

Manager & Supervisor

Learning Opportunities for Growth & Development

About



The Office of Professional Learning in collaboration with City Manager's Collective and the SPAA has developed a 2026 calendar of learning opportunities aligned to the needs of managers and supervisors. Event details will be in Outlook calendar invites sent to you. Events marked "M" or "SP" indicate an item specifically identified by that group.

**SELF
PACED**



Get Started with Microsoft Teams for Education



1.5 hours



Self-Paced



Online



**SELF
PACED**



Collaborating with Microsoft Teams



2.5 hours



Self-Paced



Online



**JAN
15**

How to Be an Effective Workplace Leader



11:00 AM - 12:00 PM



OPTUM



Zoom



**FEB
23**

AI in the Workplace: Practical Applications for Staff in Higher Education



11:00 AM - 12:00 PM



Alison Gurganus



Zoom



**MAR
19**

How to Address Performance Concerns



11:00 AM - 12:00 PM



OPTUM



Zoom



**APR
23**

Get the Best of Stress



11:00 AM - 12:00 PM



OPTUM



Zoom



YOU belong HERE

Manager & Supervisor

Learning Opportunities for Growth & Development

JUN
18

CalPERS: Understanding Your Retirement

 11:00 AM - 12:00 PM

 CalPERS

 Zoom

(M)
(SP)

JULY
16

How to Use Conflict as an Opportunity for Managers

 11:00 AM - 2:00 PM

 OPTUM

 R-109

(M)
(SP)

JULY
23

Using Canva for Education: Design Made Simple

 11:00 AM - 12:00 PM

 Saribel Morales-Rivera
Marley Rodriguez

 R-109

(SP)

AUG
TBA

De-Escalation Training

 11:00 AM - 12:00 PM

 SDCC Mental Health

 R-109

(SP)

AUG
13

Social Media & Marketing in Higher Education

 11:00 AM - 12:00 PM

 Cesar Gumapas

 R-109

(M)

OCT
15

Adobe Creative Cloud

 11:00 AM - 12:00 PM

 SDCCD

 Zoom

(M)

OCT
TBA

First Aid/CPR

 TBA

 TBA

 In-Person

(SP)

YOU *belong* HERE