

SAMPLE

Constitution

Mission Statement

_____ is a student organization formed at San Diego City College that seeks to provide support to Chicana students on the City College campus. We plan to provide this support *in* a variety of ways but not limited to: social, academic and spiritual. We form an alliance of individuals working together, sharing our experience, struggles and success, to fulfill our personal and educational goals as Chicana students. We achieve our mission statement in the following ways:

1. Have regularly scheduled meetings on campus, where we discuss the issues facing us as Chicana students.
2. Take action on the issues facing us and work to create events and a support network for those involved in the organization *and* for the general student population.
3. Recruiting Chicana students to join the organization and helping them complete their education and empower them to gain a better sense of their identity as Chicanas.
4. Advocating for the rights of Chicanas on and off campus and working in solidarity with other organizations on campus that have similar goals.

Philosophy

We believe that gender, class or ethnicity should not be a barrier to obtaining a good education. To the contrary these are all strengths that inform our identity as women of color in the United States. We seek to break down barriers between all those that identify with our struggle to end oppression to work towards a better future. We plan to create a space for women specifically Chicanas that face the daily hardships that it takes to be a successful student. We welcome all those that seek to support this philosophy, be they any ethnicity, *gender* or sexual orientation.

Article I

Name and Purpose

Section I

The name of this organization shall be Las Chicanas

Section II

The goals of this organization shall be the following:

1. To provide support to Chicana students that attend San Diego City College
2. To raise money to provide financial support for Chicana students
3. Raise awareness among the campus community
4. To create a sisterhood program for each member to have as a support person on campus
5. To locate a mentor for each member in the community or on campus

Article II

Memberships

Section I

We are a non-exclusive organization open to all San Diego City College Students that respect our organizations goals and philosophy.

Section II

No member shall be discriminated against based on gender, ethnicity, religion or sexual preference.

Section III

1. Active members shall be those members that attend two consecutive meetings.
2. Active members shall be allowed to vote on their third consecutive meeting.

Article III

Officers and Duties

Section I

The officers shall be:

1. Chairperson
2. Vice-Chairperson
3. Secretary
4. Treasurer
5. AS Representative

Section II

The duties of the officers shall be the following:

- I. Chair
 - a. Be present at all meetings on time.
 - b. Organize the agenda for each meeting.
 - c. Represent the organization in a honorable manner.
2. Vice-Chair
 - a. In case the Chairperson cannot make the meeting, the Vice-Chair will conduct the meeting.
 - b. Assist the Chair in coordinating the organization's responsibilities.
3. Secretary
 - a. Keeps minutes of all meetings held by the organization.
 - b. Distribute those minutes to the members at the beginning of the next meeting.

4. Treasurer
 - a. Maintain a copy of all receipts that are evidence of any funding that has been spent to support the organization or its members.
 - b. Act in a leadership role to create and implement fundraisers for the organization.
 - c. Deposit or withdraw funds to the Chicanas account with approval of the organization and advisor.
5. Associated Students Representative
 - a. Attend all associated Student mandatory meetings.
 - b. Report during the Chicanas meeting decisions that were made by the Associated Students.

Article IV

Elections

Section I

Elections:

1. All voting shall be done with a silent ballot.
2. General elections shall be voted on by all the members present when elections are held during a regular scheduled Chicanas meeting.
3. The candidate with most votes wins.
4. Terms for all officers shall be one academic year ending in the Spring semester.
5. Voting for new officers shall occur at the end of the Spring semester.
6. New officers shall take responsibility beginning in the summer.

Committees:

1. Committees shall be created to issues that may arise.
2. Committees shall only be made up of active members
3. Committees shall cease to exist once the event, issue or activity has passed.
4. Standing committees can be created with a majority vote of active members.
5. Standing committees shall cease to exist when the majority vote decides to end the committee.

Article V

Resignation and Removal

Section I

Resignation:

1. All officers of the organization that intend to step down shall give two weeks' notice to the organization.
2. In case of a resignation an active member of the organization can then be voted into office.

Removal:

A member can call for the resignation of an officer, if they feel they are not keeping with the philosophy and goals of the organization or not fulfilling their duties as an officer.