

# CH33 POST 9/11 - SEMESTER CHECKLIST

## SAN DIEGO CITY COLLEGE

Veterans Services Office [ A-241 ]  
Veterans Service Center (VSC) [ M-101 ]  
(619)388-3504

All Documents can be found on the Jira Support Desk  
Scan QR Code



Google: SDCCD Forms and Documents

### [ Required Documents ]

- Temporary Ed Plan (for 1st semester only)**  
[Schedule an appointment with a counselor to set up your first semester education plan]
- Official Transcripts**  
[Request official transcripts @ [www.parchment.com](http://www.parchment.com) to the SDCCD main office on Camino del rio South]
- (JST) Joint Service Transcripts**  
[Send official JST transcripts from [www.jst.doded.mil](http://www.jst.doded.mil) to the SDCCD main office on Camino del rio South]
- Unofficial Transcripts**  
[Per VA requirement any and all transcripts should be submitted, so the counselor can review prior course credit during the intake process/ attach all transcripts to your VA Semester Worksheet]
- Permanent Ed Plan (Required for 2nd semester)**  
[Schedule an appointment with a counselor to set up a compressive education plan]
- Transcript Evaluation (Required for 2nd semester)**  
[Per VA requirement all students going into their 2nd semester must have all transcripts turned in and submitted for evaluation] Note: Evaluation could take up to 90 days  
[www.sdccd.edu/students/evaluations/transcripts-information.com](http://www.sdccd.edu/students/evaluations/transcripts-information.com)
- DD214 (Member Copy #4)**  
[Submit with the Verification of Military/Veteran Status form to receive education credit and priority enrollment]
- (COE) Certificate of Eligibility**  
[Apply for benefits @ [www.va.gov](http://www.va.gov) / submit with the Verification of Military/Veteran Status form]
- (SOU) VA Statement of Understanding**  
[Required for all Veteran students wishing to use their GI Bill benefits]
- VA Semester Worksheet**  
[Submit the VA Semester Worksheet AFTER you are enrolled for the term] **[Required every semester for VA certification]**
- VA Class Adjustment**  
[Submit a Class Adjustment form so we are aware of any changes to your schedule such as Drops/Withdraws or New enrolled classes]
- Veterans Non-Resident Tuition Exemption**  
[Submit this document with a copy of your COE and we can make you a provisional resident of CA & clear any no-resident charges on your account]