



## **Diversity Committee**

### **Minutes**

**04 December 2025**

**L-206**

Attended: N. Martínez, I. Vilaboy, I. Carillo, L. Levy, M. George, A. Guitierrez Cárdenas, M. Corro Flores

Absent: A. Sánchez, S. Al Ajrawi, M. Guitierrez-Aguero, S. Montiel

- I. District EEO Rep report back – D. Armstrong, J. Hill (10 min) – Both were unable to attend meeting; tabled item for next meeting
- II. Create guidelines for Diversity Funds applications (50 min)
  - Too late to ask people to submit application this fall, due date for applications will have to be in early spring to give people enough time to apply
  - Set minimum and maximum amount of funding
  - Decided on using Google form and asking applicants to upload a PDF application to the form for better readability; too difficult to read longer answers on Excel sheet
  - Make sure applicants acknowledge that funding amount is final
  - Make sure applicants acknowledge that Diversity committee cannot provide support in processing requisitions
  - Will send call-out for applications on Monday