



LSAPAP - #31

2026-2027 Satisfactory Academic Progress Appeal

SAN DIEGO CITY COLLEGE

FINANCIAL AID & SCHOLARSHIPS OFFICE

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Use this form to explain the circumstances that affected your Satisfactory Academic Progress (SAP) and the changes you have made. Attach your statement and supporting documents, and sign the form before submitting it. Please note that all sections are required to be completed.

1. Student Information

Last Name:

First Name:

Student ID#:

Program of Study:

2. Select Your Educational Goal:

- ☐ **Obtain a Certificate**
- ☐ **Obtain an Associate's degree**
- ☐ **Complete my general education or associates degree before transferring to:**
- ☐ **Complete my Bachelor's degree at City College (Cybersecurity)**

3. Select the Term you are appealing for (only one):

- ☒ **Fall 2026** Open filing period: July 22nd 2026 - November 29th 2026
- ☐ **Spring 2027** Open filing period: November 11th 2026 - May 16th 2027
- ☐ **Summer 2027** Open filing period: May 12th 2027 - July 25th 2027

Federal rules do not allow financial aid to be paid for a past term if you were not meeting academic progress standards during that term, even if your appeal is approved after the term has ended.

4. Select the SAP standards you are not meeting (please refer to the disqualification email received):

- ☐ **I have completed less than 67% of my attempted units**
- ☐ **My cumulative GPA is below 2.0**
- ☐ **Based on my academic plan, I have attempted more than 150% of the units needed to complete my academic plan including units from all colleges I attended in the United States and foreign countries.**
- ☐ **I have earned a bachelor's degree or higher in the United States or foreign country.**

5. Attach a separate statement that answers all questions that apply to you:

a) Explain the circumstances that prevented you from completing at least 67% of your attempted units or earning a cumulative 2.0 GPA.

b) If you have a bachelor's degree or have attempted more than 150% of the units required for your program, explain how your current program will help you reach your educational goal.

c) Explain the changes you have made to improve your academic progress and complete your program

Note: Financial hardship by itself is not a reason for approving a SAP appeal. Explain the circumstances that affected your academic progress.

Name:

Student ID:



6. Student Acknowledgement and Certification:

By signing this form, I confirm that my appeal is complete and that I have read and understand the following:

- I have completed all required sections of this appeal form.
- I have attached documents that support the circumstances described in my appeal. If I do not have supporting documents, I have explained why.
- I have an official Student Academic Plan from meeting with a counselor, or one is attached with this appeal. If I need a new plan, I will meet with an academic counselor to create one.
- My Student Academic Plan matches the program of study and educational goal listed on this form. I understand that my appeal will be denied if they do not match.
- I am enrolled only in classes required by my Student Academic Plan. I may follow only one official Student Academic Plan.
- I am not currently eligible for financial aid, except for the California College Promise Grant (CCPG), if eligible. I should not expect financial aid funds while my appeal is being reviewed.
- If my appeal is approved, I must meet all approval conditions. If I do not, I will not be eligible for financial aid until I meet the school's Satisfactory Academic Progress (SAP) standards.
- If I have a bachelor's degree or higher, I have explained why I am attending a community college and returning to a two-year program. If my appeal is approved, I may qualify only for a Federal Direct Loan and only if I have remaining federal loan eligibility.
- The Appeal Committee will review my entire academic history, including my current enrollment.
- Approval of my appeal cannot restore financial aid for a previous semester.
- If approved, the appeal is valid for one semester only and does not guarantee grant eligibility.
- **If my appeal is denied on initial review, the decision made by the secondary review committee is final.**

7. Select an option for secondary committee review (will only occur if first/initial review is denied):

If my appeal is denied during the initial review, I would like my appeal forwarded for a secondary review. A secondary review will only be conducted if I select "Yes" below.

- ☐ **Yes**, I request a secondary review if my appeal is denied during the initial review.
- ☐ **No**, I do not request a secondary review.



Appeals are reviewed based on the order in which they are received. However, during peak processing periods, which are July-October and December - March, the review process may take up to 6 to 8 weeks or longer. You will be notified by email of the appeal decision.

13. **Signature:**

Date:

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<https://www.sdccd.edu/students/titleix/> SDCCD Board Policy 3410