

CITY RESOURCES COUNCIL

Minutes

September 20, 2023 | 1:00 - 2:00 PM Zoom

Members Present: John Parker, Marciano Perez, Liz Vargas, America Martinez, Anna Rogers (Proxy for Ebony Tyree), Xavier DeLaLuz, Roxann Solis, Susan Murray

Members Absent: Tillie Chavez, Lupita Lance, Becky Wheelock

Meeting called to order at 1:06 p.m.

Xavier DeLaLuz introduced as the newly appointed ASG representative.

I. Review and Approval of Agenda

Approved as presented with unanimous consent.

II. Review and Approval of Minutes for April 18, 2023

III. New Business

A. Committee Review Project and Nuventive Updates

Susan shared that her area is working on developing a Nuventive Interface for people to create their budget requests within that system so that they can be pulled directly out for the campus budgeting process. The new interface would work from drop downs that use major object codes but also include the budget numbers that are specific to departments. It will take some work to address the range of situations that arise in relation to the program review budget request process. Aiming to have it up and running in early October to test and get questions answered. This should save time on the front end for gathering budget info and uploading budgets later.

IV. Business Updates

A. New Committee Name and Structure

The committee is no longer Resource Allocation Committee (RAC), we are now City Resources Council as a result of the IEPI Improvement Grant – Committee Restructure Project. The RAC webpage has been updated to City Resources Council and includes all reporting committees overseen by City Resources. The Council will move to monthly meetings throughout the academic year. BAM and CAM trainings will be provided to members. These are included on the new Budget Development page on the Business Services webpage. John Parker will provide workshops on how the campus is funded via the BAM, CAM and the SCFF. Many people had questions or misconceptions about HEERF as a One-Time Fund vs. the General Fund so there is a need for clarification of how the campus is funded.

B. FY2022-23 YE Balance, GFU/HEERF

The GFU Year End Balance ended with a surplus of about \$850,000 due to the addition of HEERF funds. We will keep 50% of the surplus; the district will take the remainder to fund the required two months of operating expenses.

HEERF – City was over on our HEERF allocation, but we report as a district and another college was underspent. We were also able to use some of our surplus to backfill so that City's budget was realigned.

C. FY2023-24 BAM/CAM

See above.

D. In person meetings

Recommending once per semester as a face to face.

E. Budget Hearing Review

John shared the Process for Building Operating/Discretionary Budgets FY 2022-23 which includes the timeline for budget development. Budget letters went out after the board adoption, which just happened last week. This happened before the board adoption in the past and it caused confusion. Letters have gone out to budget managers and open labs in BT310. Budget support workshops have been scheduled and are taking place now. Open Labs are not a test environment; it is live PeopleSoft entry so attendees need to have all materials and approvals ready.

V. Items from the floor

None

Meeting adjourned at 1:47 p.m.