

CH31 VR&E - SEMESTER CHECKLIST

SAN DIEGO CITY COLLEGE

Veterans Services Office [A-241]
Veterans Service Center (VSC) [M-101]
(619)388-3504

All Documents can be found on the Jira Support Desk
Scan QR Code



Google: SDCCD Forms and Documents

Provide this information to your VR&E Counselor

Facility Code: 1-1-0005-05

Vendor ID: 95264429901

[Select Bookstore Option for Tuition & Fees, Books & Supplies]

[Required Documents]

- Temporary Ed Plan (for 1st semester only)**
[Schedule an appointment with a counselor to set up your first semester education plan]
- Official Transcripts**
[Request official transcripts @ www.parchment.com to the SDCCD main office on Camino del rio South]
- (JST) Joint Service Transcripts**
[Send official JST transcripts from www.jst.doded.mil to the SDCCD main office on Camino del rio South]
- Unofficial Transcripts**
[Per VA requirement any and all transcripts should be submitted, so the counselor can review prior course credit during the intake process/ attach all transcripts to your VA Semester Worksheet]
- Permanent Ed Plan (Required for 2nd semester)**
[Schedule an appointment with a counselor to set up a compressive education plan]
- Transcript Evaluation (Required for 2nd semester)**
[Per VA requirement all students going into their 2nd semester must have all transcripts turned in and submitted for evaluation] Note: Evaluation could take up to 90 days
www.sdccd.edu/students/evaluations/transcripts-information.com
- PO Authorization Number**
This authorization approves required costs for tuition, fees, books, and supplies. Provided to the school by VR&E counselor
- DD214 (Member Copy #4)**
[Submit with the Verification of Military/Veteran Status form to receive education credit and priority enrollment]
- (SOU) VA Statement of Understanding**
[Required for all Veteran students wishing to use their GI Bill benefits]
- VA Semester Worksheet [Spring, Summer, Fall]**
[Submit the VA Semester Worksheet AFTER you are enrolled for the term] [Required every semester for VA certification]
- VA Class Adjustment**
[Submit a Class Adjustment form so we are aware of any changes to your schedule such as Drops/Withdraws or New enrolled classes]
- Veterans Non-Resident Tuition Exemption**
[Submit this document with a copy of your COE and we can make you a provisional resident of CA & clear any no-resident charges on your account]