move forward with having a consultant conduct a safety and security audit on campus to help determine just high traffic common areas where we have higher incidents, specifically external ingress and egress points only for investigative purposes.

5. CTEA/Strong Workforce

Updates will be tabled to an upcoming meeting.

6. Institutional Technology

Updates will be tabled to an upcoming meeting.

The next meeting is April 16, 2025.

Meeting adjourned at 3:08 p.m.