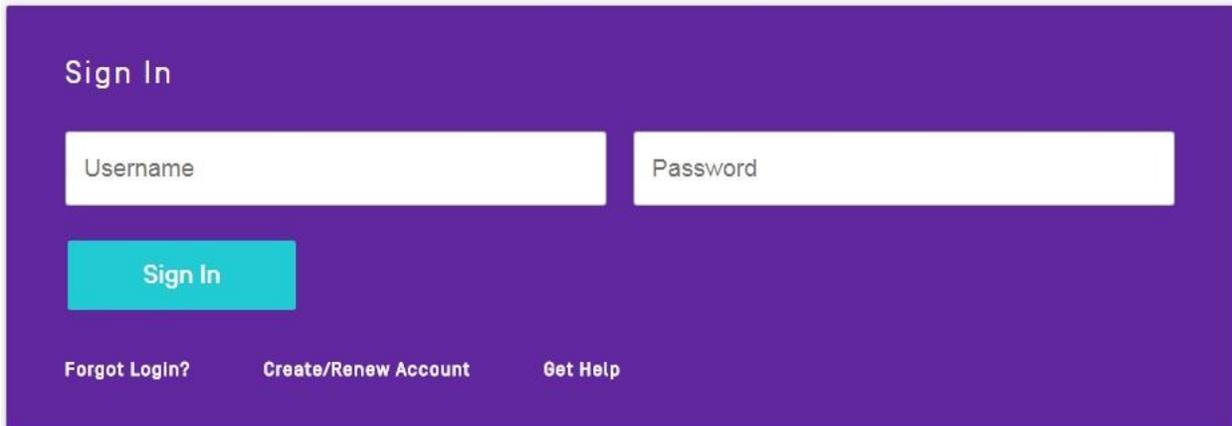


## Editing Outcome Mapping for a Program Outcome

1. Go to <https://login.taskstream.com/signon/>
2. Log in.

Welcome to Taskstream by Watermark



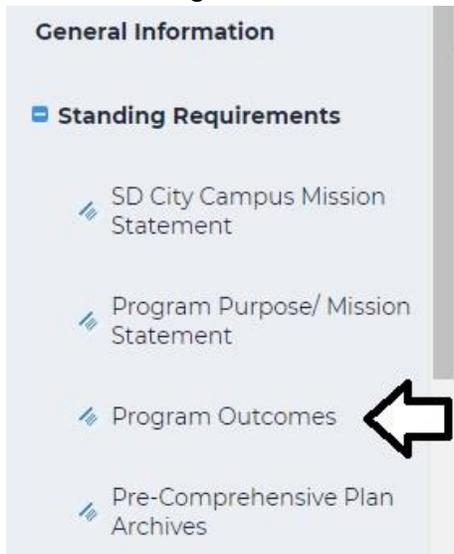
The image shows the Taskstream login page. It has a purple background. At the top left, it says "Sign In". Below that are two white input fields: "Username" and "Password". A teal "Sign In" button is centered below the fields. At the bottom, there are three links: "Forgot Login?", "Create/Renew Account", and "Get Help".

3. Find the course you are planning to edit.
4. Click on "Comprehensive Program Plan and Annual Updates Group I-III".



The image shows a search results page in Taskstream. At the top, there is a search bar with a dropdown menu set to "- select report -" and a "Go" button. Below the search bar, there are three search results. The first result is "Comprehensive Program Plan and Annual Updates Group", which is highlighted with a black box and a white arrow pointing to it. The other two results are "OLD Program Review and Master Planning Data for reference Prior to Fall 2017" and "OLD School Program Review and Planning for Reference".

5. Click on "Program Outcomes".



The image shows the navigation menu in Taskstream. It is titled "General Information" and has a blue square icon next to it. Below the title, there is a list of items: "Standing Requirements", "SD City Campus Mission Statement", "Program Purpose/ Mission Statement", "Program Outcomes", and "Pre-Comprehensive Plan Archives". The "Program Outcomes" item is highlighted with a white arrow pointing to it.

6. Click on "Check Out".

**CHECK OUT**

7. Locate the Outcome you are re-mapping and click on "Map".

Outcome Mapping

1 Q Differentiate and identify

City College General Education Outcomes: Act in Response to Society and..., Clear Coherent Communication, Critical Thinking in Scientifi..., Cultural and Artistic Expressi..., Methods of Inquiry and Measure..., Quantitative and Qualitative S..., Relationship, Thinking Skills, Analyzing and..., Verbal and Non-Verbal Language...,  
 City College Institutional Priorities: Equity, Inclusiveness, and Div..., Innovative Approaches, Student Success.  
 City College Institutional Student Learning Outcomes: Analyses/ Computation, Communication/ Interpersonal S..., Critical Thinking, Information Management/ Litera..., Personal Responsibility.  
 City College Mission: Community, Equity, Inclusiveness, & Diver..., General Education, Life-Long Learning, Quality, Transfer,  
 HESA Program Outcomes Set: 2

Map Edit Delete



8. Click on “Create New Mapping”.



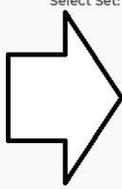
9. Select the area you intend to edit by clicking the blank circle (radio button) and click “Continue”.

Outcome 1

Select category of set to map to: Sets this outcome is already mapped to

Select Set:

- City College Institutional Priorities [View Set](#)  
Owned by San Diego City College  
This outcome is already mapped to this set. Select set to add additional mappings.
- City College Institutional Student Learning Outcomes [View Set](#)  
Owned by San Diego City College  
ISLOs  
This outcome is already mapped to this set. Select set to add additional mappings.
- City College Mission [View Set](#)  
Owned by San Diego City College  
This outcome is already mapped to this set. Select set to add additional mappings.



10. Check the appropriate boxes to map to the outcome and click “Continue”.

1  Differentiate and identify

**City College Mission**

Owned by San Diego City College

**Mission Statement**  
San Diego City College Mission and Values Statement Mission

San Diego City College has as its highest priority student learning and achievement. The college provides lower division and general education courses that lead to certificates, associate degrees or transfer to a four-year college or university; career technical education programs that meet specific industry needs, upgrade the employment skills of students and fulfill licensing requirements of the state of California as well as contribute to the economic development of our region; basic skills instruction to assist all students in meeting their educational goals; and essential student support services for students.

<http://www.sdccity.edu/Accreditation>

**Element**

- General Education**  
Lower division and general education courses that lead to Certificates.
- Transfer**  
Associate Degrees or transfer to a four-year college or university;
- Technical Education**  
Career technical education programs that meet specific Industry needs, upgrade the employment skills of students and fulfill licensing requirements of the state of California as well as contribute to the economic development of our region;
- Basic Skills**  
Basic skills instruction to assist all students in meeting their educational goals; and



11. Repeat the process for all areas requiring editing.

**\*\*\*You are DONE\*\*\***