

Approved Flex Activity Categories

Activities that count towards instructional improvement may include any event that falls under at least one of the following categories (per Title 5, Section 55724):

Category	Example(s)
1. Course instruction and evaluation	Developing rubrics or learning new teaching techniques such as Universal Design for Learning
2. Staff Development, in-service training and Instructional improvement	Teaching and learning workshop where knowledge, techniques, and or methods are shared
3. Program and course curriculum or learning resource development and evaluation	Creation of learning resource tools such as assessments, tests, quizzes, etc.
4. Student personnel services	Workshops with topics such as trauma informed care or understanding students with disabilities
5. Learning resource services	Workshops with topics such as how to utilize library resources or embedding tutors within your course
6. Related activities such as student advising, student orientation, matriculation services, and student, faculty and staff diversity	Workshops or informational sessions on the related topics or participation in events such as enrollment management forums, Welcome Week, or diversity trainings on topics such as cultural competency
7. Related activities such as student advising, student orientation, matriculation services, and student, faculty and staff diversity	UndocuAdvocate training that shares insights into the student population and resources on how to support them
8. Departmental meeting, conferences, workshops, and Institutional Research	Department meetings (part-time faculty only), conferences/workshops related to your work (submitted as Independent Projects for credit)
9. Other duties as assigned by the district	NA
10. The necessary supporting activities for the above	Any activity that is reasonably related to the above categories